



Montecito Sanitary District

1042 Monte Cristo Lane A Public Service Agency
Santa Barbara, CA 93108

Phone: (805) 969-4200
www.montsan.org

MINUTES

For the Regular Meeting of the Board on:

November 12, 2025

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:00 pm on Wednesday, November 12, 2025. The meeting was also broadcast using Zoom teleconferencing.

ATTENDANCE

Board Members Present:

Directors Johnson, Newquist, Ohlmann, Rockenbach, and Barrett

Board Members Absent:

None

Also Present and Participating:

John Weigold, MSD General Manager

Stephen Williams, MSD Business and Administrative Manager/Clerk of the Board

Aleks Giragosian, District Legal Counsel

Anthony Elowsky, Robert D. Niehaus, Inc.

Zachary Van Dinther, Robert D. Niehaus, Inc.

ON MOTION by Director Ohlmann, Seconded by Director Rockenbach the Board voted to move the Long-Term Financial Analysis Presentation, Board Policy and Procedures Manual, and the Closed Session agenda items to the beginning of the meeting.

AYES:	Directors Newquist, Ohlmann, Rockenbach, and Barrett
NAYES:	None
ABSTAIN:	Director Johnson
ABSENT:	None

2. PUBLIC COMMENT

No members of the public addressed the Board.

3. COMMITTEE REPORTS

- A. Directors Rockenbach and Barrett gave a report on the Montecito Sanitary District Forensic Audit Ad Hoc Committees dealings.
- B. Director Newquist gave a report on the Montecito Sanitary District Finance Committees meeting of November 7, 2025.

4. CONSENT CALENDAR

ON MOTION by Director Rockenbach, Seconded by Director Ohlmann, the Board voted to approve the following Consent Calendar items:

- A. Payables from October 1, 2025 through October 31, 2025
- B. Board Meeting Minutes of the October 22, 2025 Regular Meeting
- C. Fiscal Year 2025-26 Unaudited Quarterly Financial Reports – September 30, 2025

AYES: Directors Ohlmann, Rockenbach, and Barrett
NAYES: None
ABSTAIN: None
ABSENT: Directors Johnson and Newquist

5. GENERAL MANAGER'S REPORT

The Board received a nonactionable update from General Manager John Weigold on relevant matters currently facing the District. Topics included:

- A. GM Meetings
- B. District Financial Matters
- C. Human Resources
- D. Flow/Rainfall Comparison
- E. Capital Improvements Projects and Key Effort Status Updates

6. BUSINESS ITEMS

A. LONG-TERM FINANCIAL ANALYSIS PRESENTATION

The Board received a long-term financial analysis presentation from Robert D Niehaus, Inc. ON MOTION by Director Rockenbach, Seconded by Director Newquist, the Board directed staff to obtain an updated proposal from Robert D. Niehaus, Inc. to provide a Sewer Rate Study and bring to the Board at the next Regular Board Meeting.

AYES: Directors Johnson, Newquist, Ohlmann, Rockenbach, and Barrett
NAYES: None
ABSTAIN: None
ABSENT: None

B. AWARD OF CONTRACT – 2025 SEWER MAIN CIPP LINING PROJECT

ON MOTION by Director Ohlmann, Seconded by Director Rockenbach, the Board voted to:

- i) Authorize the General Manager to execute a contract with Institutorm Technologies, LLC in the amount of \$1,730,613 for the 2025 Sewer Main CIPP Lining Project; and
- ii) Authorize the General Manager to approve expenditures of up to ten percent (10%) of the contract, amounting to \$173,061, as an amendment allowance for any changes in scope of work; and
- iii) Determine that this action is not subject to California Environmental Quality Act (CEQA) pursuant to State CEQA Exempt Status: Categorical Exemption Class 2 (Section 15302).

AYES: Directors Ohlmann, Rockenbach, and Barrett
NAYES: None
ABSTAIN: None
ABSENT: Directors Newquist and Johnson

C. CONSIDERATION OF ENGINEERING SERVICES FOR THE 2025 SEWER MAIN CIPP LINING PROJECT

ON MOTION by Director Ohlmann, Seconded by Director Rockenbach, the Board voted to:

- i) Authorize the General Manager to execute a contract with Water Systems Consulting, Inc. in the amount of \$57,491 to provide Engineering Services during construction for the District’s 2025 Sewer Main CIPP Lining Project; and
- ii) Authorize the General Manager to approve expenditures of up to ten percent (10%) of the contract, amounting to \$5,749.10, as an amendment allowance for any changes in scope of work.

D. CONSIDERATION OF CONSTRUCTION MANAGEMENT SERVICES FOR THE 2025 SEWER MAIN CIPP LINING PROJECT

ON MOTION by Director Rockenbach, Seconded by Director Ohlmann, the Board voted to:

- i) Authorize the General Manager to execute a contract with Phoenix Civil Engineering (Phoenix) in the amount of \$59,296 to provide Construction Management (CM) services for the District’s 2025 Sewer Main CIPP Lining project; and
- ii) Authorize the General Manager to approve expenditures of up to ten percent (10%) of the contract, amounting to \$5,926.60, as an amendment allowance for any changes in scope of work.

AYES: Directors Ohlmann, Rockenbach, and Barrett
NAYES: None
ABSTAIN: None
ABSENT: Directors Newquist and Johnson

E. DISCUSSION ON DISTRICT REORGANIZATION

The District received a report from Director Barrett and the General Manager on their meeting with the Board Presidents and General Managers of the Montecito Water District and the Summerland Sanitary District regarding their meeting on October 30, 2025. No action was taken.

F. WASTEWATER CONNECTION TO EL ESTERO WATER RESOURCE CENTER

ON MOTION by Director Rockenbach, Seconded by Director Ohlmann, the Board voted to direct the General Manager to contact the City of Santa Barbara Administrator and determine the interest, and process for, connecting the District to the City's El Estero Water Resource Center.

AYES: Directors Ohlmann, Rockenbach, and Barrett
NAYES: None
ABSTAIN: None
ABSENT: Directors Newquist and Johnson

G. BOARD MEETING SCHEDULE FOR NOVEMBER AND DECEMBER

ON MOTION by Director Ohlmann, Seconded by Director Rockenbach, the Board voted to cancel the Regular Board Meetings of November 26, 2025 and December 24, 2025.

AYES: Directors Ohlmann, Rockenbach, and Barrett
NAYES: None
ABSTAIN: None
ABSENT: Directors Newquist and Johnson

H. BOARD POLICY AND PROCEDURES MANUAL

The Board discussed next steps on the Board Policy and Procedure Manual. No action was taken.

I. SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION (LAFCO) CANDIDATE NOMINATIONS

ON MOTION by Director Rockenbach, Seconded by Director Ohlmann, the Board voted to move this item to the next scheduled meeting.

AYES: Directors Ohlmann, Rockenbach, and Barrett
NAYES: None
ABSTAIN: None
ABSENT: Directors Newquist and Johnson

7. BOARD COMMUNICATIONS

- A. Next Regular Board Meeting Date – November 12, 2025
- B. Items for future Board meeting – No topics were discussed

8. ADJOURNMENT

ON MOTION by Director Rockenbach, Seconded by Director Ohlmann, the meeting ended at 5:55 pm.

These minutes were presented for approval at the Regular Board Meeting on December 10, 2025.



Rock Rockenbach, President

Minutes taken and prepared by:



Stephen Williams

Business and Administrative Manager/Clerk of the Board