

**MINUTES OF THE REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
MONTECITO SANITARY DISTRICT**

July 9, 2020

1. CALL TO ORDER/ROLL CALL

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:21 p.m. on July 9, 2020 using Zoom teleconferencing in accordance with State of California Executive Order No. N-29-20 issued on March 17, 2020.

ATTENDANCE

Board Members Present:

Directors Tom Bollay, Thomas Kern, Jeff Kerns, Dana Newquist, and Woody Barrett

Board Members Absent:

None

Also Present and Participating:

Diane M. Gabriel, MSD General Manager/District Engineer
Toni M. McDonald, MSD District Administrator
Carrie Poytress, MSD Engineering Manager
Alex Alonzo, MSD Operations Manager
Gregg Kovacevich, MSD Legal Counsel
Ken Coates, Ratepayer
Leon Bartholomew, Ratepayer
Edwin Martin, Ratepayer
Keith Berry, Ratepayer
Don Eversoll, Ratepayer
Unnamed Montecito Resident
Unnamed Resident

2. PUBLIC COMMENT

None

President Bollay announced Mr. Gregg Kovacevich as Legal Counsel, filling in for Mr. Karl Berger who was unavailable for today's meeting.

3. APPROVAL OF MINUTES

The minutes of the June 11, 2020 meetings were included in the agenda packet. On MOTION by Director Newquist and second by Director T. Kern, the Board approved the minutes of June 11, 2020 with the following roll call vote:

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AYES: Directors Kern, Newquist, Bollay, Kerns, Barrett
NAYS: None
ABSTAIN: None ABSENT: None

4. APPROVAL OF PAYABLES

On MOTION by Director T. Kern and second by Director Barrett, the Board approved with a roll call vote these payroll and accounts payable expenses from June 8, 2020 through July 3, 2020:

Accounts Payable Expenses	\$ 201,703.57
Capital Improvement Projects	3,558.75
Recycled Water	9,500.00
Payroll and Related Expenses	<u>188,880.68</u>
Total Expenses	\$ 403,643.00

AYES: Directors Kern, Newquist, Bollay, Kerns, Barrett
NAYS: None
ABSTAIN: None
ABSENT: None

5. NEW BUSINESS

A. Annual Sewer Service Charge Hearing to Collect Sewer Service Charges on the County Tax Roll – Resolution No. 2020-925

President Bollay announced it was the time and place for the annual hearing and decision whether the District’s sewer service charges for fiscal year 2020-21 should be placed on the County tax roll for collection as allowed under Ordinance 6. President Bollay asked District Administrator McDonald if the District had received any written or oral objections or protests by the owners of a majority of the parcels described in the report. Ms. McDonald responded that none had been received.

President Bollay reported that a letter sent on June 20th to all properties applying for a new sewer connection during the past fiscal year had informed these property owners of the District policy to collect the annual sewer service charges by means of the County tax roll and the annual hearing date. The Notice of Hearing had been published in the *Montecito Journal* on June 26th and July 1st and a Service Charge Report (listed by Assessor Parcel Numbers and Address) has been and remains available for inspection to advise any interested person of the service charge for a property in fiscal year 2020-21. District Administrator McDonald verified that the Affidavit of Mailing of the Notices of the Hearing to new customers had been signed by the Clerk to the Board, and that a Statement of the Secretary certifying that the service charge report was in order was ready to be signed.

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President Bollay called for the adoption of Resolution No. 2020-925 directing the filing with the County Auditor of the Report of Sewer Service Charges for Fiscal Year 2020-21, which shall be placed on and collected by means of the County tax roll.

Upon MOTION by Director Newquist and second by Director J. Kerns to adopt Resolution No. 2020-925, the MOTION passed on the following roll call vote:

AYES: Newquist, Kern, Bollay, Barrett, Kerns
NAYS: None
ABSENT: None

ACTION: Staff

B. Administration & Operations (A&O) Committee Meeting - Report

The A&O Committee (Directors Bollay and J. Kerns) reported on its meetings of June 15th and June 26th. The Committee reviewed the status of the Coastal Development Plan (CDP) Permit. The Committee also discussed a possible Joint Committee meeting with the Montecito Water District Strategic Planning Committee and discussed and revised the “roles and responsibilities” spreadsheet that had previously been presented by Nick Turner at a previous joint meeting. The Committee also reviewed two letters from Central Coast Regional Water Quality Board to the District. The Board requested those letters be posted on the District website.

The Committee also discussed recycled water including the District’s pilot project and the MWD water supply study prepared by Steve Bachman.

ACTION: Staff

C. Information Items

- Operations Manager Alonzo presented a slide show presentation of the temporary facilities

D. Agreements

- None

6. OPERATIONS AND MAINTENANCE

The Board reviewed the information in the Board packet.

7. ITEMS FOR FUTURE AGENDAS

The Board discussed items for the next agenda, and agreed to include the following items:

- Status update on District COVID-19 measures, including Emergency Declaration dated March 12, 2020

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- Consideration of revising the July 16, 2019 approved Board Policy and Procedures Manual to require recording of all District Committee meetings
- Unaudited financial reports for Fiscal Year ending June 30, 2020

The Board also requested scheduling a Public Information Committee in the near future.


8. ADJOURNMENT

There being no other business, on MOTION to adjourn by Director Newquist and second by Director T. Kern, the MOTION to adjourn passed unanimously without abstention at 2:55 p.m.

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Thomas Bollay, President


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Jeffrey Kerns, Vice President

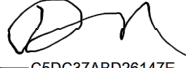
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Ellwood T. Barrett, Secretary

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Thomas Kern, Treasurer

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Dana Newquist, Director