



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

AGENDA

For the Regular Meeting of the Board on:

April 12, 2023

The regular meeting of the Governing Board will begin at **12:00 p.m. on April 12, 2023** in the District's Board Room at 1042 Monte Cristo Lane.

The public may attend the meeting in person or participate remotely via Zoom using the following virtual meeting details:

By visiting: <https://us02web.zoom.us/j/86118975917>

Or by calling: 1-669-900-6833

Meeting ID: 861 1897 5917

1. CALL TO ORDER

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PRESIDENT'S REPORT

D. AGENDA CHANGES/DELETIONS

2. PUBLIC COMMENT

Public comment on items not on the agenda is **limited to 3 minutes** and is at the discretion of the Board President. For further instructions, see please see [Instructions for Public Comment](#) on the District's website.

3. CONSENT CALENDAR

The following items are to be approved or accepted by vote on one motion unless a Board member requests separate consideration:

A. Payables from March 1, 2023 through March 31, 2023

B. Board Meeting Minutes of March 8, 2023

C. Board Meeting Minutes of March 23, 2023

4. CLOSED SESSION

A. LABOR NEGOTIATIONS (GOVERNMENT CODE § 54957.6)

A. PUBLIC COMMENT

Public comment on closed session item(s).

B. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE § 54957.6)

Name of District Negotiator to Attend Closed Session: John Weigold, General Manager

Name of Employee Organization: Montecito Sanitary District Management Group

5. REPORT FROM CLOSED SESSION

6. DISTRICT BUSINESS ITEMS

A. RESOLUTION 2023-966 – CALIFORNIA UNIFORM CONSTRUCTION COST ACCOUNTING COMMISSION

It is recommended that the Board consider:

- i) Adopting Resolution 2023-966 declaring the District's intent to become subject to the Uniform Public Construction Cost Accounting Act (UPCCAA);
- ii) Introducing and waiving first reading of an ordinance updating the District's purchasing policy, taking into account the recently adopted UPCCAA thresholds; and
- iii) Taking such additional, related, action that may be desirable.

B. DISTRICT RESERVE POLICY

It is recommended that the Board consider:

- i) Adopting Resolution 2023-967 District Reserve Policies;
- ii) Authorizing the General Manager to transfer funds in the amount of \$206,706 into the District's Local Agency Investment Fund to fully fund the reserve amounts prescribed in the Reserve Policy; and
- iii) Taking such additional, related action that may be desirable.

C. DISCUSSION AND CONSIDERATION OF AMENDMENT 4 TO A PROFESSIONAL SERVICES AGREEMENT WITH MNS ENGINEERS, INC. FOR THE HIGHWAY 101 SEWER CROSSING RELOCATION PROJECT

It is recommended that the Board consider:

- i) Authorizing the General Manager to execute Amendment No. 4 of the Professional Services Agreement with MNS Engineers, Inc. for additional engineering services in the amount of not to exceed \$23,805 related to the Highway 101 Sewer Crossing Relocation Project.

D. LILAC/OAK GROVE DRIVE SEWER MAIN EXTENSION PROJECT NOTICE OF COMPLETION

It is recommended that the Board consider:

- i) Accepting the Lilac/Oak Grove Drive Sewer Main Extension Project as complete and approving the issuance of a Notice of Completion for a total project cost of \$2,355,108.74; and
- ii) Taking such additional, related action that may be desirable.

E. DISTRICT MERIT AND STEP RAISES

It is recommended that the Board:

- i) Discuss and consider District merit and step raises for District staff and management.
- ii) Taking such additional, related action that may be desirable.

7. COMMITTEE REPORTS

It is recommended that the Board receive and file a report provided by the following committee(s):

- i) Finance Committee (Directors Barrett and Martin) to their meeting of April 10, 2022.

8. GENERAL MANAGER'S REPORT

General Manager John Weigold will provide informational, nonactionable updates regarding matters before the District.

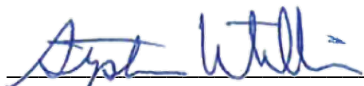
9. ITEMS FOR FUTURE AGENDAS

The next regularly scheduled Board meeting will be held on May 10, 2023 at 12:00 pm.

10. ADJOURNMENT

The Montecito Sanitary District has resumed in-person meetings in accordance with the Brown Act. In accordance with the State of Emergency declaration issued on March 4, 2020 by the Governor of the State of California in response to COVID-19 and Government Code 54953(e), the District also provides alternative methods of remote participation which permit members of the public to observe and address public meetings remotely via telephone or Zoom. These methods of participation can be accessed through the internet link provided at the top of this agenda.

This agenda was posted on the District website, and at the Montecito Sanitary District Bulletin Board in accordance with the requirements of the Brown Act. Attested by:



Stephen Williams

District Administrator/Clerk of the Board

ADA – The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 969-4200. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.