

**MINUTES OF THE REGULAR MEETING
of the
BOARD OF DIRECTORS
for the
MONTECITO SANITARY DISTRICT**

July 8, 2013

1. CALL TO ORDER

The Governing Board of the MONTECITO SANITARY DISTRICT met in regular session on the 8th day of July 2013 at 1042 Monte Cristo Lane, Montecito, California, at 1:15 p.m.

ATTENDANCE

Present: Directors Deirdre M. Cannata, Judith M. Ishkanian, Thomas Kern, Jeff Kerns, and Warner B. Owens

Absent: None

Also Present: Diane M. Gabriel, General Manager, and Linda Leary, Temporary Office Manager

2. APPROVAL OF MINUTES OF THE LAST MEETING

The minutes from the prior Board meeting were included in the agenda packets for Board review. Upon MOTION by Director Cannata and second by Director Owens, the minutes of June 24, 2013 were approved as corrected.

3. APPROVAL OF PAYROLL AND PAYABLES

Upon MOTION by Director Kerns, and second by Director Owens, the Board approved the PAYROLL AND ACCOUNTS PAYABLE EXPENSES for the District through July 8, 2013 as follows:

Accounts Payable Expenses	\$ 7,125.28
Payroll and Related Expenses	<u>98,489.57</u>
Total Expenses	<u>\$ 105,614.85</u>

4. PUBLIC COMMENT

No member of the public was present to address the Board on non-agenda items.

5. **OLD BUSINESS**

No old business.

6. **NEW BUSINESS (A – D)**

A. **ANNUAL SEWER SERVICE CHARGE HEARING TO COLLECT SEWER SERVICE CHARGES ON THE COUNTY TAX ROLL – RESOLUTION NO. 2013-882**

President Ishkanian announced that this was the time and place for the annual hearing and decision whether the District’s sewer service charges for fiscal year 2013-14 should be placed on the County Tax Roll for collection as provided by Ordinance 6, dated July 2, 1970.

President Ishkanian explained that a letter had been sent in mid-June to all properties applying for a new sewer connection during the last fiscal year (2012-13) to inform these property owners of the District’s policy to collect the annual sewer service charges by means of the County Tax Roll and to inform them of the date of the related annual hearing. Additionally, a Notice of Hearing had been published in the *Santa Barbara News-Press* on June 16th and 23rd. A Service Charge Report (listed by the Assessor's Parcel Numbers – APN) is available for inspection to learn the service charge for a property in fiscal year 2013-14.

No member of the public attended the hearing.

President Ishkanian asked Temporary Office Manager (Linda Leary) if the District had received any written or oral objections or protests by the owners of a majority of the parcels described in the report. Ms. Leary reported that as of the hearing, the District had received no written or oral inquiries or protests regarding the hearing or the District’s intent to collect sewer service charges by means of the County’s Tax Roll.

President Ishkanian called for the adoption of Resolution No. 2013-882, which directs the filing with the County Auditor of the Report of Sewer Service Charges for Fiscal Year 2013-14 to be placed on and collected by means of the County Tax Roll.

Upon MOTION by Director Kerns and second by Director Cannata to adopt Resolution No. 2013-882, the MOTION passed with the following roll call vote:

AYES: Cannata, Ishkanian, Kern, Kerns, Owens

NAYS: None

ABSENT: None

ACTION: Staff

President Ishkanian closed the Hearing and returned to open session for the regular meeting of the Board.

B. OFFICEHOLDER AND CANDIDATE CAMPAIGN STATEMENT - SHORT FORM 470

Manager Gabriel reported that this month (July) is when each Director must file an annual Campaign Statement for the current calendar year with the County Elections Office. Government Code 84200 of the Political Reform Act of 1974 requires disclosure of contributions received and expenditures made by any officeholder or candidate for public office if **all** of the following statements are true:

- The officeholder normally receives \$200 or more per month in salary;
- The officeholder does not anticipate receiving and/or spending \$1,000 or more for political purposes in the calendar year (exceeding the \$1,000 limit triggers other requirements);
- The officeholder does not have a controlled committee as defined by the FPPC (having such a committee triggers other requirements).

A blank Form 470 was mailed to each Director on June 3rd. The original completed form for each Director was returned to the District and mailed Jun 20th to the County Elections Office. Copies of these statements will be maintained in District files.

ACTION: None Required

C. INFORMATIONAL ITEMS

1. FY 2013-2014 MSD Operations and Maintenance Budget – Final version of the June 24, 2013 Board approved O&M Budget spreadsheet was distributed to all Directors.
2. FY 2013-2014 Fund Balances and Estimated Revenues - Final version of the June 24, 2013 Board approved spreadsheet was distributed to all Directors.
3. Directors Ishkanian and Kerns and Manager Gabriel gave brief reports on the monthly meeting of the Santa Barbara County Chapter of California Special Districts which had been held in Goleta on June 24th.

D. AGREEMENTS TO BE SIGNED

No Agreements to report.

7. OPERATIONS AND MAINTENANCE


Directors reviewed the Operations and Maintenance information included in the agenda packets.

8. ITEMS FOR THE NEXT AGENDA

No items were requested or suggested by the Directors for the next meeting agenda.

9. ADJOURNMENT


There being no other business, on MOTION to adjourn by Director Cannata and second by Director Kern, the MOTION carried and the meeting adjourned at 1:55 p.m.




Judith M. Ishkanian, President



Jeff Kerns, Vice President



Deirdre M. Cannata, Secretary



Thomas Kern, Treasurer



Warner B. Owens, Director