

# MONTECITO SANITARY DISTRICT

## A G E N D A

### for Board Meeting

**September 10, 2020**

The regular meeting of the Governing Board will begin at 1:15 p.m. on September 10, 2020.

Pursuant to State of California Executive Order No. N-29-20 issued on March 17, 2020, and the State of California and Santa Barbara County's shelter in place orders, the Montecito Sanitary District Board Meeting will be held remotely via Zoom Meetings.

The Meeting will be conducted in accordance with the Virtual Meeting Protocols adopted by the Board of Directors on April 9, 2020. These can be viewed and downloaded here:

<https://www.montsan.org/virtual-public-meetings>. The public may attend and make a public comment by visiting:

<https://us02web.zoom.us/j/89965318012>

You may also call in at 1-669-900-6833 Meeting ID **899 6531 8012**

If you have difficulty connecting to the virtual meeting, please call 1-714-323-4667 for technical assistance once the meeting has begun.

*If you need special assistance to participate in this meeting, because of any disability, please contact the District at 1-805-969-4200. Notification at least twenty-four hours before the meeting will allow the District to make appropriate arrangements for you; thank you.*

*Materials related to an item on this Agenda, which are part of the agenda packet, are available for public inspection on the District website [www.montsan.org](http://www.montsan.org)*

#### **1. CALL TO ORDER/ROLL CALL**

#### **2. PUBLIC COMMENT**

Persons may, in addition to any other matter within the Board of Director's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered. Anyone wishing to address the Board of Directors must comply with the Virtual Meeting Protocols; will be recognized by the President; and must state their name for the record. If you wish to address the Board of Directors on an Agenda

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Item, you may do so as that particular item is announced. You will be given a reasonable amount of time to address the Board of Directors.

While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. The Board may briefly respond to comments after Public Comment is closed.

In accordance with Executive Order No. N-29-20 and the Virtual Meeting Protocols, remote public participation is allowed in the following ways:

Participants are encouraged to join the meeting 30 minutes before the start of the meeting.

Public comment will be accepted via email during the meeting, before the close of public comment, and read into the record during public comment, when feasible. We request that written communications be limited to not more than 50 words.

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling **1-669-900-6833** and entering Zoom Meeting ID: **899 6531 8012** then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “\*9” then the Clerk to the Board will be notified and you will be in the rotation to make a public comment.

**3. APPROVAL OF MINUTES**

It is recommended that the Board consider approving the August 13, 2020 regular meeting minutes.

**4. APPROVAL OF PAYABLES**

It is recommended that the Board consider approving the payables list for expenses incurred by the District between August 8, 2020 and September 4, 2020.

**5. OLD BUSINESS**

**A. Mailer to District Customers Regarding the Essential Services Building and Recycled Water Program**

It is recommended that the Board consider:

- i) Authorizing the General Manager to provide an informational mailer to all District customers regarding plans for the Essential Services Building and Recycled Water Program as approved by the Public Information Committee on September 3, 2020; and
- ii) Taking such additional, related, action that may be desirable.

**6. NEW BUSINESS**

**A. Resolution 2020 – 927 – Approving the Design and Plans for the Romero Canyon Sewer Main Extension - Authorization to Advertise For Bids**

It is recommended that the Board consider:

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- iii) Adopting a resolution authorizing the advertising of bids for the Romero Canyon Road Sewer Main Extension;
- iv) Taking such additional, related, action that may be desirable.

**B. Dedication Agreement for Sewer Facilities – 525 Hot Springs**

It is recommended the Board consider:

- i) Authorizing the execution of the Dedication Agreement for Sewer Facilities with 525 Hot Springs.
- ii) Taking such additional, related, action that may be desirable.

**C. General Manager Retirement; Appointment of Interim General Manager.**

It is recommended that the Board consider:

- i) Appointing an Interim General Manager to serve through recruitment and hiring of a successor to General Manager Diane Gabriel;
- ii) Giving direction to the General Counsel regarding potential recruitment of a successor to General Manager Diane Gabriel; and
- iii) Taking such additional, related, action that may be desirable.

**D. Information Items**

It is recommended that the Board consider:

- i) Receiving and filing a letters dated June 11 and August 11, 2020 from Mr. Leon Bartholomew per Board direction; and
- ii) Taking such additional, related, action that may be desirable.

**E. Agreements to be Signed**

747 Via Manana Road – Pump Variance Agreement for the on-site pump station  
1112 Hill Road – Residential Sewer Service Agreement for Detached Gym

**7. OPERATIONS AND MAINTENANCE**

Review the Operations and Maintenance reports included in the agenda packet.

**8. ITEMS FOR THE NEXT AGENDA**

**9. ADJOURNMENT**