



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

BOARD PACKET

For the Regular Board Meeting of

Thursday, June 24, 2021

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MINUTES

For the Special Meeting of the Board on:

April 6, 2021

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a special meeting at 2:05 pm on Tuesday, April 6, 2021 using Zoom teleconferencing in accordance with the State Executive Order No. N-29-20 issued on March 17, 2020.

ATTENDANCE

Board Members Present:

President Dorinne Lee Johnson,
Vice President Woody Barrett,
Secretary Dana Newquist,
Treasurer Don Eversoll,
Director Gary Fuller.

Board Members Absent: None

Also Present and Participating:

Tony Wong, P.E. Kimley-Horn, MSD Interim General Manager
Carrie Poytress, Engineering Manager

Members of the Public:

John Weigold

2. PUBLIC COMMENT

No members of the public addressed the Board.

3. CLOSED SESSION

A. PUBLIC EMPLOYEE APPOINTMENT (Government Code section 54957)

Title: General Manager

B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6)

Agency designated representatives: (Directors Johnson and Newquist)
Unrepresented employee: General Manager.

No Action was taken as a result of closed session.

4. **RECRUITMENT OF NEW DISTRICT GENERAL MANAGER**

ON MOTION by Director Newquist, second by Director Eversoll, the Board voted to direct staff to close the GM recruitment as of today and remove it from the District website and all other locations.

AYES: Directors Eversoll, Fuller, Newquist, and Johnson
NAYS: None
ABSTAIN: None
ABSENT: Barrett

5. **ITEMS FOR THE NEXT AGENDA**

Upcoming meetings will be held on:

- April 8, 2021 at 1:30 pm – MSD Regular standing Board meeting

6. **ADJOURNMENT**

The meeting adjourned at 3:30pm.

Dorinne Lee Johnson, President

Ellwood T. Barrett II, Vice President

Dana Newquist, Secretary

Donald M. Eversoll, Treasurer

Gary Fuller, Director



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MINUTES

For the Regular Meeting of the Board on:

June 10, 2021

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 2:00 pm on Thursday, June 10, 2021 using Zoom teleconferencing in accordance with the State Executive Order No. N-29-20 issued on March 17, 2020.

ATTENDANCE

Board Members Present:

President Dorinne Lee Johnson, Vice President Woody Barrett, Director Gary Fuller, Secretary Dana Newquist, Treasurer Don Eversoll

Board Members Absent:

Also Present and Participating:

Tony Wong, P.E. Kimley-Horn, MSD Interim General Manager
Carrie Poytress, MSD Engineering Manager
Elizabeth (Betsy) A. Byrne, MSD District Administrator
Ricardo Larroude, MSD Collections & Maintenance Supervisor
Mark Manion, MSD General Counsel, Price Postel & Parma
Bradley Rahrer
Allison Thompson
Nick Turner
Donna S
Caller 01
916-992-4096

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

ON MOTION by Director Barrett, Second by Director Eversoll, the Board voted to approve the minutes from Board Meetings held on May 25.

AYES:	Directors Barrett, Eversoll, Fuller, Newquist and Johnson
NAYS:	None
ABSTAIN:	None
ABSENT:	None

ON MOTION by Director Barrett, Second by Director Eversoll, the Board voted to approve the minutes from Board Meetings held on May 27, 2021 with one correction to change item 6B to read that “the Board President formed an ad-hoc committee”.

AYES: Directors Barrett, Eversoll, Fuller, Newquist and Johnson
 NAYS: None
 ABSTAIN: None
 ABSENT: None

4. APPROVAL OF PAYABLES

ON MOTION by Director Barrett, Second by Director Newquist, the board voted to approve the payables list for expenses incurred by the District from May 22, 2021 through June 4, 2021.

Accounts Payable Expenses	96,535.92
Capital Improvement Projects	0.00
Payroll and Related Expenses	<u>77,720.29</u>
Total Expenses	174,256.21

AYES: Directors Barrett, Eversoll, Fuller, Newquist and Johnson
 NAYS: None
 ABSTAIN: None
 ABSENT: None

5. OLD BUSINESS

None.

6. NEW BUSINESS

A. RESOLUTION 2021-932

ON MOTION by Director Newquist, Second by Director Barrett, the Board voted to adopt Resolution 2021-932 setting a date, time, and place for a hearing to continue the collection of District sewer service charges by means of the County Tax Roll.

AYES: Directors Barrett, Eversoll, Fuller, Newquist and Johnson
 NAYS: None
 ABSTAIN: None
 ABSENT: None

B. COUNTY PERMIT ON EXISTING BUILDINGS AND TRAILERS (PART OF COSTAL DEVELOPMENT PLAN)

No action was taken.

C. BOARD POLICIES AND PROCEDURES MANUAL

Board President Johnson formed an ad-hoc committee consisting of Directors Johnson and Newquist as well as new General Manager, Bradley Rahrer to review the Board Policies & Procedures Manual and recommend updates to the Board.

7. COMMITTEE REPORTS

The Board heard reports of the following Committee Meetings:

- i) **Finance Committee** Meeting of June 1, 2021 Directors Eversoll and Barrett.

The Board directed staff to send the packet from the June 1, 2021 Finance Committee to the full board via email. The Committee Packet was emailed at 2:54pm on June 10, 2021.

The Board directed staff (going forward) to include committee packets in the Board packet for the meeting at which committee reports are heard.

8. ITEMS FOR THE NEXT AGENDA

There will be a special meeting, yet to be scheduled, of the ad-hoc committee formed on May 27, 2021 regarding the Lilac and Oak Grove Sewer Main Extension Project.

There will be a special meeting on Thursday June 17, 2021 for the review and adoption of a Fiscal Year 2021-22 Budget.

The next regular Board meeting will be on June 24, 2021 at 2:00 pm.

- i) Holding a Hearing to adopt Resolution 2021-933 for the Collection of Sewer Service Charges on the County Tax Roll.
- ii) Highway 192 Sewer Manhole Adjustment - award Contract from June 21, 2021 Bid
- iii) Lilac and Oak Grove Sewer Main Extension
- iv) An Ordinance To Allow Sewer Main Extension And Connection Fees To Be Collected On The County Tax Roll
- v) Sewer Lateral Rebate Program
- vi) Interest Rate Charged on sewer main extension deferrals.

9. ADJOURNMENT

The meeting adjourned at 3:10 pm ON MOTION by Director Eversoll, second by Director Newquist.

These minutes were presented for approval at the Regular Board Meeting on June 24, 2021.

Dorinne Lee Johnson, President

Ellwood T. Barrett II, Vice President

Dana Newquist, Secretary

Donald M. Eversoll, Treasurer

Gary Fuller, Director



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MINUTES

For the Regular Meeting of the Board on:

June 17, 2021

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 2:00 pm on Thursday, June 17, 2021 using Zoom teleconferencing in accordance with the State Executive Order No. N-29-20 issued on March 17, 2020.

ATTENDANCE

Board Members Present:

President Dorinne Lee Johnson, Vice President Woody Barrett, Director Gary Fuller, Secretary Dana Newquist, Treasurer Don Eversoll

Board Members Absent:

Also Present and Participating:

Bradley Rahrer, MSD General Manager
Tony Wong, Kimley-Horn, MSD Interim General Manager
Carrie Poytress, MSD Engineering Manager
Elizabeth (Betsy) A. Byrne, MSD District Administrator
Ricardo Larroude, MSD Collections & Maintenance Supervisor
Cameron Goodman, MSD General Counsel, Price Postel & Parma
Jeff Kerns

2. PUBLIC COMMENT

None.

3. OLD BUSINESS

A. BOARD POLICIES AND PROCEDURES MANUAL

ON MOTION by Director Barrett, Second by Director Eversoll, the Board Directed Legal Counsel to prepare a new Resolution (to replace Resolution 2021-931) amending Section 5A from \$15,000 to \$7,500; amending Section 5B from \$15,000 to \$10,000 and Section 5C from \$15,000 to \$10,000.

AYES: Directors Barrett, Eversoll, Newquist and Johnson

NAYS: Director Fuller

ABSTAIN: None

ABSENT: None

ON MOTION by Director Barrett, Second by Director Newquist, the Board voted to delete the portion of the Board Policies & Procedures Manual that

references purchasing authority [reference: Board Policies & Procedures Manual, Section 1 “Role of the Board of Directors” part 11 on page 2].

AYES: Directors Barrett, Eversoll, Fuller, Newquist and Johnson
NAYS: None
ABSTAIN: None
ABSENT: None

4. NEW BUSINESS

A. FISCAL YEAR 2021-22 BUDGET

ON MOTION by Director Barrett, Second by Director Eversoll, the Board voted to agendize for discussion and decision, a COLA (Cost of Living Adjustment) for the Fiscal Year 2021-22 Budget at the Regular Meeting of the Board on June 24, 2021.

AYES: Directors Barrett, Eversoll, Newquist and Johnson
NAYS: Director Fuller
ABSTAIN: None
ABSENT: None

ON MOTION by Director Barrett, Second by Director Newquist, the Board voted to agendize for the Regular Meeting of the Board on June 24, 2021 a Fiscal Year 2021-22 Budget for discussion pending the adoption of a COLA; and ensuring that such Budget abides by all regulations set forth by the Government Accounting Standards Board (GASB).

AYES: Directors Barrett, Eversoll, Newquist and Johnson
NAYS: Director Fuller
ABSTAIN: None
ABSENT: None

5. ITEMS FOR THE NEXT AGENDA

The next regular Board meeting will be on June 24, 2021 at 2:00 pm.

- i) Ad-Hoc Committee report on the Lilac and Oak Grove Sewer Main Extension
- ii) Lilac and Oak Grove Sewer Main Extension
- iii) An Ordinance To Allow Sewer Main Extension And Connection Fees To Be Collected On The County Tax Roll
- iv) Fiscal Year 2021-22 COLA
- v) Fiscal Year 2021-22 Budget
- vi) Sewer Lateral Rebate Program
- vii) Interest Rate Charged on sewer main extension deferrals.

A Special meeting of the Board will be held on June 30, 2021 at 2:00 pm.

- i) Highway 192 Sewer Manhole Adjustment - award Contract from June 21, 2021 Bid
- ii) Notice of Completion for the Romero Canyon Sewer Main Extension Project.

The following regular Board meeting will be on July 8, 2021 at 2:00 pm.

- i) Holding a Hearing to adopt Resolution 2021-933 for the Collection of Sewer Service Charges on the County Tax Roll.

6. ADJOURNMENT

The meeting adjourned at 3:29pm ON MOTION by Director Newquist, second by Director Eversoll.

These minutes were presented for approval at the Regular Board Meeting on June 24, 2021.

Dorinne Lee Johnson, President

Ellwood T. Barrett II, Vice President

Dana Newquist, Secretary

Donald M. Eversoll, Treasurer

Gary Fuller, Director



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BOARD LIST OF PAYABLES

<u>CHECK DATE</u>	<u>SUMMARY & TYPE</u>	<u>BATCH TOTAL</u>
6/18/2021	ACCOUNTS PAYABLE	72,272.47
6/18/2021	CAPITAL IMPROVEMENT PROJECTS	65,407.80
6/17/2021	PAYROLL	72,215.49
	TOTAL	\$ 209,895.76

Approved for Payment:

Date: June 24, 2021

Amount: \$ 209,895.76

_____, General Manager

_____, Treasurer

_____, Director

Check History Report
Sorted By Check Number
Activity From: 6/18/2021 to 6/18/2021
MONTECITO SANITARY DISTRICT (MSD)

Check Number	Check Date	Name	Check Amount	Check Type
026649	6/18/2021	ALFA MEDICAL	132.42	Lab Supplies
026650	6/18/2021	ALLIANT INSURANCE SERVICES INC,	808.00	Annual Crime Policy Renewal FY 2021-22
026651	6/18/2021	BENJAMIN ANDERSON	2,300.00	Deposit Refund - 1567 East Valley Road
026652	6/18/2021	AQUA-FLO SUPPLY	171.62	Plant Irrigation Supplies
026653	6/18/2021	AT&T MOBILITY	135.62	Lift Station 4, Standby Cellphone-June
026654	6/18/2021	BIG GREEN CLEANING COMPANY	1,784.00	Janitorial Services-June
026655	6/18/2021	BNY OF NEW YORK MELLON	2,680.00	Annual Revenue Bonds Administrative Fees
026656	6/18/2021	ELIZABETH BYRNE	63.51	Reimbursement for web domain name annual renewal
026657	6/18/2021	CINTAS CORPORATION #684	993.27	Uniform, Towels, Floor Mats-Cleaning/Rental-May
026658	6/18/2021	CINTAS	81.66	Replenish First Aid Supplies
026659	6/18/2021	COMPUVISION COMMUNICATIONS	2,462.00	IT Services-May / Cloud Backup, NetAlert Services-July
026660	6/18/2021	CORT	44.00	Deed Report-May
026661	6/18/2021	COX BUSINESS	160.39	Wireless Internet Services-June
026662	6/18/2021	CROMER INC.	725.36	Forklift Lease Payment-June
026663	6/18/2021	CULLIGAN OF VENTURA COUNTY	106.40	Drinking Water-May
026664	6/18/2021	ENGEL & GRAY, INC	4,216.66	Biosolids Hauling-May
026665	6/18/2021	FAMCON PIPE & SUPPLY, INC	2,691.56	Floor Hatch to Pump Room
026666	6/18/2021	FASTENAL COMPANY	312.84	Sledge Hammer, Angle Grinder tools for Collections
026667	6/18/2021	JOSE FLORES	210.00	Collection System 3 Exam Test Fee Reimbursement
026668	6/18/2021	FRONTIER	573.10	Phone Services for Lift Stations and Treatment Plant-June
026669	6/18/2021	GEOGRAPHIC DATA & MANAGEMENT	1,200.00	Partial Billing for County Tax Roll Data
026670	6/18/2021	GRAINGER	1,480.10	Utility Pump, Disposable Gloves, Conduit Sealer
026671	6/18/2021	HACH COMPANY	153.03	Lab Testing Supplies
026672	6/18/2021	JAMES C. CUSHMAN, INC.	4,185.00	Lift Station 4 Victaulic Fitting Replacement
026673	6/18/2021	KAMAN INDUSTRIAL TECHNOLOGIES	1,723.59	AB Air Header Control Valves & Couplings
026674	6/18/2021	KIMLEY-HORN AND ASSOCIATES, INC	10,662.77	Interim GM Services Rendered 05/15-05/31/21
026675	6/18/2021	MARBORG INDUSTRIES	686.74	Refuse Disposal/Recycling-May
026676	6/18/2021	MCMaster-CARR SUPPLY COMPANY	392.98	T-Strainers, Wheel Chocks for by-pass
026677	6/18/2021	MONTECITO WATER DISTRICT	837.67	Water Service-May
026678	6/18/2021	OILFIELD ENVIRONMENTAL & COMPLIANCE	998.00	Outside Lab Analyses 05/24-06/11/21
026679	6/18/2021	PAYCHEX OF NEW YORK, LLC	279.55	Payroll Services-May
026680	6/18/2021	PERRY FORD	156.42	Vehicle Parts
026681	6/18/2021	PLUMBERS DEPOT, INC	2,116.72	CCTV Camera Tractor Repair
026682	6/18/2021	PRICE POSTEL & PARMA	11,053.50	Legal Services-May
026683	6/18/2021	QUINN COMPANY	4,151.28	Generator Servicing at all Lift Stations
026684	6/18/2021	REDWOOD ROAD INVESTMENTS, LLC	1,150.00	Deposit Refund - 247 Olive Mill Road
026685	6/18/2021	SANSUM CLINIC	279.00	Pre-Employment Exam
026686	6/18/2021	S B HOME IMPROVEMENT CENTER	68.85	Irrigation Supplies
026687	6/18/2021	SANTA BARBARA NEWS-PRESS	342.50	Publication of Ordinance 18 and Notice to Contractors
026688	6/18/2021	SOCAL GAS	296.39	Gas Service-May
026689	6/18/2021	STREAMLINE	310.00	Website Hosting -June
026690	6/18/2021	UNIVAR SOLUTIONS	5,479.72	Plant Chemicals
026691	6/18/2021	WALPOLE & COMPANY	1,550.00	Upgrade to Sage Software
026692	6/18/2021	WSG SOLUTIONS, INC	2,066.25	Rebuild Kits for Swingfuser Valves
Bank B Total:			<u>72,272.47</u>	
Report Total:			<u><u>72,272.47</u></u>	

CIP Check History Report
Sorted By Check Number
Activity From: 6/18/2021 to 6/18/2021
MONTECITO SANITARY DISTRICT (MSD)

Check Number	Check Date	Name	Check Amount	Check Type
001288	6/18/2021	FAMCON PIPE & SUPPLY, INC	8,917.50	CIP 2 - Manhole Frames and Covers
001289	6/18/2021	TIERRA CONTRACTING INC	56,490.30	CIP 2 - Lower/Raise Manhole Covers, CIP 9 - Romero Canyon Sewer Main Extension
Bank G Total:			<u>65,407.80</u>	
Report Total:			<u><u>65,407.80</u></u>	



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MONTECITO SANITARY DISTRICT STAFF REPORT- ITEM 5B

Date: June 24, 2021

TO: Board of Directors

FROM: Bradley Rahrer, General Manager

PREPARED BY: Carrie Poytress, Engineering Manager

SUBJECT: Lilac and Oak Grove Sewer Main Extension Project

SUMMARY: The project includes 3,822 linear feet of 8-inch diameter PVC sewer main to serve 22 properties along Lilac Drive, Oak Grove Drive, and East Valley Road.

Recommendation – STAFF RECOMMENDS THAT

1. The Board of Directors conditionally award the bid to the second (2nd) lowest bidder subject to sending a letter to the property owners with the project agreement for approval and acceptance using the 2nd lowest bidder because the lowest bidder requested relief from their bid.

Or

2. Reject all bids and direct staff to review the contract documents for improvements and re-advertise for bids.

Fiscal Impact –

Ranking	Contractor	Bid Amount
1	Cedro Construction*	\$1,682,361.48
2	Tierra Contracting	\$1,989,320.00
3	Lash Construction	\$2,832,625.00

Project Costs	Amount
Design Survey	\$13,817.25
Construction Inspection	\$60,000.00
County Cape Seal Requirement	\$70,000.00
Construction Change Order Allowance	\$190,000.00
Construction Costs using Tierra Contracting	\$1,989,320.00
Total Project Costs	\$2,323,137.25
Cost per Property (22 properties)	\$105,597.15

Previous Related Action – On February 11, 2021 the Board directed staff to advertise for bids. On March 4, 2021 staff submitted the project to Caltrans for review to start the Caltrans Encroachment Permit process. Staff advertised the project on March 23, 2021 and March 28, 2021. On April 13, 2021 staff received bids from Cedro Construction, Tierra Contracting, and Lash Construction and Cedro Construction was the lowest bidder. On May 27, 2021 the Board discussed the bids and formed an ad-hoc committee to further discuss this project.

Public Notice – As part of the sewer main extension project, letters will be sent to the property owners served by the project with the total project costs asking for the owners to sign either the Agreement or Deferral form. The number of Agreements received determines how much the District will be reimbursed once the construction is completed.

Goals and Objectives – To serve properties currently utilizing septic systems.

Environmental Determination – Categorically exempt by CEQA.

Analysis – Justifications: *On April 20, 2021, staff received a letter from Cedro Construction requesting relief from the bid based upon a material mistake pursuant to criteria set forth in Public Contract Code 5103. If the Board wants to move forward with the project, staff recommends awarding the contract to the 2nd lowest bidder, Tierra Contracting.

The proportionate share of the project costs per property is much higher than any other sewer main extension project the District has constructed. This is due to the rocky nature of the area and the few properties that this length of pipe can serve due to the large property sizes. There are very few construction companies that typically bid our sewer main extension projects. The Caltrans and County of Santa Barbara requirements cannot be revised or adjusted further. The County has already granted this project an exemption from their grind and repave requirement and in lieu of such requirements, the District will pay into a County fund to construct a lower cost cape seal. Staff does not think that re-bidding the project will garner lower bids. In fact, staff predicts that if this project is re-bid that the bids will result in higher costs than before. Note that in July 2021 the prevailing wage rates will increase, which means labor costs will increase.

OTHER DEPARTMENTS INVOLVED: Collections

ATTACHMENTS: April 19, 2021 Letter from Cedro Construction



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MONTECITO SANITARY DISTRICT STAFF REPORT- ITEM 5C

Date: June 24, 2021

TO: Board of Directors

FROM: Bradley Rahrer, General Manager

PREPARED BY: Carrie Poytress, Engineering Manager

SUBJECT: Proposed Ordinance 19

SUMMARY: For District Counsel to draft a new Ordinance for property owners to elect to have connection fees, inspection fees, and proportionate share of sewer main extension costs collected on the County tax roll over a period up to 30 years.

Recommendation – STAFF RECOMMENDS THAT

1. The Board authorize the District Counsel to draft the Ordinance.

Or

2. To take other action as deemed appropriate or necessary.

Fiscal Impact – The fiscal impact is unknown at this time and will be based on the number of property owners that elect to participate in program and the proportionate cost per property of the sewer main extension project. Staff strongly believe that the Ordinance with the additional repayment options will allow more home owners to participate in the sewer main extension projects sooner than if they deferred the costs. The Ordinance will be a benefit to the District in recouping project costs gradually over a period of time.

Previous Related Action – In 2020 the Board directed staff to create a septic to sewer installment payment program.

Public Notice – Once the Ordinance is drafted and approved by the Board, staff will publish the Ordinance in the local newspaper as required by Health and Safety Code §6490.

Goals and Objectives – To help property owners distribute the costs over a period of time for connecting to a new sewer main extension in order to encourage and enable more properties to be able to afford to connect to a new sewer main after an extension project. This will aid the District in recouping the costs of constructing sewer main extensions by assisting property owners in being able to afford the costs.

Environmental Determination – Categorically exempt by CEQA.

Analysis – Justifications: The District currently has a program to allow property owners that are connecting to the sewer for the first time to pay their connection fees (currently \$8,400) over a 10-year period and collect such fees via the County property tax roll. The previous District Counsel had prepared agreements for a property owner to sign in order to participate in the program. Attached is the information on the existing program (EXHIBIT A). However, this existing program does not include payments of the proportionate share of the project construction costs of a sewer main extension.

Staff recommends to revise the program so that it includes the connection fees, inspection fees, and the share of project costs of the sewer main extension and extend the period to 10, 20, or 30-year equal annual installments with interest. An Ordinance would formalize the program and reduce the number of agreements a property owner has to sign. The MSD annual sewer service charges are already collected on the property tax roll.

Staff anticipate that this proposed Ordinance would help the property owners' ability to pay for and move forward with sewer main extension projects. The Lilac and Oak Grove sewer main extension project is the longest and most expensive extension project the District has proposed. If the Board awards the contract to Tierra Contracting as recommended by staff, this Ordinance would allow the property owners of Lilac and Oak Grove to pay the \$105,597.15 of the proportionate share of the construction costs over 30 years which would make the annual payments approximately \$3,519.91 plus interest. Staff anticipates that future sewer main extensions will also be more costly than past projects due to the nature of the areas that do not yet have sewer.

OTHER DEPARTMENTS INVOLVED: Accounting

ATTACHMENTS: Existing Septic to Sewer Installment Program

FY21-22 COLA Calc

United States Department of Labor, Bureau of Labor Statistics, for All Urban Wage Consumers, All Items for the Los Angeles-Riverside-Orange County Area, 1982-1984 = 100 ("CPI") 12-month average CPI Change

https://www.bls.gov/regions/west/news-release/consumerpriceindex_losangeles.htm

Table A. Los Angeles-Long Beach-Anaheim, CA, CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2017		2018		2019		2020		2021	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.90	2.10	0.80	3.50	0.70	3.20	0.80	3.10	0.20	0.90
February	0.60	2.70	0.70	3.60	0.10	2.50	0.30	3.40	0.40	1.00
March	0.30	2.70	0.40	3.80	0.60	2.70	(0.70)	1.90	0.50	2.20
April	0.20	2.70	0.40	4.00	1.00	3.30	(0.30)	0.70		
May	0.30	2.50	0.40	4.10	0.20	3.10	0.40	0.90		
June	(0.20)	2.20	(0.20)	4.00	-	3.30	0.50	1.40		
July	0.30	2.50	0.20	3.90	0.10	3.30	0.60	1.90		
August	0.30	2.80	0.20	3.90	-	3.00	0.10	2.00		
September	0.40	3.10	0.50	3.90	0.50	3.00	(0.30)	1.20		
October	0.40	3.10	0.50	4.10	0.70	3.20	0.20	0.70		
November	0.10	3.60	(0.30)	3.60	(0.30)	3.20	0.10	1.00		
December	-	3.60	(0.30)	3.20	(0.60)	3.00	(0.20)	1.50		
SUM:		33.60		45.60		36.80		19.70		
AVG:		2.80		3.80		3.07		1.64		

District	COLA FY20-21
Goleta Sanitary District	3.10%
Montecito Sanitary District	3.00%
Carpinteria Sanitary District	3.20%
Montecito Water District	2.96%
Summerland Sanitary District	3.00%
Goleta West Sanitary District	4.00%

COLA FY21-22
1.30%
1.60%
1.70%
1.74%
2.14%
2.20%

SALARIES & BENEFITS COLA CALCULATOR

A/C No	DESCRIPTION	COLA RATE: 1.60%		Variance
		FY2020-21 Approved Budget	FY2021-22 Proposed Budget	
6100	Regular Salaries	2,053,829	1,939,000	(114,829.00)
6105	Board Salaries	30,000	32,000	2,000.00
6108	Auto Allowance - GM	3,600	3,600	-
6270	Standby Pay	33,000	33,000	-
6300	Overtime	20,000	30,000	10,000.00
6400	CalPERS Contribution	500,000	492,126	(7,874.02)
6500	FICA / Social Security Contribution	126,000	123,032	(2,968.50)
6510	Medicare Contribution	30,000	28,543	(1,456.69)
6520	Unemployment Tax - SUI	4,000	2,953	(1,047.24)
6600	Group Medical Insurance	360,000	367,200	7,200.00
6605	Retirement Medical Benefits	12,000	25,000	13,000.00
6610	Life Insurance	7,000	7,140	140.00
6615	Short / Long Term Disability	25,000	25,500	500.00
6620	Worker's Compensation	50,000	50,000	-
6640	Dental Insurance	20,000	20,400	400.00
6650	Uniform Allowance	7,000	7,000	-
		\$ 3,281,429	\$ 3,186,494	\$ (94,935)

COLA RATE:	TOTAL S&B:
0.00%	\$ 3,155,958.00
0.50%	\$ 3,168,734.00
1.00%	\$ 3,181,509.00
1.25%	\$ 3,187,897.00
1.30%	\$ 3,189,175.00
1.60%	\$ 3,196,840.00
1.75%	\$ 3,200,673.00
2.00%	\$ 3,207,060.00

Increase per each 0.10%: \$ 2,555.12

<u>OPERATING BUDGET OVERVIEW</u>	<u>FY2021-22</u>
PROPOSED FY2021-22 OPERATING BUDGET	\$ 4,878,340.00
ESTIMATED FY2021-22 OPERATING REVENUE	\$ 6,519,750.00
ESTIMATED FY2021-22 <u>NET</u> OPERATING REVENUE	<u><u>\$ 1,641,410.00</u></u> ** †
<i>FY2021-22 DEBT INTEREST EXPENSE</i>	<i>(290,400.00)</i>
<i>**Net Estimated FY2021-22 Operating Revenue meets Bond Indenture requirement: 110% of total Debt Service Payment (Principal and Interest) = \$1,025,970</i>	
<i>† MSD Budget meets GASB Regulatory Guidance for Proprietary Enterprise Fund Accounting</i>	

<u>CIP BUDGET OVERVIEW (by Category)</u>	<u>FY2021-22</u>
ANNUAL PROJECTS	\$ 675,000.00
FACILITIES PROJECTS	\$ 1,155,500.00
SEWER MAIN REPLACEMENT/EXTENSION PROJECTS	\$ 2,589,468.63 <i>-Net of 50% h/o participation</i>
	<u><u>\$ 4,419,968.63</u></u>
Available Capital as of 6/30/2021	\$ 7,917,615.16
Remaining Capital Available as of 6/30/2022	\$ 3,497,646.54 <i>-Without FY20-21 Depr. Transfer</i>

DRAFT PROPOSED BUDGET FOR FISCAL YEAR 2021-22

BASED ON ACTUAL EXPENSES THROUGH 4/30/2021								
A/C No	DESCRIPTION	FY2020-21 Approved Budget	Actual Expense	Balance Remaining	Projected Year End	Proposed 2021-22	Comments	
6100	Regular Salaries	2,053,829	1,473,338	580,491	1,768,006	1,939,000	Calculated on fully staffed including a 1.6% COLA	(114,829.00)
6105	Board Salaries	30,000	22,375	7,625	26,850	32,000	Including Increase to \$220 per meeting	2,000.00
6108	Auto Allowance - GM	3,600	1,197	2,403	1,436	3,600		-
6270	Standby Pay	33,000	26,595	6,405	31,914	33,000		-
6300	Overtime	20,000	11,006	8,994	13,207	30,000		10,000.00
6400	CalPERS Contribution	500,000	309,187	190,813	371,024	500,000		-
6500	FICA / Social Security Contribution	126,000	88,553	37,447	106,264	125,000		(1,000.00)
6510	Medicare Contribution	30,000	27,824	2,176	33,389	29,000		(1,000.00)
6520	Unemployment Tax - SUI	4,000	4,748	(748)	5,698	3,000		(1,000.00)
6600	Group Medical Insurance	360,000	246,602	113,398	295,922	367,200	calculated at assumed 2% increase	7,200.00
6605	Retirement Medical Benefits	12,000	8,555	3,445	10,266	25,000	Includes Active Retiree OPEB	13,000.00
6610	Life Insurance	7,000	4,520	2,480	5,424	7,140	calculated at assumed 2% increase	140.00
6615	Short / Long Term Disability	25,000	18,049	6,951	21,659	25,500	calculated at assumed 2% increase	500.00
6620	Worker's Compensation	50,000	37,118	12,882	37,118	50,000		-
6640	Dental Insurance	20,000	12,510	7,490	15,012	20,400	calculated at assumed 2% increase	400.00
6650	Uniform Allowance	7,000	6,743	257	9,000	7,000		-
7090	Pooled Liability Insurance	60,000	38,790	21,210	40,000	60,000		-
7091	Property Insurance	13,000	14,523	(1,523)	17,428	15,000		2,000.00
7093	Crime Policy	1,000	770	230	770	1,000		-
7094	Public Entity Physical Damage	9,000	7,830	1,170	7,830	10,000		1,000.00
7110	New Employee Physicals/Expenses	2,500	2,172	328	2,500	2,500		-
7121	Property Maintenance						Pre-COVID Fiscal year 2019-20 Budget was 45,000	
		30,000	32,880	(2,880)	40,000	45,000	landscaping & Big Green Cleaning Services, prior budget \$60,000	15,000.00
7122	Vehicle Maintenance	13,000	23,071	(10,071)	25,000	13,000	Over due to Vehicle Damage from Burglary	-
7126	Coll - Equipment Rental	1,000	66	934	66	1,000	varies depending on renting tools for collections in the field	-
7127	Coll - Safety Equipment	8,000	211	7,789	500	8,000		-
7129	Lift Station Parts	25,000	15,325	9,675	20,000	25,000	Fiscal year 2019-20 Budget was 30,000	-
7133	VacCon Equipment / Repairs	15,000	10,678	4,322	15,000	15,000		-
7134	CCTV Equipment / Repairs	10,000	12,636	(2,636)	15,000	15,000	Aging equipment	5,000.00
7135	Private Lateral Replacement Incentive	50,000	22,961	27,039	30,000	50,000	A lot of Lateral Replacement Rebates Pending	-
7136	Miscellaneous Collection Tools/Supplies	8,000	14,673	(6,673)	17,000	8,000	Budget over due to stolen tools from burglary not covered by insurance	-
7138	Jetter Truck Equipment / Repairs	0	0	-	0	10,000	New Acct FY21-22 / Please estimate annual costs	10,000.00
7150	Mechanical Maintenance	5,000	2,147	2,853	3,000	5,000		-
7200	General Operating Supplies	8,000	7,493	507	10,000	10,000	spent \$10k last 2 fiscal years.	2,000.00
7201	Drinking, Bottled Water	1,750	852	898	1,750	2,000		250.00
7202	Gloves	5,000	3,382	1,618	5,000	6,000		1,000.00
7205	Community & Employee Goodwill						Fiscal year 2019-20 Budget was 6,000	
		3,000	1,419	1,581	2,000	4,000	Montecito Beautification Day & New GM	1,000.00
7220	Mailing / Shipping Expenses	3,000	1,407	1,593	2,500	5,000		2,000.00
7430	Memberships	40,000	39,655	345	42,000	45,000		5,000.00
7440	Miscellaneous Expenses	2,500	0	2,500	0	2,500		-
7450	Office Expenses	10,000	10,912	(912)	14,000	15,000	Fiscal year 2019-20 Budget was 15,000	5,000.00
7452	Scanning & Shredding	0	0	-	0	10,000	New Acct FY21-22 / Annual Project proposed between \$5,000 - \$10,000	10,000.00
7454	Books / Subscriptions / Study Guides	1,000	521	479	1,000	1,000		-
7456	Computer Hardware/Software/Licensing	30,000	13,191	16,809	25,000	30,000		-
7461	Prof Services - Legal	30,000	45,216	(15,216)	90,000	35,000	per Finance Committee recommendation	5,000.00
7462	Prof Services - Accounting	40,000	27,378	12,622	35,000	40,000		-
7463	Prof Services - Engineering	25,000	57,104	(32,104)	100,000	50,000	Engineering /Design should go here instead of Special Projects	25,000.00
7464	Prof Services - Computer	60,000	41,328	18,672	50,000	60,000		-
7466	Prof Services - Human Resources						Melissa Fasset with Price Postel Parma	
		6,000	25,257	(19,257)	30,000	15,000	& Paychex payroll services	9,000.00
7500	Customer Relations Expense	50,000	24,341	25,659	25,000	35,000	Per Director Johnson's Request	(15,000.00)

DRAFT PROPOSED BUDGET FOR FISCAL YEAR 2021-22

BASED ON ACTUAL EXPENSES THROUGH 4/30/2021								
A/C No	DESCRIPTION	FY2020-21 Approved Budget	Actual Expense	Balance Remaining	Projected Year End	Proposed 2021-22	Comments	
7506	Administrative Fees	22,000	19,135	2,865	25,000	30,000	Fiscal year 2019-20 Budget was 25,000 APCD Lift station generator permit fees increase (newly permitted) WWTP Combination permit	8,000.00
7508	Collection/Treatment Fines	0	0	-	0	10,000	\$0 for past 5 years; \$8,000 in FY15-16 for private residence backups RWQCB fines and insurance deductible	10,000.00
7510	Contracted Services/Labor	120,000	66,963	53,037	100,000	110,000	Docuproducts; Taft; gate co.; Underground Svc Alert; HVAC co.; Boyd	(10,000.00)
7530	Notices / Ads for Publication	2,000	2,422	(422)	3,000	3,000		1,000.00
7610	Furniture & Fixtures	10,000	0	10,000	500	10,000	Fiscal year 2019-20 Budget was 10,000	-
7641	NPDES Permit Requirements - Lab	20,000	10,738	9,262	12,000	15,000	ERA \$1,592 can come out of Lab budget instead of here. Every 5 year will be more expensive: expected in FY22-23 Benthic study was \$30,500 in FY18-19	(5,000.00)
7645	NPDES Permit Requirements - Operations	27,000	35,023	(8,023)	35,023	30,000		3,000.00
7650	Election Expenses	5,000	6,762	(1,762)	6,762	0		(5,000.00)
7651	Analyzer Chemicals	5,000	4,419	581	5,000	5,000		-
7652	Biosolids Disposal	50,000	41,630	8,370	55,000	55,000	projected cost increase by Engel & Gray	5,000.00
7653	Chemicals for Plant	200,000	133,380	66,620	200,000	215,000	projected 8% cost increase by Univar	15,000.00
7654	Generator Servicing - Plant	10,000	2,056	7,944	3,000	10,000		-
7655	Hazardous Materials Disposal	1,000	424	576	600	2,000	waste oil & lots of chemicals to dispose	1,000.00
7656	Plant Equipment Rental	10,000	7,579	2,421	8,000	5,000	depending on forklift replacement	(5,000.00)
7657	Plant Maintenance Materials	50,000	39,820	10,180	50,000	75,000	Fiscal year 2019-20 Budget was 75,000	25,000.00
7658	Plant Maintenance Projects	5,000	0	5,000	0	5,000		-
7659	Plant Safety Expenses	5,000	1,860	3,140	3,000	5,000		-
7661	Polymer	10,000	1,988	8,012	4,000	10,000		-
7662	Small Tools/ Equipment - Plant	4,000	3,689	311	4,000	4,000		-
7670	Special Projects	100,000	101,740	(1,740)	101,740	100,000	-studies/designs before a CIP project charged here -still need work on the CDP and emergency permitting (not in CIP) -non-capital projects here -sewer model will be charged here	-
7700	Laboratory Consumables & Small Equipm	28,000	15,583	12,417	18,700	28,000		-
7702	Laboratory Equipment Maintenance	10,000	4,130	5,870	4,956	10,000		-
7703	Contract Laboratory Analyses	6,000	8,886	(2,886)	10,663	6,000		-
7722	Board Training/Conf. Registration	1,000	0	1,000	0	1,000		-
7723	Board Meetings/Travel Expenses	1,000	0	1,000	0	1,000		-
7724	Staff Training/Conf. Registration	3,000	997	2,003	2,000	5,000	Fiscal year 2019-20 Budget was 15,000	2,000.00
7725	Staff Travel Expenses	1,000	0	1,000	0	5,000	Fiscal year 2019-20 Budget was 15,000	4,000.00
7726	Staff Certifications/Licenses	10,000	3,119	6,881	5,000	8,000		(2,000.00)
7727	OSHA Required Training	7,000	2,190	4,810	3,000	5,000		(2,000.00)
7728	Safety Boot Allowance	4,000	2,836	1,164	3,500	4,000		-
7731	Local Meeting Expenses	1,000	60	940	60	1,000	Fiscal year 2019-20 Budget was 2,500	-
7740	Fuel and Oil	30,000	14,845	15,155	20,000	25,000	never met \$20,000 but McCormix planning a 5% increase	(5,000.00)
7761	Water	12,000	8,871	3,129	11,000	15,000	MWD rate increase per hydrant truck fill	3,000.00
7762	Natural Gas	3,000	2,176	824	3,000	3,000		-
7763	Electricity	160,000	121,009	38,991	160,000	175,000	HVAC on admin will increase electricity Electrical rehab project, aeration basin blowers may cause a decrease also SCE rate Increase	15,000.00
7766	Trash & Recycling Service	13,000	8,627	4,373	11,000	14,500		1,500.00
7767	Telephone - Local & Long Distance	10,000	7,753	2,247	10,000	15,000	New lines with RingCentral / Frontier Increase in fees	5,000.00
7768	Telephone - Cellular	12,000	9,050	2,950	12,000	12,000		-
		4,815,179	3,486,869	1,328,310	4,311,036	4,878,340		63,161.00

101.3%

DRAFT PROPOSED FY 2021-2022 Capital Improvement Project Budget

Annual Projects			
No.	Description	Estimated Project Cost	Estimated FY21-22 Cost
1	Scheduled and Emergency Replacements	\$ -	\$ 100,000
2	Manhole Raising/ Repair/ Replacement	\$ -	\$ 400,000
	A. Highway 192 Lower and Raise 60 Manholes- Caltrans	\$ 150,000	←
	A1. Highway 192 Lower and Raise 60 Manholes- Caltrans: Inspection	\$ 30,000	←
	B. N. Jameson Raise 14 Manholes- County	\$ 25,200	←
	C. Fernald Point Lower and Raise 2 Manholes- County	\$ 5,000	←
	D. Private road manhole raising/repair/replace	\$ 30,000	←
3	Sewer Main Repair / Replacement/ Lining	\$ -	\$ 175,000
	A. Trunk mainline, Manholes, and sewer lining rehab project- design only	\$ 50,000	←
	B. Brooktree Road Sewer Main Replacement	\$ 28,000	←
		\$ 318,200	\$ 675,000

New Projects FY2021-22			
No.	Description	Estimated Project Cost	Estimated FY21-22 Cost
	†Electrical Rehabilitation Project (including: AB blower project, VFD's)	\$ 840,000	\$ 840,000
	Skimmer troughs need to be replaced	\$ 90,000	\$ 55,000
	Digester Blowers replacement	\$ 33,000	\$ 33,000
	Roof for Admin, Operations, and Board room building	\$ 65,000	\$ 65,000
	Maintenance Gate controller with new keypads	\$ 13,500	\$ 13,500
	Main Gate replacement with motorized gate and keypads	\$ 24,000	\$ 24,000
	HVAC system for admin, board room, and maintenance building	\$ 40,000	\$ 40,000
	Forklift purchase	\$ 35,000	\$ 35,000
	Channel Drive Lift Station - wet well access hatch and force main replacement design	\$ 50,000	\$ 50,000
† Update to Electrical Rehab project for 20% increase upon recommendation.		\$ 1,190,500	\$ 1,155,500

Sewer Main Extension Projects*			
No.	Description	Estimated Project Cost	Estimated FY21-22 Cost
9	Caltrans HOV- Posilipo gravity main and force main relocation- design	\$ 177,900	\$ 177,900
9	Caltrans HOV- Posilipo gravity main and force main relocation- construction	\$ 1,000,000	\$ 500,000
9	*Lilac and Oak Grove Sewer Main Extension Construction	\$ 2,323,137	\$ 2,323,137
9	*Ashley Road Pump Station Design	\$ 150,000	\$ 150,000
9	*Ashley Road & E. Mountain Pipeline Design Costs	\$ 100,000	\$ 100,000
9	*Ashley Road and E. Mountain Extension Construction	\$ 2,500,000	\$ 1,250,000
*These projects are not yet Board-approved, and are expected to recoup construction costs from homeowners.		\$ 6,251,037	\$ 4,501,037

Recycled Water Fund			
No.	Description	Estimated Project Cost	Estimated FY21-22 Cost
	Enhanced Recycled Water Feasibility Study (assume 50-50 share?)	\$ 1,190,000	\$ 75,000

Total for FY 2021-2022

\$ 6,406,537

Montecito Sanitary District
Policy For
Private Sewer Lateral Investigation and Rehabilitation Program

Program Overview

The Montecito Sanitary District's Private Sewer Lateral Investigation and Rehabilitation Program ("Program") is a voluntary program established in an effort to address the District's inflow and infiltration problems experienced during times of rain. During rainstorms, sewer flows have increased from the typical daily average of 0.90 million gallons per day to over 6 million gallons per day entering the District's treatment plant. This is not including the thousands of gallons that spill from collection system manholes due to the over burdening of the collection system piping. The Program provides a substantial benefit to the District by reducing the amount of rain water that enters the sanitary sewer system from underground cracked laterals and from illegal connections such as roof drains and yard drains which should not be plumbed to the sanitary sewer system.

Who Can Participate

To participate in the Program, an application on a District approved form must be completed by the property owner or an authorized agent, and the property must meet the following criteria:

- The property must be a single family residence which is owner or renter occupied
- There must be access to the sewer lateral so that a video inspection can be performed

Commercial or institutional properties are not eligible to participate in the Program.

Requirements

Participation in the Program is limited to one time per property. The following guidelines have been established to confirm eligibility for reimbursement:

- All work performed must have the appropriate permits from the District and the County of Santa Barbara
- All work must be performed by a qualified licensed contractor
- The applicant must show proof of material costs and contract labor expenses
- Property owners are required to have their sewer lateral cleaned prior to the lateral being video inspected
- Property owners have the option to make only the District recommended repairs or perform a complete replacement/rehabilitation of their sewer lateral
- All Orangeburg pipe must be removed
- Property owners must agree to inspection of their property to locate any storm water connections to the sanitary sewer system
- Property owners must agree to appropriately abandon any connection which allows storm water to enter the sanitary sewer system

Reimbursement

Property owners will be reimbursed 50% of the cost, up to a maximum of \$2000, to correct defects in their sewer lateral.

Costs incurred for the correction of illegal connections (rain water draining to the sanitary sewer system) will not be reimbursed under this Program.


Reimbursements to property owners are on a "first come, first served basis", and are limited to the District approved funding for the Program.

How the Program works

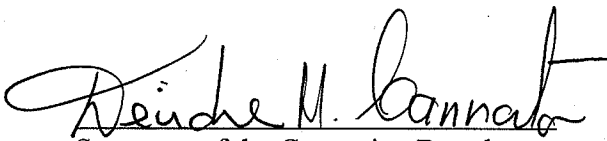
- 1) The property owner arranges for cleaning and video inspection of their private sewer lateral by a qualified plumber/contractor. A copy of the video tape must be submitted by the property owner to the District for review. The property owner shall also complete and submit an Application for Participation in the Private Sewer Lateral Investigation and Rehabilitation Program. District staff will review the video and the application and provide the property owner with a report detailing the needed repair or replacement of the sewer lateral.
- 2) Using the information in the report, the property owner shall contract with a licensed, experienced contractor to make the necessary repairs. The property owner or the contractor must obtain all applicable permits from the District and the County of Santa Barbara prior to commencement of the work. The repairs will be inspected by District personnel. Prior to the final inspection, the property will be inspected for any storm drainage connections to the sanitary sewer.
- 3) When the sewer lateral repair/rehabilitation is complete, having met all District requirements, the property owner shall submit the following to the District:
 - o A copy of all receipts and an itemized bill from the contractor who performed the work. These items must be submitted in order to receive reimbursement from the District. Reimbursement rates are 50% of the cost, up to a maximum of \$2,000.
- 4) The District will reimburse the property owner the appropriate amount in accordance with the Program guidelines within 30 days of the receipt of the itemized costs.

Approved and adopted by the Governing Board of the Montecito Sanitary District this 26th day of July, 2005, by the following vote, to wit:

Ayes: Arnold, Begley, McKenzie and Tmur
 Nays: None
 Abstain: None
 Absent: Cannata



 President of the Governing Board
 Montecito Sanitary District



 Secretary of the Governing Board
 Montecito Sanitary District



(Seal)

Administration & Operations Committee

A. Extension of Public Sewers into Unsewered Areas of the District

Recommendation:

Board of Directors should establish a Septic Tank Abandonment Program that includes the following elements:

Establish a separate Revolving Fund in the amount of \$150,000 initially and reviewed annually by the Board. This Fund would be used exclusively for underwriting the design and construction of small-scale neighborhood sewer main extensions.

Applications or petitions for the program would be reviewed as needed by the Board. They would be prioritized and funded at the Board's discretion. In order for the applications to be considered by the Board, property owners representing two thirds of the benefitted dwelling units would be required to sign the initiating application indicating their willingness to connect to the sewer as soon as it is available. Evaluation and prioritization of applications would include consideration of the following criteria:

- % of property indicating a willingness to connect as soon as available
- potential existing health risks
- cost effectiveness
- others ?

Connection to the main extension would be mandatory upon completion of the sewer main extension for those landowners signing the initiating petition. For all other benefitted property owners, connection would be mandatory upon transfer of title. Of course connection would also be mandatory if required by any regulatory authority. If connection is deferred to a later date, the owner shall pay the original benefit fee plus an indexed interest rate compounded from the date of the notice of completion of the main extension.

All funds collected from the benefitted properties would be re-deposited in the Revolving Fund to be available for the next project(s). If no applications were received, the Revolving Fund would stay invested. If worthy applications are received for more funds than are available, the Board may increase the limits authorized for the Revolving Fund.

Recording requested by,
and when recorded return to:
MONTECITO SANITARY DISTRICT
1042 Monte Cristo Lane
Santa Barbara, CA 93108-2809

NO FEE FOR RECORDING
(Government Code Sections 6103 & 27383)

A.P.N.

AGREEMENT AND COVENANTS
RUNNING WITH THE LAND

Montecito Sanitary District, a 1923 Act Sanitary District, situated wholly in the County of Santa Barbara County, State of California (hereinafter referred to as "District"), and

(hereinafter referred to as "Owner(s)" of the real property described in Exhibit "A", attached hereto and incorporated herein by this reference, do hereby agree as follows:

1. Owner(s) of the real property described in Exhibit "A" wish to connect the real property to the District sewer to be constructed within _____, County of Santa Barbara.
2. Owner(s) agree to pay a benefit fee in the amount of \$_____. Said benefit fee shall represent the owner(s) pro-rated share of the costs to design, permit, construct and manage the installation of a public sewer system to serve owner(s)' real property. [Final costs may exceed those known after opening of bids due to construction contingencies. Owners will be anxious about this unknown. Should District plan to absorb all overages? Anything over 25%? How best to deal with this?]
3. The said fees shall be paid upon demand by the District and after the Notice of Completion for the sewer main extension has been filed with the County Recorder.
4. The parties hereby agree that the connection of said real property to the District's sewer system is of direct benefit to the real property described in Exhibit "A". The parties hereto intend that the covenants made herein shall run with the land, and declare that said covenants shall be binding upon the heirs, successors, and assigns to the parties hereto.

5. The owner(s) obligation to pay all fees mentioned above shall be, and is hereby, secured by the real property described in Exhibit "A".
6. This entire agreement shall be binding upon the heirs, successors, and assigns of the parties hereto.

"OWNERS"

_____ Dated: _____

_____ Dated: _____

"DISTRICT"

President Dated: _____

Secretary Dated: _____

Approved as to Form:

Price, Postel & Parma Dated: _____



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

MANAGER'S REPORT

For the Regular Board Meeting of

June 24, 2021

8. DISTRICT OPERATIONS AND MAINTENANCE

A. Information Items

District Staff will provide informational, nonactionable, updates regarding matters before the District.

B. Agreements to be Signed

None

C. Operations and Maintenance Reports

For the period of May 31, 2021 through June 13, 2021

WASTEWATER TREATMENT PLANT STATISTICS FOR DURATION: 35 DAYS

Flows	7.026 MGD	0.525 MGD avg.
Hypochlorite used	1,850 Gal	136 Gallons day, avg.
Bisulfite used	860 Gal	63 Gallons day, avg.
Effluent T.S.S.		4.95 mg/L avg.
Effluent CBOD ₅		2.90 mg/L avg.
BAC-T		< 2.0 MPN/100mL median
Rainfall	0.00 inches	

SLUDGE DISPOSAL - LOAD AND DISPOSAL BY ENGEL & GRAY

<u>Load Date</u>	<u>Total Haul in pounds</u>	<u>Total haul in Tons</u>
6/2/2021	38,520	19.26
<u>Totals for May:</u>	<u>38,520</u>	<u>19.26 Tons</u>

PLANT OPERATIONS

- No violation of the NPDES permit during this reporting period.
- Operated the belt press for a total of 6 hours.
- No alarm call-outs this period.

PLANT MAINTENANCE

- Performed routine inspections and maintenance of District Buildings and Equipment.

COLLECTIONS

- Linear Feet Cleaned: 5,090 ft, 0.96 Miles
- Linear Feet Inspected: 9,278 ft, 1.75 Miles
- No after-hours call-outs during this time period.

LABORATORY

- Collected 81 samples
- Ran 123 tests plus 36 duplicate tests for NPDES permit compliance and process control
- Performed 17 calibrations on laboratory equipment and 270 quality control checks