

MONTECITO SANITARY DISTRICT

AGENDA

for Regular Board Meeting

November 14, 2019

The meeting will begin at 1:15 p.m.

The meeting location is the District Office at 1042 Monte Cristo Lane, Santa Barbara, California.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Office at (805) 969-4200. Notification 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Agenda Items are on file in the District's Office and are available for public inspection during normal business hours. For your convenience, the Agenda is also posted on the District's website at www.montsan.org. Any supplemental material distributed to a majority of the Directors of the Board after the posting of this Agenda will be made available for public inspection during normal business hours in the District Office at 1042 Monte Cristo Lane (privileged documents and Closed Session documents are exempted).

1. **CALL TO ORDER/ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**

Persons may, in addition to any other matter within the Board of Director's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered. Anyone wishing to address the Board of Directors should come to the podium, be recognized by the President, and state their name for the record. If you wish to address the Board of Directors on an Agenda Item, you may do so by approaching the podium as that particular item is announced. You will be given a reasonable amount of time to address the Board of Directors.

While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. The Board may briefly respond to comments after Public Communications is closed.

4. **APPROVAL OF MINUTES**

It is recommended that the Board consider approving the October 31, regular meeting minutes.

5. APPROVAL OF PAYABLES

It is recommended that the Board consider approving the payables list for expenses incurred by the District between November 1 and November 14.

6. OLD BUSINESS

A. Board Policies, Procedures, and Practices Manual – Consideration of Revision

It is recommended that the Board consider:

- i) Amending the Board Policies, Procedures, and Practices Manual to add policies regarding codes of conduct; and
- ii) Taking such additional, related, action that may be desirable.

B. Montecito Water Reuse

It is recommended that the Board consider:

- i) Discussing the Montecito Sanitary District's role in providing recycled water in accordance with the California Constitution and other applicable law;
- ii) Receiving and filing a report provided by the Administration and Operations (A&O) Committee regarding a joint meeting with the Montecito Water District held on November 5, 2019; and
- iii) Discussing the November 8, 2019 letter from Nick Turner, Montecito Water District General Manager;
- iv) Receiving and filing a report regarding Resolution No. 2018-912, adopted August 27, 2018;
- v) Determining whether to amend Resolution No. 2018-912 to reflect the District's current intent to provide recycled water; and
- vi) Taking such additional, related, action that may be desirable.

7. NEW BUSINESS

A. Approval of New Accounts with Montecito Bank & Trust

It is recommended that the Board consider:

- i) Receiving and filing a report regarding opening two new bank accounts with Montecito Bank & Trust; and
- ii) Taking such additional, related, action that may be desirable.

B. Information Items

- The General Manager will provide a verbal update to the Board regarding Public Records Act requests made during and following the October 31, 2019 meeting.

- The Special Counsel will provide a verbal update regarding the Essential Services Building following discussion from the October 31, 2019 meeting.

C. **Agreements to be Signed**

None

8. **OPERATIONS AND MAINTENANCE**

The General Manager will provide a verbal review regarding the Operations and Maintenance report included in the agenda packet.

9. **ITEMS FOR A FUTURE MEETING AGENDA**

10. **ADJOURNMENT**