

# MONTECITO SANITARY DISTRICT

## A G E N D A

for

### Special Board Meeting

January 15, 2020

The regular meeting of the Governing Board will begin at 1:15 p.m. on January 15, 2020 in the District hearing room at 1042 Monte Cristo Lane, Santa Barbara, California.

*If you need special assistance to participate in this meeting, because of any disability, please contact the District at 969-4200. Notification at least twenty-four hours before the meeting will allow the District to make appropriate arrangements for you; thank you.*

*Materials related to an item on this Agenda, which are part of the agenda packet, are available for public inspection during normal business hours (8:00 a.m. – 4:30 p.m. weekdays) in the District office.*

1. **CALL TO ORDER/ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT**

Persons may, in addition to any other matter within the Board of Director's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item

is considered. Anyone wishing to address the Board of Directors should come to the podium, be recognized by the President, and state their name for the record. If you wish to address the Board of

Directors on an Agenda Item, you may do so by approaching the podium as that particular item is announced. You will be given a reasonable amount of time to address the Board of Directors.

While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. The Board may briefly respond to comments after Public Communications is closed.

4. **APPROVAL OF MINUTES**

It is recommended that the Board consider approving the December 12, 2019 regular meeting minutes.

5. **APPROVAL OF PAYABLES**

It is recommended that the Board consider approving the payables list for expenses incurred by the District between December 13, 2019 and January 15, 2020.

6. **NEW BUSINESS**

A. **Public Information Committee Meeting – Report**

It is recommended the Board consider:

- i) Receiving and filing a report provided by the Public Information Committee from its January 7<sup>th</sup> meeting;

- ii) Taking such additional, related, action that may be desirable.

**B. Public Outreach – Purchase Order Authorization**

It is recommended the Board consider:

- i) Authorizing the General Manager to issue a purchase order in an amount not to exceed \$50,000 to Davies Public Affairs;
- ii) Taking such additional, related, action that may be desirable.

**C. Annual Organizational Decisions**

It is recommended the Board consider:

The Board will discuss and make appointments of officers, General Manager, Counsel, and standing committees.

- i) Appointing officers, General Manager, Counsel, and standing committees;
- ii) Setting meeting days, time, and place;
- iii) Taking such additional, related, action that may be desirable.

**D. Financial Audit Report – Fiscal Year 2018-19**

It is recommended the Board consider:

- i) Receiving and filing the Financial Audit Report for Fiscal Year 2018-2019 as final;
- ii) Taking such additional, related, action that may be desirable.

**E. Information Items**

None

**F. Agreements to be Signed**

- 274 Middle Road – Termination Agreement for Existing Auxiliary Structure
- 627 Olive Road – Sewer Service Agreement for Existing Auxiliary Structure

**7. OPERATIONS AND MAINTENANCE**

Review the Operations and Maintenance reports included in the agenda packet.

**8. ITEMS FOR THE NEXT AGENDA**

**9. ADJOURNMENT**