

**MINUTES OF THE REGULAR MEETING  
of the  
BOARD OF DIRECTORS  
of the  
MONTECITO SANITARY DISTRICT**

**September 28, 2015**

**1. CALL TO ORDER**

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:15 p.m. on September 28, 2015 at 1042 Monte Cristo Lane, Montecito, California.

**ATTENDANCE**

**Present:** Directors Thomas Kern, Judith M. Ishkanian, Warner B. Owens, and Bob Williams, Jeffrey Kerns

**Absent:** None

**Also Present:** Diane M. Gabriel, MSD General Manager/District Engineer  
Toni M. McDonald, MSD District Administrator  
Alex Alonzo, MSD Operations Manager  
Carole Rollins, MSD Laboratory & Pretreatment Manager  
Rico Larroude, MSD Collections/Maintenance Supervisor  
Marc Ciarlo, MSD Operator III  
Tom Evans, Montecito Water District  
James Hawkins, Heal the Ocean

**2. APPROVAL OF MINUTES OF THE LAST MEETING**

The minutes of August 31, 2015 were included in the agenda packet.

On MOTION by Director Kerns and second by Director Williams, the Board approved unanimously without abstention the Minutes of August 31, 2015 with changes.

**3. APPROVAL OF PAYROLL AND PAYABLES**

On MOTION by Director Ishkanian and second by Director Kern, the Board approved unanimously without abstention these payroll, accounts payable and capital improvement expenses from August 31, 2015 through September 28, 2015:

Accounts Payable Expenses	\$ 112,090.43
Payroll Expenses	146,076.88
Capital Improvement Expenses	<u>35,726.81</u>
Total Expenses	\$ 293,894.12

4. **PUBLIC COMMENT**

None

5. **OLD BUSINESS**

None

6. **NEW BUSINESS**

A. **Montecito Groundwater Basin Recharge Feasibility Study-Presentation of Study Findings**

James Hawkins of Heal the Ocean presented the findings of the Dudek study that was prepared for Montecito Sanitary District, Montecito Water District, and Heal the Ocean. Mr. Hawkins summarized the feasibility of groundwater basin recharge in Montecito as follows:

- Limited capacity to implement a groundwater recharge program with advanced treated recycled water.
- Available storage capacity is limited by the risk of liquefaction and the rapid refilling of the Basin during wet periods.
- Additional study could investigate seawater intrusion barrier program.

This study will now be presented to the Montecito Water District Operations Committee, and then presented to the entire Montecito Water District Board on October 20, 2015.

ACTION:       None

B. **Environmental Laboratory Accreditation Program (ELAP) Certification for MSD Testing Laboratory**

Laboratory/Pretreatment Manager Carole Rollins and Operator III Marc Ciarlo presented to the Board the process of accrediting the MSD laboratory, as regulated by the State Water Resources Control Board. MSD laboratory was accredited effective June 1, 2015. They also explained the daily laboratory testing processes used to ensure that District discharge permit requirements are met, accreditation remains current, and the treatment process runs optimally.

ACTION:       None

C. **Sewer Main Rehabilitation-Request for Additional Contract Change Order Funding-Insituform**

General Manager Gabriel, Operations Manager Alonzo, and Collections/Maintenance Supervisor Rico Larroude reported on the continuing progress of the relining project. As of the second week of October, 21 miles of pipe will have been slip-lined. An additional 5.6 miles of pipe have been identified as needing rehabilitation. Due to the severe drought and the aggressive nature of tree roots breaking into the aging vitrified clay pipe, staff recommended approval of funding in the amount of \$985,000 for this additional relining work in various locations

throughout the District. This funding would be paid to Insituform from the Capital Replacement Fund, which currently has \$6,038,000.

On MOTION by Director Williams and second by Director Ishkanian to authorize additional contract change order funding for the project in the amount of \$985,000, the MOTION passed unanimously without abstention.

ACTION: Staff

**D. Sewer Main Rehabilitation-Construction Services-Phoenix Civil Engineering-Request for Additional Extra Services**

General Manager Gabriel explained that with additional Insituform rehabilitation work, it will be necessary to authorize additional extra services funding for the contract with Phoenix Civil Engineering. Staff recommended additional extra services in the amount of \$44,650 for the work that will be required to manage and inspect the additional sewer pipe lining. This funding will also be paid from the Capital Replacement Fund.

On MOTION by Director Williams and second by Director Kern to authorize additional contract change order funding for the extra services in the amount of \$44,650, the MOTION passed unanimously without abstention.

ACTION: Staff

**E. Information Items**

- Director Ishkanian reported that the SBCSDA dinner meeting of 9/28 will be in Buellton, and the speaker will Bob Geis, Santa Barbara County Auditor/Controller. October's dinner meeting will feature Christina Lokke as speaker.
- Director Kerns attended the tour of El Estero Treatment Plant.
- Director Owens and Williams attended the Montecito Water Committee meeting.
- The Board reviewed the letter in *Montecito Journal* regarding the MSD lateral rebate program

**F. Agreements to be Signed**

None

**7. OPERATIONS AND MAINTENANCE**

The Board reviewed the information in the agenda packet.

**8. ITEMS FOR THE NEXT AGENDA**

None

9. ADJOURNMENT

There being no other business, on MOTION to adjourn by Director Ishkanian and second by Director Williams, the MOTION passed unanimously without abstention and the meeting adjourned at 3:05 p.m.

  
Warner B. Owens, President

  
Judith Ishkanian, Vice President

  
Jeff Kerns, Secretary

  
Thomas N. Kern, Treasurer

  
Robert Williams, Director