



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

AGENDA

For the Special Meeting of the Board on:

November 4, 2026

The special meeting of the Governing Board will begin at **2:00 p.m. on November 4, 2026** in the District's Board Room at 1042 Monte Cristo Lane, Santa Barbara, CA 93108.

The public may attend the meeting in person or participate remotely via Zoom using the following virtual meeting details:

By visiting: <https://us02web.zoom.us/j/86118975917>

Or by calling: 1-669-900-6833

Meeting ID: 861 1897 5917

1. CALL TO ORDER

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PRESIDENT'S REPORT

2. PUBLIC COMMENT

Public comment on items not on the agenda is **limited to 3 minutes** and is at the discretion of the Board President. For further instructions, please see [Instructions for Public Comment](#) on the District's website.

3. COMMITTEE REPORTS

It is recommended that the Board receive and file a report provided by the following committee(s):

- A.** The Montecito Sanitary District Finance Committee will report on their November 2, 2026 meeting.

4. CONSENT CALENDAR

- A.** Meeting Minutes of the October 14, 2026 Regular Meeting
- B.** Payables for the period of September 1, 2026 through September 30, 2026
- C.** Fiscal Year 2026-27 Unaudited Financial Reports – September 30, 2026

5. GENERAL MANAGER'S REPORT

The General Manager will provide a written report on the District's non-actionable business and operational matters and will provide explanation where requested. Topics include the following:

- A. GM Meetings
- B. New Administrative Hire
- C. Posilipo Lift Station – Automatic Transfer Switch Replacement
- D. District Financial Matters
- E. Wastewater Treatment Plant Roadmap
- F. Flow/Rain Comparison
- G. Capital Improvements Projects and Key Effort Status Updates

6. BUSINESS ITEMS

A. AWARD OF CONTRACT – SAN YSIDRO UPSIZING ENGINEERING & DESIGN

It is recommended that the Board:

- i) Authorize the General Manager to negotiate a contract with Water Systems Consulting, Inc. (WSC) in an amount not to exceed \$450,000 to perform design engineering services for the San Ysidro Road Pipeline Capacity Improvements project; and
- ii) Authorize the General Manager to approve expenditures of up to ten percent (10%) of the negotiated amount as an amendment allowance for any changes in scope of work.

B. AWARD OF CONTRACT – OLIVE MILL UPSIZING ENGINEERING & DESIGN

It is recommended that the Board:

- i) Authorize the General Manager to negotiate a contract with BKF Engineers (BKF) in an amount not to exceed \$238,000 to perform design engineering services for the Olive Mill Road Pipeline Capacity Improvements project; and
- ii) Authorize the General Manager to approve expenditures of up to ten percent (10%) of the negotiated amount as an amendment allowance for any changes in scope of work.

C. WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT REPORT AND DISCUSSION

It is recommended that the Board receive a report from the Wastewater Treatment Plant Improvement Project Ad Hoc Committee and discuss the report content as necessary.

D. REQUESTED BOARD REVIEW OF CAPITAL PROJECT OPTIONS, ALTERNATIVES, AND FUNDING COMPLIANCE

It is recommended that the Board discuss and provide direction to Staff regarding the October 27, 2026 letter from Director Johnson regarding "Requested Board Review of Capital Project Options, Alternatives, and Funding Compliance."

7. BOARD COMMUNICATIONS

- A. Items for future Board meeting
- B. Next Board Meeting Date – November 18, 2026

8. ADJOURNMENT

The Montecito Sanitary District conducts its meetings in accordance with the Brown Act. The District also provides alternative methods of remote participation which permit members of the public to observe and address public meetings remotely via telephone or Zoom. These methods of participation can be accessed through the internet link provided at the top of this agenda.

This agenda was posted on the District website, and at the Montecito Sanitary District Bulletin Board in accordance with the requirements of the Brown Act.

Attested by:



Stephen Williams

Business and Administrative Manager/Clerk of the Board

ADA – The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 969-4200.