

**MINUTES OF THE REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
MONTECITO SANITARY DISTRICT**

April 11, 2016

1. CALL TO ORDER

The Governing Board of the MONTECITO SANITARY DISTRICT convened a regular meeting at 1:15 p.m. on April 11, 2016 at 1042 Monte Cristo Lane, Montecito, California.

ATTENDANCE

Present: Directors Thomas Kern, Jeff Kerns, Judith M. Ishkanian, Warner B. Owens, and Bob Williams

Also Present: Diane M. Gabriel, MSD General Manager/District Engineer
Toni M. McDonald, MSD District Administrator

2. APPROVAL OF MINUTES OF THE LAST MEETING

The minutes of March 14, 2016 were included in the agenda packet. Director Kerns questioned Item 6A on the Minutes. This item referred to the plant paving project being approved for advertisement for bids by the Board on December 16, 2013. Although the project was approved to go out for bid in late 2013, actual advertisement was postponed until this year due to the sewer rehabilitation project. Due to the drought, Insituform trucks needed to come into the treatment plant to fill up with effluent water to be used for the cleaning and the curing process. With all the heavy traffic on the pavement, it was decided to wait to repave until after the sewer rehabilitation project was completed.

On MOTION by Director Williams and second by Director Kerns, the Board approved unanimously without abstention the minutes of March 14, 2016.

3. APPROVAL OF PAYROLL AND PAYABLES

On MOTION by Director Kerns and second by Director Kern, the Board approved unanimously without abstention the payroll and accounts payable expenses from March 14 2016 through April 11, 2016:

Accounts Payable Expenses	\$ 69,645.38
Capital Improvement	43,324.07
Payroll Expenses	<u>152,163.94</u>
 Total Expenses	 \$ 265,133.39

4. PUBLIC COMMENT

Director Ishkanian reported to the Board the death of former Director Dan Eidelson's son Jon on Saturday April 2. Director Ishkanian brought a condolence card for the Board to sign and send to Mr. Eidelson. All the directors expressed their sympathy for Mr. Eidelson and his family.

5. OLD BUSINESS

A. MONTECITO WATER REUSE

Directors Owens and Williams and General Manager Gabriel attended the Montecito Association meeting on April 8, 2016 which introduced new Montecito Water District (MWD) General Manager Nick Turner. When questioned by an attendee, MWD president Dick Shaikewitz stated MWD is working on a study for recycled water being performed by former MWD Engineer Carl Meier. However, when General Manager Gabriel asked him for more information about this study, he stated that the study has not begun yet.

ACTION: None

6. NEW BUSINESS

A. FISCAL YEAR 2015-16 CAPITAL IMPROVEMENT PROJECTS STATUS REPORT

General Manager Diane Gabriel reviewed the status of the mission critical capital improvement projects through March 31, 2016.

ACTION: None

B. OPERATIONS AND MAINTENANCE (O&M) BUDGET STATUS REPORT THROUGH MARCH 31, 2016

District Administrator McDonald reviewed and answered questions about the O&M Budget Status Report for the three quarters ending March 31, 2016. She reported that total O&M expenses through March 31, 2016 are at fifty-nine percent of budget, and total revenues included an increase in FMV for the quarter ending March 31, 2016.

ACTION: None

C. QUARTERLY INVESTMENT REPORT – MARCH 31, 2016

District Administrator McDonald discussed the change in investment accounts for the third quarter of FY 2015-16

ACTION: None

D. QUARTERLY INVESTMENT POLICY STATEMENT – MARCH 31, 2016

Director Kern summarized District Investment Policy 2013-883, which was adopted in October 2013, and read and signed the required Quarterly Certification Statement.

ACTION: None

E. PUBLIC INFORMATION COMMITTEE – REPORT

General Manager Gabriel noted the Public Information Committee had met on March 17, 2016 and approved the Proposition 218 mailer for all current customers that went out March 22nd. General Manager Gabriel reported that the District has received nine phone calls from customers regarding the mailer. The District has also received six protest letters, to date. She noted that the Public Information Committee will meet two more times to review the staff presentation for the Proposition 218 Hearing to be held May 9th; its next meeting is April 13th at 10 a.m.

F. INFORMATION ITEMS

- Director Ishkanian reported on the SBCCSDA meeting of March 28th. The District was well represented with four Board Members, General Manager Gabriel, and Operations Manager Alonzo attending. The next meeting is April 25th in Buellton and will host a candidate forum for the First and Third Districts.
- District Administrator reported that Directors Kern, Kerns, and Owens are up for re-election in November. The candidate filing period is July 18 - August 12, 2016.
- General Manager Gabriel noted the staff will present the NPDES Annual Report to the Water Committee of the Montecito Association on April 29th at 9 a.m.

G. AGREEMENTS SIGNED

None

7. OPERATIONS AND MAINTENANCE

The Board reviewed the information in the agenda packet.

8. ITEMS FOR THE NEXT AGENDA


None

9. ADJOURNMENT

There being no other business, on MOTION to adjourn by Director Kern and second by Director Ishkanian, the MOTION passed unanimously without abstention and the meeting adjourned at 2:55 p.m.




Warner B. Owens, President




Judith Ishkanian, Vice President



Jeff Kerns, Secretary



Thomas N. Kern, Treasurer



Robert Williams, Director