

# MONTECITO SANITARY DISTRICT

## **A G E N D A** for **Board Meeting**

**March 12, 2020**

The regular meeting of the Governing Board will begin at 1:15 p.m. on March 12, 2020 in the District hearing room at 1042 Monte Cristo Lane, Santa Barbara, California.

*If you need special assistance to participate in this meeting, because of any disability, please contact the District at 969-4200. Notification at least twenty-four hours before the meeting will allow the District to make appropriate arrangements for you; thank you.*

*Materials related to an item on this Agenda, which are part of the agenda packet, are available for public inspection during normal business hours (8:00 a.m. – 4:30 p.m. weekdays) in the District office.*

**1. CALL TO ORDER/ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT**

Persons may, in addition to any other matter within the Board of Director's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered. Anyone wishing to address the Board of Directors should come to the podium, be recognized by the President, and state their name for the record. If you wish to address the Board of Directors on an Agenda Item, you may do so by approaching the podium as that particular item is announced. You will be given a reasonable amount of time to address the Board of Directors.

While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. The Board may briefly respond to comments after Public Communications is closed.

**4. APPROVAL OF MINUTES**

It is recommended that the Board consider approving the January 30, 2020 special meeting minutes.

**5. APPROVAL OF PAYABLES**

It is recommended that the Board consider approving the payables list for expenses incurred by the District between January 31, 2020 and March 12, 2020.

**6. NEW BUSINESS**

**A. 2019 ANNUAL SUMMARY REPORT TO THE REGIONAL WATER QUALITY CONTROL BOARD**

It is recommended the Board consider:

- i) Receiving and filing the Annual Report to the Regional Water Quality Control Board as presented by staff; and;

- ii) Taking such additional, related action that may be desirable.

**B. OCEAN OUTFALL – ANNUAL INSPECTION REPORT**

It is recommended the Board consider:

- i) Receiving and filing the Ocean Outfall Annual Inspection Report as presented by staff; and;
- ii) Taking such additional, related action that may be desirable.

**C. DISSOLVED AIR FLOTATION THICKENER (DAFT) – WORLD WATER WORKS – NOTICE OF COMPLETION**

It is recommended the Board consider:

- i) Accepting the DAFT project as complete and issuing a Notice of Completion to World Water Works in the amount of \$520,829.05, and;
- ii) Taking such additional, related action that may be desirable.

**D. RESOLUTION NO. 2020-923 – ADOPTING A RECORD RETENTION SCHEDULE**

It is recommended the Board consider:

- i) Adopting Resolution No. 2020-923 regarding a record retention schedule;
- ii) Taking such additional, related action that may be desirable.

**E. INCREASE TO DESIGNATED RESERVE FUND AT STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND (LAIF)**

It is recommended the Board consider:

- i) Increasing the Designated Reserve Fund currently invested at LAIF from \$1,703,000 to \$2,000,000, and;
- ii) Taking such additional, related action that may be desirable.

**F. LOCAL AGENCY FORMATION COMMISSION (LAFCO) NOMINATIONS**

It is recommended the Board consider:

- i) Reviewing the request from the Santa Barbara Local Agency Formation Commission (LAFCO) for nominations for LAFCO regular and alternate Special District Member, and;
- ii) Taking such additional, related action that may be desirable.

**G. PANDEMIC RESPONSE PLANNING**

It is recommended the Board consider:

- i) Receiving and filing a report provided by staff and legal counsel regarding pandemic response planning;
- ii) Taking such additional, related, action that may be desirable.

**H. INFORMATION ITEMS**

- Report from Ad-Hoc Committee regarding Board teleconferencing policy.

**I. AGREEMENTS TO BE SIGNED**

- 1651 Fernald Point Lane – Agreement for private pumping station
- 616 Juan Crespi Lane – Agreement for existing auxiliary structure (Cabana)
- 163 Santo Tomas Lane – Termination Agreement for existing auxiliary structure (Hobby room)

AGENDA

March 12, 2020

7. **OPERATIONS AND MAINTENANCE**

Review the Operations and Maintenance reports included in the agenda packet.

8. **ITEMS FOR THE NEXT AGENDA**

9. **ADJOURNMENT**