



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200

www.montsan.org

MINUTES

For the Regular Meeting of the Board on:

September 28, 2023

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 12:05 pm on Thursday, September 28, 2023. The meeting was also broadcast using Zoom teleconferencing.

ATTENDANCE

Board Members Present:

Directors Hogan, Johnson, Martin, Ohlmann, and Ellwood T. Barrett II

Board Members Absent:

None

Also Present and Participating:

John Weigold, MSD General Manager

Stephen Williams, MSD Clerk of the Board & District Administrator

Ricardo Larroude, MSD Collections & Maintenance Superintendent

Andrew Salvesson, Carollo Engineers

Summerland Sanitary District

Doug Johnson, Ralph Andersen & Associates

Thomas Widroe, The Widroe Group

Charles Plough III, Montecito Water District President of the Board of Directors

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2. PUBLIC COMMENT

No members of the public addressed the Board.

3. CONSENT CALENDAR

ON MOTION by Director Hogan, Seconded by Director Martin, the Board voted to approve the following Consent Calendar items:

- A. Payables from July 1, 2023 through July 31, 2023
- B. Payables from August 1, 2023 through August 31, 2023
- C. Board Meeting Minutes of the July 13, 2023 Regular Meeting
- D. Board Meeting Minutes of the July 26, 2023 Special Meeting
- E. Board Meeting Minutes of the July 27, 2023 Regular Meeting
- G. Board Meeting Minutes of the August 24, 2023 Regular Meeting
- H. F-350 Utility Truck Purchase – SourceWell Contract

AYES: Directors Hogan, Johnson, Martin, Ohlmann, and Barrett
NAYS: None
ABSTAIN: None
ABSENT: None

ON MOTION by Director Hogan, Seconded by Director Barrett, the Board voted to approve the following Consent Calendar items:

F. Board Meeting Minutes of the August 10, 2023 Regular Meeting

AYES: Directors Hogan, Martin, Ohlmann, and Barrett
NAYS: None
ABSTAIN: Director Johnson
ABSENT: None

4. **COMMITTEE REPORTS**

Director Hogan have a brief report on the Investment Committee Ad Hoc meetings regarding the investment of District Reserve funds.

5. **REGULAR BUSINESS**

A. **SALARY STUDY CONTRACTOR SELECTION**

The Board received presentations from two independent contractors who responded to the District's Request for Proposals to conduct a Salary Study for the District. After hearing the presentations the Board directed staff to move forward with a contract under the General Manager's authority with Ralph, Andersen & Associates.

B. **EXPANSION OF STUDY FOR RECYCLED WATER – PARTNERSHIP BETWEEN MONTECITO SANITARY DISTRICT AND SUMMERLAND SANITARY DISTRICT**

The Board discussed collaborating with Montecito Water District and Summerland Sanitary District in the form of expanding upon a recently conducted Recycled Water Study by the County of Santa Barbara through Carollo engineers.

ON MOTION by Director Barrett; Seconded by Director Hogan the Board voted to authorize the General Manager to execute a contract on behalf of the District for up to \$30,000 jointly funded with the Montecito Water District to expend a study by Carollo Engineers to include an alternative partnership between the Montecito Sanitary District and the Summerland Sanitary District.

AYES: Directors Hogan, Johnson, Ohlmann, and Barrett
NAYS: Director Martin
ABSTAIN: None
ABSENT: None

C. ENVIRONMENTAL SUPPORT SERVICES LINING PROJECT APPROVAL

ON MOTION by Director Hogan, Seconded by Director Martin, the Board voted to:

- i) Authorize the General Manager to execute a contract with Rincon Consultants in the amount of \$96,559 for environmental support services for the Highway 101 lining project; and
- ii) Authorize the General Manager to approve expenditures of up to \$9,655 (10%) as a change order allowance for any necessary changes in scope of work

AYES: Directors Hogan, Martin, Ohlmann, and Barrett

NAYS: None

ABSTAIN: None

ABSENT: Director Johnson

D. ADOPTION OF STRATEGIC PLAN

ON MOTION by Director Barrett, Seconded by Director Ohlmann, the Board voted to adopt the Strategic Plan that was developed at the Districts' September 14, 2023 Regular Meeting.

AYES: Directors Hogan, Martin, Ohlmann, and Barrett

NAYS: None

ABSTAIN: None

ABSENT: Director Johnson

6. GENERAL MANAGER'S REPORT

The Board received an information, nonactionable update from the General Manager John Weigold on relevant matters currently facing the District.

7. ITEMS FOR THE NEXT AGENDA

The next Board meeting will be a General Meeting of the Board on October 12, 2023. The following topics were brought up as potential agenda items:

- Agendize a vote on consolidation with Montecito Water District
- Agendize a committee report on the 9/27/2023 Joint Strategic Planning Committee Meeting with Montecito Water District.

8. ADJOURNMENT

The meeting adjourned at 5:03 pm ON MOTION by Director Hogan, Seconded by Director Barrett.

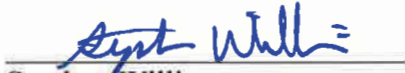
Board Meeting Minutes September 28, 2023

These minutes were presented for approval at the Special Board Meeting on December 6, 2023.

A handwritten signature in blue ink, appearing to read 'Ellwood T. Barrett II', written over a horizontal line.

Ellwood T. Barrett II, President

Minutes taken and prepared by:

A handwritten signature in blue ink, appearing to read 'Stephen Williams', written over a horizontal line.

Stephen Williams
District Administrator/Clerk of the Board