

MONTECITO SANITARY DISTRICT

A G E N D A

for Board Meeting

June 11, 2020

The regular meeting of the Governing Board will begin at 1:15 p.m. on June 11, 2020.

Pursuant to State of California Executive Order No. N-29-20 issued on March 17, 2020, and the State of California and Santa Barbara County's shelter in place orders, the Montecito Sanitary District Board Meeting will be held remotely via Zoom Meetings.

The Meeting will be conducted in accordance with the Virtual Meeting Protocols adopted by the Board of Directors on April 9, 2020. These can be viewed and downloaded here:

<https://www.montsan.org/virtual-public-meetings>. The public may attend and make a public comment by visiting:

<https://us02web.zoom.us/j/84897801559>

You may also call in at 1-669-900-6833 Meeting ID 848 9780 1559

If you have difficulty connecting to the virtual meeting, please call 1-714-323-4667 for technical assistance once the meeting has begun.

If you need special assistance to participate in this meeting, because of any disability, please contact the District at 1-805-969-4200. Notification at least twenty-four hours before the meeting will allow the District to make appropriate arrangements for you; thank you.

Materials related to an item on this Agenda, which are part of the agenda packet, are available for public inspection on the District website www.montsan.org

1. **CALL TO ORDER/ROLL CALL**

2. **PUBLIC COMMENT**

Persons may, in addition to any other matter within the Board of Director's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered. Anyone wishing to address the Board of Directors must comply with the Virtual Meeting Protocols; will be recognized by the President; and must state their name for the record. If you wish to address the Board of Directors on an Agenda Item, you may do so as that particular item is announced. You will be given a reasonable amount of time to address the Board of Directors.

While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. The Board may briefly respond to comments after Public Comment is closed.

In accordance with Executive Order No. N-29-20 and the Virtual Meeting Protocols, remote public participation is allowed in the following ways:

Participants are encouraged to join the meeting 30 minutes before the start of the meeting.

Public comment will be accepted via email during the meeting, before the close of public comment, and read into the record during public comment, when feasible. We request that written communications be limited to not more than 50 words.

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling **1-669-900-6833** and entering Zoom Meeting ID: **848 9780 1559** then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “*9” then the Clerk to the Board will be notified and you will be in the rotation to make a public comment.

3. APPROVAL OF MINUTES

It is recommended that the Board consider approving the April 9, 2020 and May 14, 2020 regular meeting minutes.

4. APPROVAL OF PAYABLES

It is recommended that the Board consider approving the payables list for expenses incurred by the District between May 11, 2020 and June 8, 2020.

5. NEW BUSINESS

A. RESOLUTION NO. 2020-924 – SETTING THE DATE, TIME, AND PLACE FOR THE ANNUAL SEWER SERVICE CHARGE HEARING TO COLLECT SEWER SERVICE CHARGES ON THE COUNTY TAX ROLL

It is recommended that the Board consider:

- i) Adopting a resolution setting a date, time, and place for a hearing to continue collecting the District’s sewer service charges by means of the County Tax Roll.
- ii) Taking such additional, related, action that may be desirable.

B. ADMINISTRATION & OPERATIONS (A&O) COMMITTEE MEETING - REPORT

It is recommended the Board consider:

- i) Receiving and filing a report provided by the A&O Committee from its May 13th meeting;
- ii) Taking such additional, related, action that may be desirable.

C. FISCAL YEAR 2020-21 OPERATIONS AND MAINTENANCE BUDGET

It is recommended the Board consider:

- i) Approving the Fiscal Year 2020-21 Operations and Maintenance Budget, including the FY2020-21 Salary Schedule, as required by CalPERS, and the estimated revenue projections;
- ii) Taking such additional, related, action that may be desirable.

D. CAPITAL IMPROVEMENT PROJECT BUDGET

It is recommended the Board consider:

- i) Approving the Fiscal Year 2020-21 Capital Improvement Project Budget;
- ii) Taking such additional, related action that may be desirable.

E. COVID-19 EXPOSURE CONTROL – RATIFICATION OF PURCHASE ORDERS

It is recommended the Board consider:

- i) Ratifying the COVID-19 related Purchase Orders pursuant to the Montecito Pandemic Preparedness and Response Plan;
- ii) Taking such additional, related action that may be desirable.

F. DEVELOPMENT PLAN – INITIAL STUDY/MITIGATED NEGATIVE DECLARATION

It is recommended the Board consider:

- i) Accepting the Mitigated Negative Declaration with any approved revisions and authorizing the General Manager to sign the Proposed Finding document;
- ii) Taking such additional, related action that may be desirable.

G. INFORMATION ITEMS

- None

H. AGREEMENTS TO BE SIGNED

- None

7. OPERATIONS AND MAINTENANCE

Review the Operations and Maintenance reports included in the agenda packet.

8. ITEMS FOR THE NEXT AGENDA

9. ADJOURNMENT