

**MINUTES OF THE REGULAR MEETING  
of the  
BOARD OF DIRECTORS  
of the  
MONTECITO SANITARY DISTRICT**

**September 12, 2019**

**1. CALL TO ORDER**

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:17 p.m. on September 12, 2019 at 1042 Monte Cristo Lane, Montecito, California.

**ATTENDANCE**

**Present:** Directors Tom Bollay, Dana Newquist, Thomas Kern, Jeff Kerns, and Woody Barrett

**Absent:** None

**Also Present:** Diane M. Gabriel, MSD General Manager/District Engineer  
Toni M. McDonald, MSD District Administrator  
Alex Alonzo, MSD Operations Manager  
Janet McGinnis, MSD Legal Counsel  
Paul Hood, SB County LAFCO Executive Officer  
Kevin Taylor, MFPD Fire Chief  
Nick Turner, MSD General Manager  
Laura Camp, MWD Public Information Officer  
Don Eversoll, Resident

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES**

The minutes of the August 29, 2019 meetings were included in the agenda packet. Director J. Kerns noted a mistaken date in Agenda Item 9. After discussion, on MOTION by Director Newquist and second by Director T. Kern, the Board approved unanimously without abstention the minutes of August 29, 2019 as amended.

**4. APPROVAL OF PAYABLES**

On Motion by Director Newquist and second by Director Barrett, the Board approved unanimously without abstention these payroll and accounts payable expenses from August 29, 2019 through September 11, 2019:

Accounts Payable Expenses	\$ 70,478.07
Payroll and Related Expenses	104,712.82
Total Expenses	\$ 175,190.89

5. **PUBLIC COMMENT**

Nick Turner addressed the Board.

6. **OLD BUSINESS**

A. **Montecito Water Reuse**

General Manager Gabriel reported the joint meeting of the Strategic Planning Committee of the Montecito Water District MWD and the A&O Committee of MSD scheduled for Thursday September 19<sup>th</sup> at 10 a.m. may be cancelled.

Ms. Gabriel also reported the Recycled Water Pilot is currently being commissioned, with IDE representatives on site working with MSD staff. It will be approximately two weeks before production of recycled water commences.

ACTION: Staff

7. **NEW BUSINESS**

A. **Local Agency Formation Commission (LAFCO) Presentation**

Paul Hood, Executive Director of the Local Agency Formation Commission of Santa Barbara County gave a presentation on the authority and role of LAFCO. Mr. Hood also discussed the procedures and fees required for the formation/dissolution and/or consolidation of Special Districts.

Mr. Hood answered questions from the Board, and stated that unless the community is dissatisfied with the services provided by a Special District, he did not see the necessity for consolidation. Mr. Hood also went on to address directors questions regarding MSD reserves and assets, stating that reserves and assets gathered by means of sanitary rates and/or property tax allocation could not be used for purposes other than sanitary services.

ACTION: None

B. **Aeration Blower Replacement – Authorization of Purchase Order – Kaman Industrial Technologies**

The treatment plant aeration basins are provided with air from three Roots blowers that were installed over 50 years ago. One of the blowers has started overheating and leaking oil and is in need of replacement.

Roots blowers have served the District well and given their performance and the District's current use of other Roots blowers it is essential that the blower be replaced in kind.

The following three quotes were received from vendors / suppliers of Roots blowers:

Kaman Industrial Technologies	\$19,993.55
PB Blowers Incorporated	\$20,053.91
Environmental Water Solutions, Inc.	\$22,100.44

After discussion, on MOTION by Director J. Kerns and second by Director Newquist, the Board approved unanimously without abstention to authorize a purchase order to Kaman Industrial Technologies in the amount of \$19,993.55 for the purchase of a Roots RAM Whispair Blower 624J.

ACTION: Staff

**C. Title 22 Recycled Water Project California Environmental Quality Act (CEQA) – Professional Service Contract – Stantec Consulting Services, Inc.**

The District's recycled water pilot project is currently being commissioned. Before the recycled water from the pilot project can be approved for beneficial use at the entire Santa Barbara Cemetery it is necessary for the CEQA required Initial Study to be performed and the appropriate environmental document prepared.

Staff considered proposals from two local consulting firms with CEQA expertise, Dudek and Stantec. Stantec was selected based on qualifications, experience on similar projects and their proposed approach to the work. Staff has negotiated a time and materials fee of \$34,000 for Stantec to prepare an Initial Study evaluating all twenty environmental factors included in Appendix G of the CEQA guidelines. Depending on the results of the Initial Study, Stantec will prepare a Negative Declaration or a Mitigated Negative Declaration to satisfy CEQA requirements.

After discussion, on MOTION by Director Newquist and second by Director T. Kern, the Board authorized the execution of a professional services contract with Stantec Consulting Services Inc. in a time and materials amount not to exceed \$34,000, with an extra services funding allowance in the amount of \$3,400 with the following vote:

Ayes: Newquist, Kern, Bollay, Kerns  
Nays: Barrett

ACTION: Staff

**Director Newquist left at this point in the meeting (3:00 p.m.)**

**D. Information Items**

None

**E. Agreements Signed**

None

**8. OPERATIONS AND MAINTENANCE**

The Board reviewed the information in the Board packet.

**9. ITEMS FOR FUTURE AGENDAS**

- Consider moving “revolving” account from Union Bank to Montecito Bank and Trust with a balance of less than \$2,000.

**10. ADJOURNMENT**

There being no other business, on MOTION to adjourn by Director T. Kern and second by Director J. Kerns, the MOTION passed unanimously without abstention and the meeting adjourned at 3:05 p.m.



Thomas Bolly, President



Jeffrey Kerns, Vice President



Ellwood T. Barrett, Secretary



Thomas Kern, Treasurer



Dana Newquist, Director