



# Montecito Sanitary District

1042 Monte Cristo Lane     *A Public Service Agency*  
Santa Barbara, CA 93108

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## MINUTES

For the Regular Meeting of the Board on:

**December 14, 2023**

### 1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 12:09 pm on Thursday, December 14, 2023. The meeting was also broadcast using Zoom teleconferencing.

#### ATTENDANCE

##### *Board Members Present:*

Directors Hogan, Johnson, Martin, Ohlmann, and President Ellwood T. Barrett II

##### *Board Members Absent:*

##### *Also Present and Participating:*

John Weigold, MSD General Manager  
Stephen Williams, MSD Clerk of the Board & District Administrator  
Carole Rollins, MSD Laboratory Manager  
Ricardo Larroude, MSD Collections & Maintenance Supervisor  
Doug Johnson, Ralph, Andersen & Associates  
Kenneth Coates, MWD Board President

### 2. PUBLIC COMMENT

No members of the public addressed the Board.

### 3. ORGANIZATIONAL DECISIONS

ON MOTION by Director Hogan, Seconded by Director Johnson, the Board voted to elect Director Barrett as President of the Board of Directors.

AYES:            Directors Hogan, Martin, Ohlmann, Johnson, and Barrett  
NAYS:            None  
ABSTAIN:        None  
ABSENT:         None

ON MOTION by Director Barrett, Seconded by Director Ohlmann, the Board voted to elect Director Hogan as Vice President of the Board of Directors.

AYES:            Directors Hogan, Martin, Ohlmann, Johnson, and Barrett  
NAYS:            None  
ABSTAIN:        None  
ABSENT:         None

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ON MOTION by Director Barrett, Seconded by Director Hogan, the Board voted to elect Director Martin as Treasurer of the Board of Directors.

AYES: Directors Hogan, Martin, Ohlmann, Johnson, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: None

ON MOTION by Director Barrett, Director Ohlmann, the Board voted to elect Director Johnson as Secretary of the Board of Directors.

AYES: Directors Hogan, Martin, Ohlmann, Johnson, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: None

ON MOTION by Director Ohlmann, Seconded by Director Johnson, the Board voted to hold regularly scheduled Board meetings the 2nd and 4th Thursday of each month at 12 p.m. for Calendar Year 2024.

AYES: Directors Hogan, Martin, Ohlmann, Johnson, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: None

President Barrett updated the Standing Committees with input from the Board Members for Calendar Year 2024 as follows:

- i) Finance Committee: Johnson (Chair), Martin (Member), Barrett (Alternate)
- ii) Strategic Planning Committee: Hogan (Chair), Barrett (Member), Johnson (Alternate)
- iii) Administrative & Operations Committee: Ohlmann (Chair), Hogan (Member), Martin (Alternate)
- iv) Personnel Committee: Martin (Chair), Barrett (Member), Ohlmann (Alternate)
- v) Public Information Committee: Ohlmann (Chair), Johnson (Member), Hogan (Alternate)

ON MOTION by Director Hogan, Seconded by Director Ohlmann, the Board voted to continue the appointment of John Weigold as General Manager.

AYES: Directors Hogan, Martin, Ohlmann, Johnson, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: None

ON MOTION by Director Johnson, Seconded by Director Ohlmann, the Board voted to continue the appointment of Aleks Giragosian of Colantuono, Highsmith & Whatley as District General Legal Counsel.

AYES: Directors Hogan, Martin, Ohlmann, Johnson, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: None

**4. CONSENT CALENDAR**

ON MOTION by Director Hogan, Second by Director Johnson, the Board voted to approve the Consent Calendar containing the following items:

- A. Payables from November 1, 2023 through November 30, 2023
- B. Meeting Minutes of the December 6, 2023 Regular Board Meeting
- C. General Manager Employment Contract Amendment #2
- D. Combination Sewer Cleaner Purchase
- E. Resolution 2023-971 – Declaring 2024 Holidays
- F. Resolution 2023-972 – Excess Land and Air Space

**5. SALARY STUDY – COMPARABLE AGENCIES**

The Board received a presentation from Doug Johnson of Ralph, Andersen, & Associates regarding the recommended agencies for use in the Total Compensation Study. The Board gave direction for other agencies to include in the study, and no reportable action was taken.

**6. COMMITTEE REPORTS**

- Directors Hogan and Johnson gave a summary of the Joint Strategic Planning Meeting with Montecito Water District held on November 15, 2023.

**7. DISTRICT BUSINESS ITEMS**

**A. BOARD POLICIES AND PROCEDURES**

The Board discussed recommended changes to the Board Policies and Procedures and directed staff to include amendments for approval at the next Regular Board Meeting.

**B. STRATEGIC PLAN UPDATE**

The Board received an updated Strategic Plan from General Manager John Weigold. No action was taken.

**8. GENERAL MANAGER'S REPORT**

General Manager John Weigold provided informational, nonactionable updates regarding matters before the District.

9. **ITEMS FOR THE NEXT AGENDA**

The next regular Board meeting will be held on January 11<sup>th</sup>, 2024 and may include the following topics:

- a. Report on Recycled Water Memorandum of Understanding with Montecito Water District

10. **ADJOURNMENT**

The meeting adjourned at 4:22 pm ON MOTION by Director Hogan, Seconded by Director Ohlmann.

These minutes were presented for approval at the General Board Meeting on January 11, 2024.



Ellwood T. Barrett II, President

Minutes taken and prepared by:



Stephen Williams

Business and Administrative Manager/Clerk of the Board