

MONTECITO SANITARY DISTRICT

A G E N D A

for Board Meeting

July 9, 2020

The regular meeting of the Governing Board will begin at 1:15 p.m. on July 9, 2020.

Pursuant to State of California Executive Order No. N-29-20 issued on March 17, 2020, and the State of California and Santa Barbara County's shelter in place orders, the Montecito Sanitary District Board Meeting will be held remotely via Zoom Meetings.

The Meeting will be conducted in accordance with the Virtual Meeting Protocols adopted by the Board of Directors on April 9, 2020. These can be viewed and downloaded here:

<https://www.montsan.org/virtual-public-meetings>. The public may attend and make a public comment by visiting:

<https://us02web.zoom.us/j/89041291826>

You may also call in at 1-669-900-6833 Meeting ID 890 4129 1826

If you have difficulty connecting to the virtual meeting, please call 1-714-323-4667 for technical assistance once the meeting has begun.

If you need special assistance to participate in this meeting, because of any disability, please contact the District at 1-805-969-4200. Notification at least twenty-four hours before the meeting will allow the District to make appropriate arrangements for you; thank you.

Materials related to an item on this Agenda, which are part of the agenda packet, are available for public inspection on the District website www.montsan.org

1. CALL TO ORDER/ROLL CALL

2. PUBLIC COMMENT

Persons may, in addition to any other matter within the Board of Director's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered. Anyone wishing to address the Board of Directors must comply with the Virtual Meeting Protocols; will be recognized by the President; and must state their name for the record. If you wish to address the Board of Directors on an Agenda Item, you may do so as that particular item is announced. You will be given a reasonable amount of time to address the Board of Directors.

While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. The Board may briefly respond to comments after Public Comment is closed.

In accordance with Executive Order No. N-29-20 and the Virtual Meeting Protocols, remote public participation is allowed in the following ways:

Participants are encouraged to join the meeting 30 minutes before the start of the meeting.

Public comment will be accepted via email during the meeting, before the close of public comment, and read into the record during public comment, when feasible. We request that written communications be limited to not more than 50 words.

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling **1-669-900-6833** and entering Zoom Meeting ID: **890 4129 1826** then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “*9” then the Clerk to the Board will be notified and you will be in the rotation to make a public comment.

3. APPROVAL OF MINUTES

It is recommended that the Board consider approving the June 11, 2020 regular meeting minutes.

4. APPROVAL OF PAYABLES

It is recommended that the Board consider approving the payables list for expenses incurred by the District between June 11, 2020 and July 3, 2020.

5. NEW BUSINESS

A. Annual Sewer Service Charge Hearing to Collect Sewer Service Charges on the County Tax Roll – Resolution No. 2020-925

It is recommended that the Board consider:

- i) Adopting a resolution ordering the filing with the County Auditor of a report of Sewer Service Charges for Fiscal Year 2020-21 to be placed on and collected by means of the County Tax Roll.
- ii) Taking such additional, related, action that may be desirable.

B. Administration & Operations (A&O) Committee Meeting - Report

It is recommended the Board consider:

- i) Receiving and filing a report provided by the A&O Committee from its June 15th and June 26th meetings;
- ii) Provide additional related direction to the Committee that may be desirable.

Agenda
July 9, 2020

C. Information Items

- Video presentation on COVID-19 Exposure Control measures at MSD

D. Agreements To Be Signed

- None

7. OPERATIONS AND MAINTENANCE

Review the Operations and Maintenance reports included in the agenda packet.

8. ITEMS FOR THE NEXT AGENDA

9. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
MONTECITO SANITARY DISTRICT**

June 11, 2020

1. CALL TO ORDER/ROLL CALL

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:15 p.m. on June 11, 2020 using Zoom teleconferencing in accordance with State of California Executive Order No. N-29-20 issued on March 17, 2020.

ATTENDANCE

Board Members Present:

Directors Tom Bollay, Thomas Kern, Jeff Kerns, Dana Newquist, and Woody Barrett

Board Members Absent:

None

Also Present and Participating:

Diane M. Gabriel, MSD General Manager/District Engineer
Toni M. McDonald, MSD District Administrator
Carrie Poytress, MSD Engineering Manager
Alex Alonzo, MSD Operations Manager
Karl H. Berger, MSD Legal Counsel
Ken Coates, Ratepayer
Leon Bartholomew, Ratepayer
Alison Thompson, Heal the Ocean
Dorinne Johnson, Ratepayer
Robert Short, Ratepayer
Unnamed Montecito Resident

2. PUBLIC COMMENT

Mr. Leon Bartholomew asked if the Board had received his letter, and requested his letter be entered into the public record.

3. APPROVAL OF MINUTES

The minutes of the April 9 and May 14, 2020 meetings were included in the agenda packet. On MOTION by Director J. Kerns and second by Director Newquist, the Board approved the minutes of April 9 2020 with the following roll call vote:

. AYES: Directors Kern, Newquist, Bollay, Kerns, Barrett
NAYS: None

ABSTAIN: None ABSENT: None

On MOTION by Director Newquist and second by Director T. Kern, the Board approved the minutes of May 14, 2020 with the following roll call vote:

AYES: Directors Kern, Newquist, Bollay, Kerns, Barrett
NAYS: None
ABSTAIN: None
ABSENT: None

4. APPROVAL OF PAYABLES

On MOTION by Director J. Kerns and second by Director T. Kern, the Board approved with a roll call vote these payroll and accounts payable expenses from May 11, 2020 through June 8, 2020:

Accounts Payable Expenses	\$ 136,013.45
Capital Improvement Projects	450.00
Recycled Water	14,970.50
Payroll and Related Expenses	<u>189,705.59</u>
Total Expenses	\$ 341,529.54

AYES: Directors Kern, Newquist, Bollay, Kerns, Barrett
NAYS: None
ABSTAIN: None
ABSENT: None

5. NEW BUSINESS

At this point in the meeting, General Manager Gabriel noted that agenda item 5 F, the Development Plan – Initial Study/Mitigated Negative Declaration, will be deferred to a future Board meeting, as comments had been received after this agenda was prepared. More time is required to address all comments received. District Legal Counsel Karl H. Berger said the Board will simply postpone the item and properly notice when it appears on a future agenda.

A. Resolution No. 2020-924 – Setting the Date, Time, and Place for the Annual Sewer Service Charge Hearing to Collect Sewer Service Charges on the County Tax Roll

The Board reviewed Resolution No. 2020-924 setting the date, time, and place for the annual sewer service charge hearing to continue to collect sewer service charges by means of the County tax roll. The hearing will be held at 1:15 p.m. on July 9, 2020 at the Montecito Sanitary District office. District Administrator McDonald noted a change in the publishing dates of the notice from the original draft of the resolution. Notice of the hearing will be published in the *Montecito Journal* on June 24th and July 1th and will be mailed to owners of all properties connected to the District in the past fiscal year.

On MOTION by Director Jeff Kerns and second by Director Newquist to adopt Resolution No. 2020-927 as amended for publishing dates, the MOTION passed with the following roll call vote:

AYES: Newquist, Kern, Bollay, Kerns, Barrett
NAYS: None
ABSTAIN: None
ABSENT: None

B. Administration & Operations (A&O) Committee Meeting - Report

The A&O Committee (Directors Bollay and J. Kerns) reported on its meeting of May 13, 2020. The Committee reviewed the status of the Coastal Development Plan (CDP) Permit, the proposed FY20-21 Capital Improvement Projects, and planning for a scheduled Joint Committee meeting with the Montecito Water District Strategic Planning Committee.

ACTION: None

C. Fiscal Year 2020-21 Operations and Maintenance Budget

The Board reviewed the proposed FY2020-21 O&M Budget. After lengthy discussion, on the Board approved the FY2020-21 O&M Budget, the FY2020-21 Salary Schedule, and FY2020-21 Fund Balances & Estimated Revenues with the following motions:

On MOTION by Director J. Kerns and Director T. Kern, the Board approved the 3% Cost of Living Adjustment with the following vote:

AYES: Kern, Bollay, Kerns
NAYS: None
ABSTAIN: Barrett, Newquist
ABSENT: None

On MOTION by Director J. Kerns and Director T. Kern, the Board approved the FY2020-21 O&M Budget, the FY2020-21 Salary Schedule, and FY2020-21 Fund Balances & Estimated Revenues with the following vote:

AYES: Kern, Bollay, Kerns
NAYS: None
ABSTAIN: Barrett, Newquist
ABSENT: None

D. Capital Improvement Project Budget

The Board reviewed the Proposed Capital Improvement Project Budget for FY2020-21. Directors Newquist and Barrett both objected to the Essential Services Building line item on the proposed budget. After discussion, and with Directors Newquist and Barrett's objections

on the record, on MOTION by Director J. Kerns and second by Director T. Kern, the Board approved the FY2020-21 Capital Improvement Budget with the following vote:

AYES: Newquist, Kern, Bollay, Kerns, Barrett
NAYS: None
ABSTAIN: None
ABSENT: None

E. COVID-19 Exposure Control – Ratification of Purchase Orders

At its meeting on March 12, 2020 the Board approved the Montecito Pandemic Preparedness and Response Plan which requires the Board to take action to ratify emergency purchase orders issued in an amount exceeding \$10,000. The Board reviewed the purchase orders exceeding \$10,000, totaling \$114,310.60 that have been issued since the District entered into a state of emergency on March 19, 2020.

District Administrator McDonald stated the District has already applied for a FEMA grant for reimbursement of the COVID-19 related expenses. All such expenses are being documented pursuant to FEMA and CalOES requirements.

After discussion, on MOTION by Director Newquist and second by Director J. Kerns, the Board approved the purchase orders totaling \$114,310.60 by the following vote:

AYES: Newquist, Kern, Bollay, Kerns, Barrett
NAYS: None
ABSTAIN: None
ABSENT: None

F. Development Plan – Initial Study/Mitigated Negative Declaration

This item was deferred to a future Board meeting.

G. Information Items

- None

H. Agreements

- None

6. OPERATIONS AND MAINTENANCE

The Board reviewed the information in the Board packet.

7. ITEMS FOR FUTURE AGENDAS

The next Board meeting will be June 25, 2020 and will include the Development Plan Initial Study/Mitigated Negative Declaration and a report from the June 15th A&O Committee meeting.

8. ADJOURNMENT

There being no other business, on MOTION to adjourn by Director Newquist and second by Director Barrett, the MOTION to adjourn passed unanimously without abstention at 3:15 p.m.

Thomas Bollay, President

Jeffrey Kerns, Vice President

Ellwood T. Barrett, Secretary

Thomas Kern, Treasurer

Dana Newquist, Director

**MONTECITO SANITARY DISTRICT
BOARD LIST OF PAYABLES**

<u>CHECKS DATED</u>	<u>SUMMARY & TYPE</u>	<u>BATCH TOTALS</u>
06/08/20	ACCOUNTS PAYABLE	1,257.68
06/12/20	ACCOUNTS PAYABLE	99,991.50
06/19/20	ACCOUNTS PAYABLE	80,950.90
06/26/20	ACCOUNTS PAYABLE	<u>19,503.49</u>
	Subtotal	201,703.57
06/26/20	CAPITAL IMPROVEMENT PROJECTS	3,558.75
	Subtotal	
06/19/20	CIP RECYCLED WATER FUND	6,596.25
06/26/20	CIP RECYCLED WATER FUND	<u>2,903.75</u>
	Subtotal	9,500.00
06/18/20	PAYROLL	92,749.83
07/02/20	PAYROLL	<u>96,130.85</u>
	Subtotal	188,880.68
	TOTAL	<u>\$403,643.00</u>

Approved for Payment:

Date: July 9, 2020 Amount: _____

_____, General Manager

_____, Director

_____, Director

O&M Check History Report
Sorted By Check Number
Activity From: 6/08/2020 to 6/08/2020
MONTECITO SANITARY DISTRICT (MSD)

Operations & Maintenance

Check Number	Check Date	Description	Amount	Description
CC0501	6/8/2020	UNION BANK	293.06	Masks, Safety glasses
CC0502	6/8/2020	UNION BANK	200.00	NELAC training
CC0503	6/8/2020	UNION BANK	76.75	NELAC membership
CC0504	6/8/2020	UNION BANK	232.50	Face shields, Popup tent for lobby area
CC0505	6/8/2020	UNION BANK	455.37	Zoom and Domain fees, PR processing fee
Bank Total			<u>1,257.68</u>	
Report Total			<u><u>1,257.68</u></u>	

Check History Report

Sorted By Check Number

Activity From: 6/12/2020 to 6/12/2020

MONTECITO SANITARY DISTRICT (MSD)

Operations & Maintenance

Check # Number	Check Date	Vendor	Amount	Description
025497	6/12/2020	ACWA/JPIA	31,620.86	Health/Dental/Life Insurance Premium-July
025498	6/12/2020	ALLIANT INSURANCE SERVICES INC, NPB MAIN	770.00	Annual Crime Policy Renewal
025499	6/12/2020	BNY OF NEW YORK MELLON	2,680.00	Annual Administrative Fee for Refunding Revenue Bonds
025500	6/12/2020	CANON FINANCIAL SERVICES INC	275.14	Copier Lease Payment-June
025501	6/12/2020	CINTAS CORPORATION #684	869.34	Uniform,Towels, Floor Mats-Rental/Cleaning-May
025502	6/12/2020	COMPUVISION COMMUNICATIONS	3,278.80	Install Feed Cabling for Office Trailers, IT Services-May
025503	6/12/2020	CORT	44.00	Deed Report-May
025504	6/12/2020	CULLIGAN OF SYLMAR	31.70	Drinking Water-May
025505	6/12/2020	ENGEL & GRAY, INC	3,806.58	Biosolids Hauling-May
025506	6/12/2020	FASTENAL COMPANY	1,105.47	Hand Sanitizers, Disposable Face Masks
025507	6/12/2020	FRUIT GROWERS LABORATORY	162.50	Outside Lab Analyses-May
025508	6/12/2020	FRONTIER	698.99	Phone Service for Office, Lift Stations 4 & 5-June
025509	6/12/2020	GLS COMPANIES	4,700.00	Hedge Trimming along Monte Cristo & Channel Drive
025510	6/12/2020	GRAINGER	1,958.87	Plant/Property Maintenance Supplies
025511	6/12/2020	HACH COMPANY	86.31	Lab Testing Supplies
025512	6/12/2020	HENSLEY LAW GROUP	1,870.00	Legal Services-May
025513	6/12/2020	KAMAN INDUSTRIAL TECHNOLOGIES	117.53	Plant Maintenance Materials
025514	6/12/2020	JOHN (or) TERI KEATING	2,325.00	Deposit Refund/Lateral Rebate-1801 E Mountain Drive
025515	6/12/2020	THADIUS (or) TERI KING	3,323.00	Deposit Refund-2200 Sycamore Canyon Road
025516	6/12/2020	MARBORG INDUSTRIES	1,261.84	Dumpster Rental/Refuse Disposal/Recycling-May
025517	6/12/2020	MCCORMIX CORP	371.82	Vehicle Fuel 5/15-5/31/20
025518	6/12/2020	MCDONALD, TONI	350.60	Reimbursement for Thermometers, Flowers, Printer Stand
025519	6/12/2020	MSD - PETTY CASH REIMB	87.25	Replenish Petty Cash
025520	6/12/2020	MONTECITO WATER DISTRICT	607.09	Water Service-May
025521	6/12/2020	OILFIELD ENVIRONMENTAL & COMPLIANCE	96.75	Outside Lab Analyses for Greas & Oil-May
025522	6/12/2020	PAYCHEX OF NEW YORK, LLC	350.20	Payroll Services-May
025523	6/12/2020	PHOENIX CIVIL ENGINEERING	1,650.00	Engineering Services to Implement COVID Control Plans
025524	6/12/2020	SANSUM CLINIC	135.00	DMV/DOT Exam-Morelos
025525	6/12/2020	SANTA BARBARA COUNTY CLERK-RECORDER	161.00	Agreement Processing Fees, March-May
025526	6/12/2020	SANTA BARBARA COUNTY	1,981.37	Coastal Development Plan Review Fees-May
025527	6/12/2020	S B HOME IMPROVEMENT CENTER	223.32	General Operating Supplies
025528	6/12/2020	SOUTHERN CALIFORNIA EDISON CO	12,041.56	Electric Service-May
025529	6/12/2020	SMARDAN-HATCHER COMPANY	129.88	Miscellaneous Collection Tools
025530	6/12/2020	T&D RENTS INC.	5,000.00	Shower/Restroom Trailer Rental-May
025531	6/12/2020	TAFT ELECTRIC COMPANY	1,599.09	On-Call Electrical Services-May
025532	6/12/2020	UNIVAR SOLUTIONS	4,098.44	Plant Chemicals
025533	6/12/2020	UNDERGROUND SERVICE ALERT	230.60	Dig Alert-May
025534	6/12/2020	VAN WOLFSWINKLE, RANDALL	2,000.00	Deposit Refund-1210 Channel Drive
025535	6/12/2020	VENTURA AIR CONDITIONING CO.	187.00	Service Call for Lab HVAC System
025536	6/12/2020	BRAD (or) KRISTA VICKERS	2,000.00	Lateral Replacement Rebate-145 Santa Isabel Lane
025537	6/12/2020	WILLIAMS SCOTSMAN, INC	2,381.97	Mobile Office/Break Room Trailers Installation
025538	6/12/2020	WINZER	1,022.63	Disposable Face Masks, Spray Bottles
025539	6/12/2020	FIROOZ ZAHEDI (OR) BETH DEWOODY	2,300.00	Deposit Refund-1524 East Valley Road
			<u>99,991.50</u>	
			<u>99,991.50</u>	

O&M Check History Report

Sorted By Check Number

Activity From: 6/19/2020 to 6/19/2020

MONTECITO SANITARY DISTRICT (MSD)

Operations & Maintenance

Check Number	Check Date	Name	Check Amount	Description
025540	6/19/2020	AMERICAN BUILDING AUTOMATION	525.00	Lab HVAC Software System Check
025541	6/19/2020	ALFA MEDICAL	176.46	Parts for Lab Autoclave
025542	6/19/2020	AT&T MOBILITY	63.70	Wireless Service for Lift Station 4 SCADA-June
025543	6/19/2020	COMPUVISION COMMUNICATIONS	2,139.30	Datto Cloud Backup/NetAlert Managed Services
025544	6/19/2020	COX BUSINESS	227.56	Internet Wireless Service-June
025545	6/19/2020	CROMER MATERIAL HANDLING	725.36	Forklift Lease Payment-June
025546	6/19/2020	DIGITAL DEPLOYMENT DBA STREAMLINE	310.00	Website Hosting-June
025547	6/19/2020	DUDEK	1,067.50	Planning/Permitting Coastal Development Plan-May
025548	6/19/2020	FASTENAL COMPANY	23.44	Plant Maintenance Materials
025549	6/19/2020	TERRY (or) AMY FEE	3,450.00	Deposit Refund for 753 San Ysidro Road
025550	6/19/2020	FRONTIER	120.92	Phone Service for Lift Stations 1 & 3-June
025551	6/19/2020	GRAINGER	1,564.29	Plant Maintenance Materials, Safety Supplies
025552	6/19/2020	KAMAN INDUSTRIAL TECHNOLOGIES	566.82	Plant Maintenance Materials
025553	6/19/2020	MCCORMIX CORP	1,116.40	Oil for Equipment/Vehicle Fuel 6/1-6/15/20
025554	6/19/2020	MISSION COMMUNICATIONS, LLC	61.00	Plant Maintenance Materials
025555	6/19/2020	O'CONNOR PEST CONTROL	127.60	Pest, Rodent Control-May
025556	6/19/2020	OILFIELD ENVIRONMENTAL &	125.00	Outside Lab Analyses 6/12/20
025557	6/19/2020	PLUMBERS DEPOT, INC	2,267.44	Spare Hose for Small Jetter
025558	6/19/2020	PURETEC INDUSTRIAL WATER	52.13	Water Softener Sodium Tank Exchange
025559	6/19/2020	SEARS COMMERCIAL ONE	1,078.74	Office Equipment
025560	6/19/2020	SEWER EQUIPMENT COMPANY	334.34	Collection Tools
025561	6/19/2020	SOCAL GAS	130.58	Gas Service-May
025562	6/19/2020	STANTEC CONSULTING SERVICES INC.	1,427.00	Provide Information to County for the CDP Application
025563	6/19/2020	TAFT ELECTRIC COMPANY	26,922.45	Electrical Services to provide service to trailers
025564	6/19/2020	TIERRA CONTRACTING INC	31,310.00	Install water/sewer to trailers
025565	6/19/2020	UNIVAR SOLUTIONS	1,991.87	Plant Chemicals
025566	6/19/2020	WATER RESEARCH FOUNDATION	3,046.00	Annual Membership Renewal
Bank Total:			<u>80,950.90</u>	
Report Total:			<u><u>80,950.90</u></u>	

Check History Report

Sorted By Check Number

Activity From: 6/26/2020 to 6/26/2020

MONTECITO SANITARY DISTRICT (MSD)

Operations & Maintenance

Check Number	Check Date	Name	Check Amount	Description
025573	6/26/2020	CED ROYAL INDUSTRIAL SOLUTIONS	87.50	Plant Maintenance Materials
025574	6/26/2020	COMPUVISION COMMUNICATIONS	2,104.06	At home workstation
025575	6/26/2020	GRAINGER	2,801.46	Folding Tables
025576	6/26/2020	KAMAN INDUSTRIAL TECHNOLOGIES	767.69	Plant Maintenance Materials
025577	6/26/2020	MCMASTER-CARR SUPPLY COMPANY	247.77	Small Tools & Equipment
025578	6/26/2020	MILPAS RENTAL INC	32.40	Tool Rental
025579	6/26/2020	OILFIELD ENVIRONMENTAL &	148.50	Outside Lab Analyses
025580	6/26/2020	PERRY FORD	457.61	Repair Parts for District Vehicles
025581	6/26/2020	PLUMBERS DEPOT, INC	43.13	CCTV Equipment
025582	6/26/2020	STANDARD INSURANCE COMPANY	1,872.44	Short/Long Term Disability Premium-July
025583	6/26/2020	T&D RENTS INC.	4,500.00	Shower/Restroom Combo Trailer Rental-June
025584	6/26/2020	T-MOBILE	20.00	Wireless Port for UF/RO-June
025585	6/26/2020	UNION BANK	105.66	Battery Backup, UPS Shipping
025586	6/26/2020	UNION BANK	847.77	Montecito Journal Publications, Web Domain Renewal
025587	6/26/2020	UNION BANK	9.90	Distilled Water for Lab
025588	6/26/2020	UNION BANK	96.96	Door Screen for Front Office
025589	6/26/2020	UNIVAR SOLUTIONS	3,360.64	Plant Chemicals
025590	6/26/2020	RAYMOND (or) JANE WURWAND	2,000.00	Lateral Replacement Rebate-1292 Eleven Oaks Road
Bank Total:			<u>19,503.49</u>	
Report Total:			<u><u>19,503.49</u></u>	

CIP - Check History Report
Sorted By Check Number
Activity From: 6/26/2020 to 6/30/2020
MONTECITO SANITARY DISTRICT (MSD)

CIP ACCOUNT

Check Number	Check Date	Name	Check Amount	Description
001247	6/26/2020	FILIPPIN ENGINEERING	3,558.75	CIP No. 3-Sewer Main Relocation at 1356 East Valley
Bank Total:			<u>3,558.75</u>	
Report Total:			<u><u>3,558.75</u></u>	

Capital Improvement - Recycled Water Check History Report
Sorted By Check Number
Activity From: 6/19/2020 to 6/19/2020
MONTECITO SANITARY DISTRICT (MSD)

Recycled Water Fund

Check Number	Check Date	Vendor	Amount	Description
001027	6/19/2020	TRUSSELL TECHNOLOGIES, INC	6,596.25	CIP No. 11; On-Call Engineering for the Recycled Water Project
			<u>6,596.25</u>	
			<u>6,596.25</u>	

Recycled Water - Check History Report
Sorted By Check Number
Activity From: 6/26/2020 to 6/30/2020
MONTECITO SANITARY DISTRICT (MSD)

Recycled Water Fund

Check Number	Check Date	Name	Check Amount	Description
001028	6/26/2020	TRUSSELL TECHNOLOGIES, INC	2,903.75	CIP No. 11-Engineering Services for Recycled Water
Bank Total:			<u>2,903.75</u>	
Report Total:			<u><u>2,903.75</u></u>	

MONTECITO SANITARY DISTRICT

MANAGER'S REPORT

July 9, 2020

AGENDA ITEM 5. NEW BUSINESS

A. ANNUAL SEWER SERVICE CHARGE HEARING TO COLLECT SEWER SERVICE CHARGES ON THE COUNTY TAX ROLL – RESOLUTION NO. 2020-925

The Board will conduct a public hearing to determine whether to continue the practice of collecting the annual sewer service charges on the County of Santa Barbara property tax roll.

Resolution No. 2020-927 was adopted at the June 11, 2020 meeting and scheduled July 9, 2020 for hearing on the intent to continue to collect sewer service charges through the County's tax roll.

Resolution No. 2020-925 Ordering the Filing with the County Auditor-Controller of a Report of Sewer Service Charges for Fiscal Year 2020-21 to be Placed on and Collected by Means of the County Tax Roll is enclosed as **EXHIBIT A**.

Notice of the hearing was published in the *Montecito Journal* on June 24th and July 1st, and notice was sent to property owners for whom new connection permits were issued during FY2019-20.

B. ADMINISTRATION & OPERATIONS (A&O) COMMITTEE MEETING - REPORT

The A&O Committee (Directors J. Kerns and Bollay) will report on its June 15th and June 26th meetings.

C. INFORMATION ITEMS

- Video presentation on COVID-19 Exposure Control measures at MSD

D. AGREEMENTS TO BE SIGNED

- None

AGENDA ITEM 7. OPERATIONS AND MAINTENANCE REPORTS

TREATMENT PLANT

Treatment Data	Current Year 06/01/20-06/28/20	Prior Year 06/03/19 – 06/30/19
Average daily flow	0.564 MGD	0.542 MGD
Average hypochlorite	154 GPD	154 GPD
Average bisulfite	84 GPD	84 GPD
Average effluent SS	3.8 mg/L	10.0 mg/L
Average effluent CBOD ₅	2.77 mg/L	4.1 mg/L
Median coliform	< 2.0 MPN / 100 mL	2.0 MPN / 100 mL

- The belt press was operated for 12 hours during this reporting period.
- A total of 37.93 tons of biosolids were transported in two separate loads to Engel and Gray during this reporting period.
- 0.18 inches of rainfall was recorded during this reporting period.

In addition to completing all daily treatment plant operational tasks and preventative maintenance duties, Operations staff and others performed the following work:

- New flow meter installed in Reverse Osmosis unit.
- Breaker installed in Motor Control Center #3.
- Replaced two end caps on Reverse Osmosis unit.
- Completed preventative maintenance on chlorine analyzers.
- Replaced back-up battery on UPS in Motor Control Center #1.
- Completed preventative maintenance on DEOX analyzers.
- Installed new motor on Sodium Bisulfate Solution chemical feed pump.
- Installed micron filter on RO.
- Drained and cleaned RAS wet well.
- Cleaned UF disc filter.
- Tested plant generator on full plant load.

Completed Preventative Maintenance duties:

- Rotated plant equipment
- Cleaned plant water wye screens every M/W/F
- Changed influent flow through channel grinders and remove grit from influent channel
- Collected plant equipment meter readings
- Cleaned secondary clarifier weirs and side walls
- Operated and exercised various valves throughout the treatment plant
- Performed treatment plant housekeeping

Completed Activated Sludge duties:

- Hosed clarifier weirs and skimmed grease in chlorine contact chambers twice each day
- Scrubbed effluent channel, hosed DAFT weirs and catwalk, and cleaned lower slip tubes
- Collected samples for Lab and set-up composite samplers
- Hosed Rotary Drum Screen and disposed all screenings
- Skimmed grease and floatables in back channel and clarifiers

Completed Operator duties:

- Calibrated chlorine analyzers
- Collected Dissolved Oxygen levels in the Aeration Basins, Digesters, and Effluent channel
- Collected clarifier sludge depths
- Scoured Return Activated Sludge (RAS) sumps
- Cleaned chemical analyzer screens and probes
- Collected irrigation water meter readings

- Performed Treatment Plant system checks (SCADA, Mission Box, Mini Trends, Aeration Blowers, Influent Pump Station, Back-up generator, Chemical analyzers, Clarifiers and Contact Chamber motors and equipment, RAS/WAS pump station, Chemical feeders, Digester Blowers, DAFT, Polymer feed equipment, Ultra Filtration and Reverse Osmosis)
- Performed all required data collection and record keeping
- Maintained chemical levels for all analyzers

TESTING LABORATORY

During this 28 day period the Laboratory Manager and Operators assigned to the Laboratory performed the following activities:

- Collected 191 samples
- Ran 302 tests plus 75 duplicate tests for NPDES permit compliance and process control
- Performed 55 calibrations on laboratory equipment and 555 quality control checks
- Made 5 liters of coliform media
- Sent 1 Oil & Grease and 1 Ammonia sample to FGL contract lab for NPDES required monthly testing
- Sent 1 sample of laboratory deionized water to FGL for ELAP required quality control check of Total Organic Carbon
- Sent 4 influent grab and 4 influent composite samples to Dr. Holdens's UCSB Lab for her coronavirus study from wastewater

During this reporting period Operations staff performed the following additional Laboratory activities:

- Prepared 6 gallons of reagents for chlorine analyzer

In addition, the following Laboratory activities occurred:

- Preparations are being made for annual sampling of the final effluent and biosolids as required by the District NPDES permit. Sampling will occur July 13-17

COLLECTION SYSTEM MAINTENANCE

Collection staff continued to work on the preventive maintenance plan for 2020 (see the enclosed reports.)

During the reporting period, Collection staff has also:

- Inspected 190 Manholes
- Marked locations of existing District facilities for Underground Service Alert requests
- Performed routine inspection and maintenance of District vehicles
- Performed routine inspection and maintenance at all five Collection System Lift Stations
- Cleaned and vacuumed Channel Lift Station wet well
- Assisted with RAS wet well cleaning and pump replacement
- 6/25 After hours call out for pump fail alarm at Bonnymede Lift Station

Maintenance staff continued to work on the preventive maintenance plan for 2020.

During the reporting period, Maintenance staff has also:

- Performed routine inspection and maintenance of District buildings and equipment
- Assisted Treatment Operators
- Assisted Collections with Lift Station maintenance
- Performed preventative maintenance on Aeration Blowers
- Performed preventative maintenance on Clarifier #1
- Replaced RAS wet well pump
- Installed new water hydration station

Collection System Cleaning and TV-ing History

			Length	Length	Length	C - CLEAR	R - ROOTS		Clear : No observable grease, roots or debris
			of	of	of	L - LIGHT	G - GREASE		Light : .5 gallons of roots/ debris, small chunks of grease
	Linear Feet Cleaned & Inspected	Esmt	Cleaning	TV-ing	Re-cleans	M - MEDIUM	D - DEBRI		Medium : 5-1.5 gallons of roots/ debris, moderate chunks grease
	June 1, 2020 through June 28, 2020		160,903	8,572	9,747	H - HEAVY			Heavy : 1.5 or more gallons of roots, debris or grease
Date	Location	(X)	Cleaning (Linear Feet)	TV-ing (Linear Feet)	Re-cleans (Linear Feet)	Condition Findings		X	Notes
6/1/2020	Lift Station Maintenance / USA								
6/1/2020	Mountain Drive			43					No Problems
6/1/2020	Mountain Drive			101					No Problems
6/1/2020	Mountain Drive			54					No Problems
6/1/2020	Mountain Drive			147					No Problems
6/1/2020	Mountain Drive			169					No Problems
6/1/2020	Sycamore Canyon Road				261	C		1	Clear
6/1/2020	Sycamore Canyon Road				261	C		1	Clear
6/1/2020	Coast Village Road				279	C		1	Clear
6/1/2020	Coast Village Road				57	C		1	Clear
6/1/2020	Hill Road				324	C		1	Clear
6/1/2020	Picacho Lane				296	L	R	1	Light Roots
6/1/2020	La Vereda Lane				62	C		1	Clear
6/1/2020	La Vereda Lane				83	C		1	Clear
6/1/2020	La Vereda Lane				78	C		1	Clear
6/1/2020	La Vereda Road				93	C		1	Clear
6/1/2020	La Vereda Road				76	C		1	Clear
6/1/2020	La Vereda Road				72	C		1	Clear
6/1/2020	La Vereda Road				80	C		1	Clear
6/1/2020	La Vereda Road				144	C		1	Clear
6/1/2020	La Vereda Lane				217	C		1	Clear
6/1/2020	La Vereda Lane				65	C		1	Clear
6/1/2020	Miramar Avenue				363	L	D	1	Light Debris
6/1/2020	San Leandro Lane				278	L	D	1	Light Debris
6/1/2020	San Leandro Lane				276	L	D	1	Light Debris
6/2/2020	Mountain Drive			266					No Problems
6/2/2020	Alston Road	X			150	L	D	1	Light Debris
6/2/2020	Middle Road				259	C		1	Clear
6/2/2020	Middle Road				259	C		1	Clear
6/2/2020	Middle Road				218	L	D	1	Light Debris
6/2/2020	Middle Road				241	L	D	1	Light Debris
6/2/2020	Mesa Road				203	L	D	1	Light Debris
6/2/2020	Middle Road				25	L	D	1	Light Debris
6/2/2020	Monte Cristo Lane				248	C		1	Clear
6/2/2020	Hot Springs Road	X			212	C		1	Clear
6/2/2020	School House Road	X			247	C		1	Clear
6/2/2020	Mesa Road				208	L	D	1	Light Debris
6/3/2020	Buena Vista Avenue		105			C		1	Clear
6/3/2020	Buena Vista Avenue		365			C		1	Clear
6/3/2020	Buena Vista Avenue		369			L	R	1	Light Roots
6/3/2020	Buena Vista Avenue		137			C		1	Clear
6/3/2020	Buena Vista Avenue		211			C		1	Clear
6/3/2020	Buena Vista Avenue		198			C		1	Clear
6/3/2020	Buena Vista Avenue		195			C		1	Clear
6/3/2020	Buena Vista Avenue		266			C		1	Clear
6/3/2020	Buena Vista Avenue		266			C		1	Clear
6/3/2020	Buena Vista Avenue		271			C		1	Clear

Collection System Cleaning and TV-ing History

Date	Location	(X)	Cleaning (Linear Feet)	TV-ing (Linear Feet)	Re-cleans (Linear Feet)	Condition Findings	X	Notes
6/3/2020	Buena Vista Avenue		253			C	1	Clear
6/3/2020	Buena Vista Avenue	X	179			L R	1	Light Roots
6/3/2020	Buena Vista Avenue		206			L R	1	Light Roots
6/3/2020	Buena Vista Avenue		164			L R	1	Light Roots
6/3/2020	Stone Meadow Lane		47			L R	1	Light Roots
6/3/2020	Stone Meadow Lane		106			L R	1	Light Roots
6/3/2020	Stone Meadow Lane		220			L R	1	Light Roots
6/3/2020	Olive Road		375			C	1	Clear
6/3/2020	Olive Road		105			C	1	Clear
6/3/2020	Olive Road		15			C	1	Clear
6/3/2020	Tollis Avenue		350			C	1	Clear
6/3/2020	Tollis Avenue		72			C	1	Clear
6/4/2020	East Valley Road	X		103				No Problems
6/4/2020	East Valley Road	X		164				No Problems
6/4/2020	East Valley Road		214			C	1	Clear
6/4/2020	Stonehouse Lane		246			C	1	Clear
6/4/2020	Tabor Lane		314			C	1	Clear
6/4/2020	Olive Road		199			C	1	Clear
6/4/2020	Olive Road		270			C	1	Clear
6/4/2020	Olive Road		260			C	1	Clear
6/4/2020	Olive Road		315			C	1	Clear
6/5/2020	Lift Stations / USA / Vehicle Maintenance							
6/6/2020	Weekend							
6/7/2020	Weekend							
6/8/2020	Lift Station Maintenance / USA							
6/8/2020	San Ysidro Road	X	236			C	1	Clear
6/8/2020	San Ysidro Road	X	180			C	1	Clear
6/8/2020	San Ysidro Road	X	135			C	1	Clear
6/8/2020	San Ysidro Road		223			L R	1	Light Roots
6/8/2020	San Ysidro Road		286			L R	1	Light Roots
6/8/2020	San Ysidro Road		164			C	1	Clear
6/8/2020	San Ysidro Road		136			C	1	Clear
6/8/2020	San Ysidro Road		296			C	1	Clear
6/8/2020	San Ysidro Road		355			C	1	Clear
6/8/2020	San Ysidro Road		359			C	1	Clear
6/8/2020	San Ysidro Road		311			C	1	Clear
6/8/2020	San Ysidro Road		264			C	1	Clear
6/8/2020	Lower Manning Park	X	126			C	1	Clear
6/8/2020	Lower Manning Park	X	172			C	1	Clear
6/8/2020	Lower Manning Park	X	163			C	1	Clear
6/8/2020	Lower Manning Park	X	90			C	1	Clear
6/8/2020	Hodges Lane		145			C	1	Clear
6/8/2020	Hodges Lane		80			C	1	Clear
6/8/2020	Hodges Lane		156			C	1	Clear
6/8/2020	Bolero Drive		159			L R	1	Light Roots
6/8/2020	Bolero Drive		149			L R	1	Light Roots
6/8/2020	El Dorado Lane		272			C	1	Clear
6/8/2020	El Dorado Lane		176			C	1	Clear
6/8/2020	Juan Crespi Lane		153			C	1	Clear
6/8/2020	Juan Crespi Lane		117			C	1	Clear
6/8/2020	Juan Crespi Lane		112			C	1	Clear
6/8/2020	Juan Crespi Lane		217			L R	1	Light Roots
6/8/2020	Juan Crespi Lane		229			C	1	Clear
6/8/2020	Juan Crespi Lane		261			C	1	Clear
6/8/2020	Juan Crespi Lane	X	230			C	1	Clear

Collection System Cleaning and TV-ing History

Date	Location	(X)	Cleaning (Linear Feet)	TV-ing (Linear Feet)	Re-cleans (Linear Feet)	Condition Findings	X	Notes	
6/8/2020	San Ysidro Road		276			C	1	Clear	
6/8/2020	San Ysidro Road	X	173			C	1	Clear	
6/8/2020	San Ysidro Road	X	235			C	1	Clear	
6/9/2020	Arcady Road		150			L	R	1	Light Roots
6/9/2020	Ashley Road		401			C		1	Clear
6/9/2020	Eucalyptus Hill Road		250			C		1	Clear
6/9/2020	Cold Springs Road		400			C		1	Clear
6/9/2020	Sycamore Canyon Road	X	295			C		1	Clear
6/9/2020	Sycamore Canyon Road	X	46			C		1	Clear
6/9/2020	Sycamore Canyon Road		261			C		1	Clear
6/9/2020	Sycamore Canyon Road		70			C		1	Clear
6/9/2020	Sycamore Canyon Road		281			C		1	Clear
6/9/2020	East Valley Road		127			C		1	Clear
6/9/2020	Sycamore Canyon Road		45			L	D	1	Light Debris
6/9/2020	Sycamore Canyon Road		235			L	D	1	Light Debris
6/9/2020	Sycamore Canyon Road		149			L	D	1	Light Debris
6/9/2020	Sycamore Canyon Road	X	90			C		1	Clear
6/9/2020	Sycamore Canyon Road	X	80			C		1	Clear
6/9/2020	Sycamore Canyon Road	X	110			C		1	Clear
6/9/2020	Sycamore Canyon Road	X	81			C		1	Clear
6/9/2020	Sycamore Canyon Road	X	97			C		1	Clear
6/9/2020	Sycamore Canyon Road	X	46			C		1	Clear
6/9/2020	Barker Pass Road		130			C		1	Clear
6/9/2020	Barker Pass Road		180			C		1	Clear
6/9/2020	Sycamore Canyon Road		386			C		1	Clear
6/9/2020	Sycamore Canyon Road		150			C		1	Clear
6/9/2020	Chelham Way		214			C		1	Clear
6/9/2020	Sycamore Canyon Road		228			C		1	Clear
6/9/2020	Sycamore Canyon Road		304			C		1	Clear
6/9/2020	Sycamore Canyon Road		242			C		1	Clear
6/9/2020	Sycamore Canyon Road		284			L	D	1	Light Debris
6/9/2020	Sycamore Canyon Road		88			L	D	1	Light Debris
6/9/2020	Sycamore Canyon Road		224			C		1	Clear
6/9/2020	Sycamore Canyon Road		260			L	D	1	Light Debris
6/9/2020	Sycamore Canyon Road		390			C		1	Clear
6/9/2020	Sycamore Canyon Road		290			C		1	Clear
6/9/2020	Stoddard Lane		150			L	D	1	Light Debris
6/10/2020	Green Lane			277					Fine roots at joints
6/10/2020	San Leandro Lane	X		49					Fine roots at joints
6/10/2020	San Leandro Lane			316					No Problems
6/10/2020	San Leandro Lane			281					No Problems
6/10/2020	Camino Viejo Road		246			C		1	Clear
6/10/2020	Sycamore Canyon Road	X	64			C		1	Clear
6/10/2020	Sycamore Canyon Road		351			C		1	Clear
6/10/2020	Sycamore Canyon Road		400			C		1	Clear
6/10/2020	Sycamore Canyon Road		281			C		1	Clear
6/10/2020	Sycamore Canyon Road		187			C		1	Clear
6/10/2020	Sycamore Canyon Road		285			C		1	Clear
6/10/2020	Sycamore Canyon Road		181			C		1	Clear
6/10/2020	Sycamore Canyon Road		60			C		1	Clear
6/10/2020	Sycamore Canyon Road		142			C		1	Clear
6/10/2020	Sycamore Canyon Road		151			C		1	Clear
6/10/2020	Sycamore Canyon Road	X	70			C		1	Clear
6/10/2020	Sycamore Canyon Road	X	172			C		1	Clear
6/10/2020	Sycamore Canyon Road		328			C		1	Clear

Collection System Cleaning and TV-ing History

Date	Location	(X)	Cleaning (Linear Feet)	TV-ing (Linear Feet)	Re-cleans (Linear Feet)	Condition Findings	X	Notes	
6/10/2020	Sycamore Canyon Road		248			C	1	Clear	
6/10/2020	Sycamore Canyon Road		338			C	1	Clear	
6/10/2020	Sycamore Canyon Road		382			C	1	Clear	
6/10/2020	Sycamore Canyon Road		28			C	1	Clear	
6/10/2020	Sycamore Canyon Road		120			L	D	2	Light Debris
6/10/2020	Sycamore Canyon Road	X	317			C	1	Clear	
6/10/2020	Sycamore Canyon Road	X	320			C	1	Clear	
6/11/2020	Hodges Lane			145					No Problems
6/11/2020	Hodges Lane			156					No Problems
6/11/2020	East Valley Road		101			C	1	Clear	
6/11/2020	East Valley Road		220			C	1	Clear	
6/11/2020	East Valley Road		124			C	1	Clear	
6/11/2020	East Valley Road		157			C	1	Clear	
6/11/2020	East Valley Road		67			C	1	Clear	
6/11/2020	Sycamore Canyon Road		318			L	D	1	Light Debris
6/11/2020	Sycamore Canyon Road		164			L	D	1	Light Debris
6/11/2020	Sycamore Canyon Road		306			L	D	1	Light Debris
6/11/2020	Sycamore Canyon Road		211			C	1	Clear	
6/11/2020	Sycamore Canyon Road		305			C	1	Clear	
6/12/2020	Lift Stations / USA / Vehicle Maintenance								
6/13/2020	Weekend								
6/14/2020	Weekend								
6/15/2020	Lift Station Maintenance / USA								
6/15/2020	Pimiento Lane			189					Fine Roots @ joints
6/15/2020	Pimiento Lane			327					Fine Roots @ joints
6/15/2020	Cota Lane			297					No Problems
6/15/2020	Pepper Lane			334					No Problems
6/15/2020	Santa Rosa Lane		160			C	1	Clear	
6/15/2020	Santa Rosa Lane		350			C	1	Clear	
6/15/2020	Santa Rosa Lane	X	296			C	1	Clear	
6/15/2020	Santa Rosa Lane		187			C	1	Clear	
6/15/2020	Santa Rosa Lane		396			C	1	Clear	
6/15/2020	Santa Rosa Lane		295			C	1	Clear	
6/15/2020	Santa Rosa Lane		395			C	1	Clear	
6/15/2020	Santa Rosa Lane		40			C	1	Clear	
6/15/2020	Santa Rosa Lane	X	172			L	R	1	Light Roots
6/15/2020	Santa Rosa Lane	X	166			C	1	Clear	
6/15/2020	Green Lane		144			C	1	Clear	
6/15/2020	Green Lane		277			C	1	Clear	
6/15/2020	Santa Rosa Lane	X	128			C	1	Clear	
6/15/2020	Santa Rosa Lane	X	288			C	1	Clear	
6/15/2020	Santa Rosa Lane	X	245			C	1	Clear	
6/15/2020	Santa Rosa Lane		138			C	1	Clear	
6/15/2020	Santa Rosa Lane		169			L	R	1	Light Roots
6/15/2020	Avila Way	X	218			C	1	Clear	
6/15/2020	Avila Way		307			C	1	Clear	
6/15/2020	Sinaloa Road		76			C	1	Clear	
6/15/2020	Sinaloa Road	X	249			C	1	Clear	
6/15/2020	Santa Rosa Lane	X	118			C	1	Clear	
6/15/2020	Santa Rosa Lane	X	376			C	1	Clear	
6/15/2020	Court Place		242			C	1	Clear	
6/15/2020	Court Place		248			C	1	Clear	
6/15/2020	Santa Rosa Lane		216			C	1	Clear	
6/15/2020	Malaga Drive	X	317			L	D	1	Light Debris
6/15/2020	Malaga Drive	X	35			L	D	1	Light Debris

Collection System Cleaning and TV-ing History

Date	Location	(X)	Cleaning (Linear Feet)	TV-ing (Linear Feet)	Re-cleans (Linear Feet)	Condition Findings		X	Notes
6/15/2020	Santa Rosa Lane		164			L	R	1	Light Roots
6/15/2020	Santa Rosa Lane		31			L	D	1	Light Debris
6/15/2020	Santa Rosa Lane		216			L	D	1	Light Debris
6/16/2020	La Vereda Road	X		321					Fine Roots @ joints
6/16/2020	La Vereda Road	X		38					No Problems
6/16/2020	La Vereda Road	X		65					No Problems
6/16/2020	Pimiento Lane			318					No Problems
6/16/2020	Pimiento Lane			340					Tap Root @ joint
6/16/2020	San Leandro Lane		195			L	R	1	Light Roots
6/16/2020	Hixon Road		207			C		1	Clear
6/16/2020	Hixon Road		209			C		1	Clear
6/16/2020	Hixon Road		124			L	D	1	Light Debris
6/16/2020	Hixon Road		282			L	D	1	Light Debris
6/16/2020	Miramar Lane		345			C		1	Clear
6/16/2020	Santa Rosa Lane		259			C		1	Clear
6/16/2020	Ramona Lane		100			C		1	Clear
6/16/2020	Ramona Lane		396			L	D	1	Light Debris
6/16/2020	Hixon Road		282			C		1	Clear
6/16/2020	Summit Road		135			C		1	Clear
6/16/2020	Hot Springs Road		260			L	D	1	Light Debris
6/16/2020	Hot Springs Road		363			L	D	1	Light Debris
6/16/2020	Hot Springs Road		179			L	D	1	Light Debris
6/16/2020	Hot Springs Road		260			L	D	1	Light Debris
6/16/2020	Hot Springs Road		257			L	D	1	Light Debris
6/16/2020	Hot Springs Road		260			C		1	Clear
6/16/2020	Golf Road		281			C		1	Clear
6/16/2020	Hot Springs Road	X	36			C		1	Clear
6/16/2020	Hot Springs Road	X	222			C		1	Clear
6/16/2020	Hot Springs Road		205			L	R	1	Light Roots
6/17/2020	Picacho Lane	X		160					No Problems
6/17/2020	Picacho Lane	X		72					No Problems
6/17/2020	Picacho Lane	X		53					No Problems
6/17/2020	Picacho Lane	X		151					No Problems
6/17/2020	Picacho Lane	X		201					Fine roots @ joints
6/17/2020	Picacho Lane	X		135					No Problems
6/17/2020	Picacho Lane	X		229					Fine roots @ joints
6/17/2020	Picacho Lane	X		153					No Problems
6/17/2020	San Ysidro Road	X		41					No Problems
6/17/2020	San Ysidro Road	X		102					Fine Roots @ joints
6/17/2020	Picacho Lane	X	72			C		1	Clear
6/17/2020	Picacho Lane	X	208			C		1	Clear
6/17/2020	Picacho Lane	X	72			C		1	Clear
6/17/2020	Picacho Lane	X	53			C		1	Clear
6/17/2020	Picacho Lane	X	147			C		1	Clear
6/17/2020	Picacho Lane	X	198			C		1	Clear
6/17/2020	Hot Springs Road	X	299			C		1	Clear
6/17/2020	Hot Springs Road	X	160			C		1	Clear
6/17/2020	Hot Springs Road		280			C		1	Clear
6/17/2020	Hot Springs Road		168			C		1	Clear
6/17/2020	Hot Springs Road		251			C		1	Clear
6/17/2020	Santa Rosa Lane	X	80			C		1	Clear
6/17/2020	Picacho Lane	X	198			C		1	Clear
6/17/2020	Picacho Lane	X	98			C		1	Clear
6/17/2020	Picacho Lane	X	152			C		1	Clear
6/17/2020	Picacho Lane	X	125			C		1	Clear

Collection System Cleaning and TV-ing History

Date	Location	(X)	Cleaning (Linear Feet)	TV-ing (Linear Feet)	Re-cleans (Linear Feet)	Condition Findings	X	Notes
6/17/2020	Picacho Lane	X	81			C		1 Clear
6/17/2020	Picacho Lane	X	396			C		1 Clear
6/17/2020	Wyant Road	X	193			C		1 Clear
6/17/2020	La Vereda Road	X	319			L	R	1 Light Roots
6/17/2020	La Vereda Road	X	43			L	R	1 Light Roots
6/17/2020	La Vereda Road	X	99			L	R	1 Light Roots
6/17/2020	San Ysidro Road	X	43			C		1 Clear
6/17/2020	San Ysidro Road	X	259			C		1 Clear
6/17/2020	San Ysidro Road	X	39			C		1 Clear
6/17/2020	San Ysidro Road	X	219			C		1 Clear
6/17/2020	San Ysidro Road	X	221			M	R	2 Medium Roots
6/17/2020	San Ysidro Road	X	108			M	R	2 Medium Roots
6/18/2020	Monte Cristo Lane			247				No Problems
6/18/2020	Seaview Road		76			L	R	1 Light Roots
6/18/2020	Seaview Road		95			L	R	1 Light Roots
6/18/2020	Seaview Road		127			L	R	1 Light Roots
6/18/2020	Seaview Road		80			L	R	1 Light Roots
6/18/2020	Lemon Grove Lane		344			L	R	1 Light Roots
6/18/2020	Sinaloa Road		111			C		1 Clear
6/18/2020	Sinaloa Road	X	163			C		1 Clear
6/18/2020	Malaga Drive	X	238			C		1 Clear
6/18/2020	Sinaloa Road	X	134			C		1 Clear
6/18/2020	Sinaloa Road	X	95			C		1 Clear
6/18/2020	Sinaloa Road	X	159			C		1 Clear
6/18/2020	Sinaloa Road	X	95			C		1 Clear
6/18/2020	Sinaloa Road	X	113			C		1 Clear
6/18/2020	Miramar Avenue	X	282			C		1 Clear
6/18/2020	Mimosa Lane		190			C		1 Clear
6/18/2020	Mimosa Lane		191			C		1 Clear
6/18/2020	Malaga Drive	X	276			C		1 Clear
6/18/2020	Malaga Drive	X	275			C		1 Clear
6/18/2020	Malaga Drive	X	279			C		1 Clear
6/18/2020	Mira Monte Avenue	X	237			C		1 Clear
6/18/2020	Mira Monte Avenue	X	133			C		1 Clear
6/18/2020	Malaga Drive	X	214			C		1 Clear
6/18/2020	Malaga Drive	X	216			C		1 Clear
6/18/2020	Meadow Wood Lane	X		235				No Problems
6/19/2020	Hill Road			329				Fine roots @ joints
6/19/2020	Hill Road			260				Fine roots @ joints
6/19/2020	Hill Road			197				Fine roots @ joints
6/19/2020	Hill Road	X		205				Fine roots @ joints
6/19/2020	Hot Springs Road	X		160				No Problems
6/19/2020	Pimiento Lane				337	M	R	2 Medium Roots
6/19/2020	Lift Stations / USA / Vehicle Maintenance							
6/20/2020	Weekend							
6/21/2020	Weekend							
6/22/2020	Lift Station Maintenance / USA							
6/23/2020	Greenworth Place	X	173			L	R	1 Light Roots
6/23/2020	Greenworth Place		97			C		1 Clear
6/23/2020	Greenworth Place	X	40			L	R	1 Light Roots
6/23/2020	Greenworth Place		121			C		1 Clear
6/23/2020	Greenworth Place		181			C		1 Clear
6/23/2020	Greenworth Place		109			C		1 Clear
6/23/2020	Greenworth Place		80			C		1 Clear
6/23/2020	Greenworth Place		80			C		1 Clear

Collection System Cleaning and TV-ing History

Date	Location	(X)	Cleaning (Linear Feet)	TV-ing (Linear Feet)	Re-cleans (Linear Feet)	Condition Findings	X	Notes	
6/23/2020	Greenworth Place		129			C	1	Clear	
6/23/2020	Greenworth Place		213			C	1	Clear	
6/23/2020	San Leandro Lane		58			C	1	Clear	
6/23/2020	La Vereda Lane		302			C	1	Clear	
6/23/2020	La Vereda Lane		171			C	1	Clear	
6/23/2020	La Vereda Lane		74			C	1	Clear	
6/23/2020	Willina Lane		212			L	R	1	Light Roots
6/23/2020	Lingate Lane		216			C	1	Clear	
6/23/2020	Miramar Avenue		221			C	1	Clear	
6/23/2020	San Leandro Lane		189			L	D	1	Light Debris
6/23/2020	Miramar Lane		207			C	1	Clear	
6/23/2020	Miramar Lane		174			C	1	Clear	
6/23/2020	Miramar Lane		42			C	1	Clear	
6/23/2020	Miramar Lane	X	141			L	D	1	Light Debris
6/23/2020	Miramar Avenue		52			C	1	Clear	
6/23/2020	Ramona Lane		161			C	1	Clear	
6/23/2020	Ramona Lane		229			C	1	Clear	
6/23/2020	Pomar Lane		44			C	1	Clear	
6/23/2020	Pomar Lane	X	22			C	1	Clear	
6/23/2020	Pomar Lane		411			C	1	Clear	
6/23/2020	Pomar Lane		271			C	1	Clear	
6/23/2020	Amapola Lane	X	183			C	1	Clear	
6/23/2020	Amapola Lane	X	269			C	1	Clear	
6/23/2020	Amapola Lane	X	275			C	1	Clear	
6/23/2020	La Vereda Lane		175			C	1	Clear	
6/23/2020	La Vereda Lane		96			C	1	Clear	
6/23/2020	Miramar Avenue	X	304			C	1	Clear	
6/23/2020	Miramar Avenue		100			C	1	Clear	
6/23/2020	Miramar Avenue		66			C	1	Clear	
6/23/2020	Miramar Avenue		330			C	1	Clear	
6/23/2020	Miramar Avenue		229			C	1	Clear	
6/23/2020	Miramar Avenue		135			L	R	1	Light Roots
6/23/2020	Monte Vista Road		376			L	R	1	Light Roots
6/24/2020	Lower Manning Park	X	116			C	1	Clear	
6/24/2020	East Valley Road	X	154			C	1	Clear	
6/24/2020	Lower Manning Park	X	53			C	1	Clear	
6/24/2020	Lower Manning Park	X	128			C	1	Clear	
6/24/2020	Lower Manning Park	X	313			C	1	Clear	
6/24/2020	San Leandro Lane	X	154			C	1	Clear	
6/24/2020	San Leandro Lane	X	147			C	1	Clear	
6/24/2020	La Vuelta Road	X	148			C	1	Clear	
6/24/2020	La Vuelta Road	X	88			C	1	Clear	
6/24/2020	La Vuelta Road	X	190			C	1	Clear	
6/24/2020	La Vuelta Road	X	214			C	1	Clear	
6/24/2020	East Valley Road	X	198			C	1	Clear	
6/24/2020	East Valley Lane	X	162			C	1	Clear	
6/24/2020	East Valley Lane	X	371			C	1	Clear	
6/24/2020	East Valley Lane	X	225			L	R	1	Light Roots
6/24/2020	Mountain Drive		43			C	1	Clear	
6/24/2020	Mountain Drive		101			C	1	Clear	
6/24/2020	Mountain Drive		126			C	1	Clear	
6/24/2020	Mountain Drive		199			C	1	Clear	
6/24/2020	Mountain Drive		140			C	1	Clear	
6/24/2020	Mountain Drive		65			C	1	Clear	
6/24/2020	Mountain Drive		35			C	1	Clear	

RESOLUTION NO. 2020-925**RESOLUTION OF THE GOVERNING BOARD
OF THE MONTECITO SANITARY DISTRICT
ORDERING THE FILING WITH THE COUNTY AUDITOR
OF A REPORT OF SEWER SERVICE CHARGES
FOR FISCAL YEAR 2020-21
TO BE PLACED ON AND COLLECTED
BY MEANS OF THE COUNTY TAX ROLL**

WHEREAS the Governing Board by its Ordinance No. 6 dated July 2, 1990 elected to collect certain of its sanitary sewer service charges by means of the County Tax Roll; and

WHEREAS pursuant to section 5473 of the Health and Safety Code, the Governing Board of the District has in previous years caused to be filed annual reports with the Auditor of the County of Santa Barbara (the "previous reports"), which describe each parcel of real property then receiving services or facilities furnished by the District and, for each such parcel, the charge for said services or facilities; and

WHEREAS pursuant to section 5473 of the Health and Safety Code, the Governing Board of the District has this year prepared a revised report which, with the previous reports, describes each parcel of real property receiving services or facilities furnished by the District and, for each such parcel, the charge for fiscal year 2020-21 computed in conformity with the charges with Resolution No. 2016-897 dated May 9, 2016; and

WHEREAS the previous reports are hereby incorporated by reference and the previous reports and the revised report are hereinafter referenced collectively as the "report;" and

WHEREAS pursuant to section 5473.1 of the Health and Safety Code and Resolution No. 2020-924 dated June 11, 2020, a hearing on the report was set for 1:15 o'clock p.m. on the 9th day of July 2020; and

WHEREAS notice of said hearing was given by publication and mailing as required by section 5473.1 and proof of publication and affidavit of mailing are on file with the District; and

WHEREAS at said time and place said hearing was held; and

WHEREAS at said hearing the Governing Board of the MONTECITO SANITARY DISTRICT heard and considered all objections or protests to said report;

NOW, THEREFORE, BE IT RESOLVED:

1. That all of the recitals contained in the preamble to this Resolution are true;
2. That this Governing Board finds that the protests, if any, are not made by the owners of a majority of the separate parcels described in the report on file with the District;

Montecito Sanitary District

RESOLUTION NO. 2020-925

July 9, 2020

3. The report shall be and it is hereby adopted and it is determined that each charge as set forth in said report is proper;
4. That the Secretary of this Governing Board and of the District shall, on or before the 9th day of August 2020, file or cause to be filed with the Auditor of the County of Santa Barbara a copy of said report, together with a statement endorsed thereon that said report has been adopted by the Governing Board of the MONTECITO SANITARY DISTRICT;
5. That pursuant to section 5473.4 of the Health and Safety Code, the Auditor of the County of Santa Barbara, State of California, shall enter the amounts of the charges against the respective lots or parcels of land as they appear on the current assessment roll;
6. That the amount of the charges shall constitute a lien against the lot or parcel of land against which the charge has been imposed as of noon the first day immediately preceding date of levy; and
7. That the hearing is hereby concluded.

PASSED AND ADOPTED by the Governing Board of the MONTECITO SANITARY DISTRICT on the 9th day of July 2020 by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Tom Bollay, President
of the Governing Board of the
MONTECITO SANITARY DISTRICT

ATTEST:

Toni M McDonald
Clerk to the Governing Board of the
MONTECITO SANITARY DISTRICT