



# Montecito Sanitary District

1042 Monte Cristo Lane  
Santa Barbara, CA 93108

*A Public Service Agency*

Phone: (805) 969-4200

[www.montsan.org](http://www.montsan.org)

## MINUTES

For the Regular Meeting of the Board on:

**April 12, 2023**

### 1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 12:04 pm on Wednesday, April 12, 2023. The meeting was also broadcast using Zoom teleconferencing.

#### ATTENDANCE

##### *Board Members Present:*

Director Johnson, Director Martin, Director Ohlmann, and President Elwood Barrett

##### *Board Members Absent:*

Director Hogan

##### *Also Present and Participating:*

John Weigold, MSD General Manager  
Stephen Williams, MSD Clerk of the Board & District Administrator  
Aleks Giragosian, Colantuono, Highsmith & Whatley, PC

### 2. PUBLIC COMMENT

No members of the public addressed the Board.

### 3. CONSENT CALENDAR

ON MOTION by Director Ohlmann, Second by Director Johnson, the Board voted to approve the Consent Calendar containing the following items:

- A. Payables from March 1, 2023 through March 31, 2023
- B. Meeting Minutes from General Board Meeting of March 8, 2023
- C. Meeting Minutes from Special Board Meeting of March 23, 2023

AYES: Directors Martin, Johnson, Ohlmann, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: Director Hogan

4. **DISTRICT MERIT AND STEP RAISES**

The President of the Board of Directors pulled item 6E of the Agenda and moved it ahead of Item 4 – Closed Session.

The Board received a presentation from Staff and Legal Counsel regarding the District's process and procedures for Merit and Step Increases. No actions were taken.

5. **CLOSED SESSION**

A. **PUBLIC COMMENT**

No members of the public addressed the Board prior to going into Closed Session.

B. **LABOR NEGOTIATIONS (GOVERNMENT CODE § 54957.6)**

Name of District Negotiator to Attend Closed Session: John Weigold, General Manager

Name of Employee Organization: Service Employees International Union (SEIU) Local 620

6. **REPORT FROM CLOSED SESSION**

The Board went into Closed Session at 1:30pm and came out of Closed Session at 5:18pm. There were no reportable actions.

ON MOTION by Director Ohlmann, Second by Director Martin, the Board of Directors adjourned the meeting and continued the meeting until April 13, 2023 at 10:00am.

AYES: Directors Martin, Ohlmann, and Barrett

NAYS: None

ABSTAIN: None

ABSENT: Directors Hogan, Johnson

The Board of Directors reconvened on Thursday April 13, 2023 at 10:25am:

**ATTENDANCE**

**Board Members Present:**

Director Johnson, Director Martin, Director Ohlmann, and President Elwood Barrett

**Board Members Absent:**

Director Hogan

**Also Present and Participating:**

John Weigold, MSD General Manager

Stephen Williams, MSD Clerk of the Board & District Administrator

Aleks Giragosian, Colantuono, Highsmith & Whatley, PC

**The Board of Directors went back into Closed Session at 10:32am and came back out at 12:34pm. There were no reportable actions.**

**7. DISTRICT BUSINESS ITEMS**

**A. RESOLUTION 2023-966 – CALIFORNIA UNIFORM CONSTRUCTION COST ACCOUNTING COMMISSION**

ON MOTION by Director Ohlmann, Second by Director Johnson, the Board voted to:

- i) Adopt Resolution 2023-966 declaring the District’s intent to become subject to the California Uniform Construction Cost Accounting Commission; and
- ii) Adopt Ordinance 21 – District Purchasing Guidelines.

AYES: Directors Johnson, Ohlmann, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: Directors Hogan, Johnson

**B. DISTRICT RESERVE POLICY**

The Board continued this item to the next Regular Meeting of the Board on May 10, 2023.

**C. DISCUSSION AND CONSIDERATION OF AMENDMENT 4 TO A PROFESSIONAL SERVICES AGREEMENT WITH MNS ENGINEERS, INC. FOR THE HIGHWAY 101 SEWER CROSSING RELOCATION PROJECT**

ON MOTION by Director Johnson, Second by Director Ohlmann, the Board voted to:

- i) Authorize the General Manager to execute Amendment No. 4 of the Professional Services Agreement with MNS Engineers, Inc. for additional engineering services in the amount of not to exceed \$23,805 related to the Highway 101 Sewer Crossing Relocation Project.

AYES: Directors Johnson, Ohlmann, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: Directors Hogan, Johnson

**D. LILAC/OAK GROVE DRIVE SEWER MAIN EXTENSION PROJECT NOTICE OF COMPLETION**

ON MOTION by Director Johnson, Second by Director Ohlmann, the Board voted to:

- i) Accept the Lilac/Oak Grove Drive Sewer Main Extension Project as complete and approving the issuance of a Notice of Completion for a total project cost of \$2,355,108.76.

AYES: Directors Johnson, Ohlmann, and Barrett  
NAYS: None  
ABSTAIN: None  
ABSENT: Directors Hogan, Johnson

**8. COMMITTEE REPORTS**

No committee reports were given as Board motioned for Adjournment.

**9. GENERAL MANAGER'S REPORT**

No General Manager's report was given as the Board motioned for adjournment.

**10. ITEMS FOR THE NEXT AGENDA**

The next Board meeting will be a General Meeting of the Board on May 10, 2023. No discussion occurred related to items for the next agenda as the Board motioned for adjournment.

**11. ADJOURNMENT**

The meeting adjourned at 1:35 pm ON MOTION by Director Barrett.

These minutes were presented for approval at the General Board Meeting on May 10, 2023.



Ellwood Barrett, President

Minutes taken and prepared by:



Stephen Williams

District Administrator/Clerk of the Board