



Montecito Sanitary District

1042 Monte Cristo Lane A Public Service Agency
Santa Barbara, CA 93108

Phone: (805) 969-4200
www.montsan.org

AGENDA

For the Regular Meeting of the Board on:

December 18, 2024

The regular meeting of the Governing Board will begin at **12:00 p.m. on December 18, 2024** in the District's Board Room at 1042 Monte Cristo Lane, Santa Barbara, CA 93108.

The public may attend the meeting in person or participate remotely via Zoom using the following virtual meeting details:

By visiting: <https://us02web.zoom.us/j/86118975917>

Or by calling: 1-669-900-6833

Meeting ID: 861 1897 5917

1. CALL TO ORDER

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PRESIDENTS REPORT

D. BOARD APPROVAL OF THE AGENDA

2. PUBLIC COMMENT

Public comment on items not on the agenda is **limited to 3 minutes** and is at the discretion of the Board President. For further instructions, please see [Instructions for Public Comment](#) on the District's website.

3. COMMITTEE REPORTS

It is recommended that the Board receive and file a report provided by the following committee(s):

- A. The Montecito Sanitary District Finance Committee (Directors Johnson and Ohlmann) will report on their November 16, 2024 meeting.

4. PRESENTATION

A. AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR 2022-23 PRESENTED BY BARTLETT, PRINGLE, & WOLFF

It is recommended that the Board consider:

- i) Receiving and filing a report by Ms. Tracey Solomon of Bartlett Pringle & Wolff (BPW), LLP regarding the Montecito Sanitary Districts' 2022-23 Financial Statements Audit Report and Letter of Required Communication.

5. CONSENT CALENDAR

- A. Payables from November 1, 2024 through November 30, 2024
- B. Board Meeting Minutes of the November 20, 2024, Regular Meeting
- C. Award of Contract – Collection System Master Plan
- D. Award of Contract – Septic-to-Sewer Strategic Plan
- E. Award of Contract – Construction Management and Inspection Services
- F. Resolution 2024-979 – Declaring 2025 Holidays
- G. Resolution 2024-980 – Excess Land and Air Space
- H. Retroactive Authorization – Dorinne Johnson Attendance at CSDA Training Webinar

6. ORGANIZATIONAL DECISIONS

It is recommended that the Board discuss and make the following appointments:

- i) Appointing officers, standing committees, General Manager, General Counsel, and HR Counsel; and
- ii) Setting regularly scheduled meeting days, time, and place; and
- iii) Taking such additional, related action that may be desirable.

7. GENERAL MANAGER’S REPORT

The General Manager will provide a written report on the District’s non-actionable business and operational matters and will provide explanation where requested.

8. CLOSED SESSION

A. PUBLIC COMMENT

Public comment on closed session item(s):

B. PUBLIC EMPLOYEE EVALUATION (GOVERNMENT CODE § 54957)

Title: General Manager

C. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE § 54957.6)

Name of District Negotiator to Attend Closed Session: Aleks Giragosian, Legal Counsel

Name of Employee Organization: Montecito Sanitary District General Manager

D. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE § 54957.6)

Name of District Negotiator to Attend Closed Session: John Weigold, General Manager

Name of Employee Organization: Service Employees International Union (SEIU) Local 620

9. BUSINESS ITEMS

A. THIRD AMENDMENT TO THE GENERAL MANAGER’S CONTRACT

It is recommended that the Board consider the Third Amendment to the General Manager’s Contract.

B. ORDINANCE NO. 24 – EXHAUSTION OF ADMINISTRATIVE REMEDIES PROCEDURE

It is recommended that the Board:

- i) Consider adopting Ordinance No. 24 – Establishing an Administrative Remedies Procedure for Challenges to Fees, Charges, and Assessments; and
- ii) Taking such additional, related action that may be desirable.

C. 2024 DISTRICT HOLIDAY ADJUSTMENT

It is recommended that the Board:

- i) Consider an adjustment to the 2024 holiday schedule; and
- ii) Taking any such additional, related action that may be desirable.

D. STANDING COMMITTEES ROLES AND RESPONSIBILITIES

It is recommended that the Board:

- i) Receive a presentation from the General Manager regarding the Districts’ Standing Committees roles and responsibilities; and
- ii) Taking such additional, related action that may be desirable.

E. DIRECTOR COMPENSATION

It is recommended that the Board:

- i) Receive a presentation from Legal Counsel regarding Director Compensation; and
- ii) Taking such additional, related action that may be desirable.

F. DISCUSS CONTRACT CONTINGENCIES FOR DISTRICT PROJECTS

It is recommended that the Board:

- i) Receive a presentation from staff on the Districts’ approach to project contingencies; and
- ii) Taking such additional, related action that may be desirable.

G. DISTRICT INVESTMENT COUNCIL PRESENTATION

It is recommended that the Board:

- i) Receive a presentation from staff on the Districts’ investments; and
- ii) Taking such additional, related action that may be desirable.

10. BOARD COMMUNICATIONS

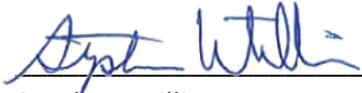
- A. Items for future Board meeting
- B. Next Board Meeting Date

11. ADJOURNMENT

The Montecito Sanitary District conducts its meetings in accordance with the Brown Act. The District also provides alternative methods of remote participation which permit members of the public to observe and address public meetings remotely via telephone or Zoom. These methods of participation can be accessed through the internet link provided at the top of this agenda.

This agenda was posted on the District website, and at the Montecito Sanitary District Bulletin Board in accordance with the requirements of the Brown Act.

Attested by:



Stephen Williams

Business and Administrative Manager/Clerk of the Board

ADA – The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 969-4200.