



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

AGENDA

For the Regular Meeting of the Board on:

October 28, 2021

The regular meeting of the Governing Board will begin at 2:00 p.m. on October 28, 2021.

Due to COVID-19 Pandemic, the meeting will be held via Zoom per the [Virtual Meeting Protocols](#).

The public may attend and comment by calling 1-669-900-6833 Meeting ID: **818 2471 5814**

Or by visiting: <https://us02web.zoom.us/j/81824715814>

1. CALL TO ORDER

President Dorinne Lee Johnson; statement regarding meeting decorum. While the MSD Board is in session, all Board members must preserve order, decency, and decorum at all times and be respectful while others are speaking.

A. ROLL CALL

2. PUBLIC COMMENT

Public comment is **limited to 3 minutes** and is at the discretion of the Board President. For further instructions, see please see [Instructions for Public Comment](#) on the District's website.

3. APPROVAL OF MINUTES

It is recommended that the Board consider approving the minutes from Board Meetings held on September 23rd and September 30th, 2021.

4. APPROVAL OF PAYABLES

It is recommended that the Board consider approving a list of the District payables for checks dated September 10, 2021 through October 22, 2021.

5. COMMITTEE REPORTS

It is recommended that the Board receive and file a report provided by the following committee(s):

- i) The Finance Committee (Eversoll & Barrett) related to their Meeting of October 19th.
 - a. See item 7A related to quarterly financial statements
 - b. The Finance Committee recommends the Board consider approving and accepting the amended Capital Improvements Projects (CIP) Budget for Fiscal Year 2021-22 with the following additions:
 - \$30,000 New FY21-22 Projects Budget for Boardroom renovation, Audio-visual equipment and installation.

- \$46,867 carryover for the completion of Riven Rock Sewer Main Extension project.
 - Update the FY21-22 Budget for Enhanced Recycled Water Feasibility Study from \$75,000 to \$220,000 per approved MWD/Carollo Contract.
- c. General Manager Rahrer to provide Riven Rock Sewer Main Extension participation count as requested at the committee meeting.
- ii) Joint Strategic Planning Committee Meeting (Johnson & Barrett) related to their Meeting of September 30, 2021.

6. **OLD BUSINESS**

A. **RESL 2021-937 REMOTE MEETINGS CONTINUING ADOPTION**

It is recommended that the Board consider:

- i) Adopting Resolution 2021-937 in accordance with California Assembly Bill 361 enabling the District to continue to hold remote public meetings.

B. **FERNALD POINT EMERGENCY SEWER MAIN REPLACEMENT**

It is recommended that the Board consider:

- i) Receiving an update from General Manager Rahrer on the project status.

C. **LILAC OAK GROVE SEWER MAIN EXTENSION PROJECT**

It is recommended that the Board consider:

- i) Receiving a presentation from General Manager Rahrer regarding the participation response from homeowners.
- ii) Awarding a contract to Tierra Construction Inc. in the amount up to \$2,036,855 and Authorizing the General Manager to approve expenditures up to 10% for a change order allowance of \$203,686
- iii) Taking such additional related action that may be desirable.

7. **NEW BUSINESS**

A. **ORGANIZATIONAL DECISIONS**

Per the direction of Board President Johnson, it is recommended that the Board consider accepting changes to the committee assignments as follows:

- i) Finance Committee: Directors Eversoll and Johnson
- ii) Administration & Operations Committee: Directors Eversoll and Newquist
- iii) Personnel Committee: Directors Barrett and Fuller

B. **ENGINEERING MANAGER POSITION RECRUITMENT**

It is recommended that the Board consider:

- i) Receiving an update from General Manager Rahrer regarding the plan for filling the Engineering Manager vacancy; and
- ii) Taking such additional related action that may be desirable.

C. **FY2021-22 UNAUDITED QUARTERLY FINANCIAL REPORTS**

The Finance Committee recommends, the Board consider approving and accepting the unaudited FY2021-22 financial reports for quarter ending September 30, 2021:

- i) Operations & Maintenance (O&M) Budget Status Report through 9/30/2021
- ii) Quarterly Investment Report through 9/30/2021
- iii) Capital Improvement Projects Status Report through 9/30/2021
- iv) Quarterly Investment Certification through 9/30/2021 signed 10/19/21.

8. DISTRICT OPERATIONS AND MAINTENANCE

A. INFORMATION ITEMS

General Manager Brad Rahrer P.E., will provide informational, nonactionable updates regarding matters before the District.

B. AGREEMENTS TO BE SIGNED

None.

C. OPERATIONS AND MAINTENANCE REPORTS

For the period of September 13, 2021 through October 18, 2021.

9. ITEMS FOR THE NEXT AGENDA

The next regular Board meeting will be on November 11, 2021 at 2:00 pm; to discuss the following items (but not limited to):

10. ADJOURNMENT