



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

AGENDA

For the Special Meeting of the Finance Committee on:

Thursday, January 9, 2025

The special meeting of the Finance Committee will begin at **1:30 p.m. on January 9, 2025** in the District's Board Room at 1042 Monte Cristo Lane.

The public may attend the meeting in person or participate remotely via Zoom using the following virtual meeting details:

By visiting: <https://us02web.zoom.us/j/84410153128>

Or by calling: 1-669-900-6833

Meeting ID: 844 1015 3128

1. CALL TO ORDER/ROLL CALL

2. PUBLIC COMMENT

Public comment is **limited to 3 minutes**, can only be on agendized topics, and is at the discretion of the Committee Chair. For further instructions, please see [Instructions for Public Comment](#) on the District's website.

3. NEW BUSINESS

A. DECEMBER PAYABLES

The Committee will review the payables for the period December 1, 2024 through December 31, 2024.

4. ITEMS FOR THE NEXT COMMITTEE AGENDA

5. ADJOURNMENT

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the Districts' programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 805-969-4200. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

This agenda was posted on the District website, and at the Montecito Sanitary District Bulletin Board in accordance with the requirements of the Brown Act.

Attested by:



Stephen Williams
Business and Administrative Manager/Clerk of the Board



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BOARD LIST OF PAYABLES – DECEMBER 2024

<u>CHECK DATE</u>	<u>SUMMARY & TYPE</u>	<u>BATCH TOTAL</u>
12/06/2024	ACCOUNTS PAYABLE	21,030.91
12/12/2024	ACCOUNTS PAYABLE	1,736.93
12/13/2024	ACCOUNTS PAYABLE	140,480.49
	Subtotal	\$ 163,248.33
12/06/2024	CAPITAL IMPROVEMENT PROJECTS	48,800.00
12/13/2024	CAPITAL IMPROVEMENT PROJECTS	267,979.86
	Subtotal	\$ 316,779.86
12/12/2024	PAYROLL	102,781.93
12/26/2024	PAYROLL	102,323.33
	Subtotal	\$ 205,105.26
	<u>TOTAL</u>	<u>\$ 685,133.45</u>

*All Invoices were reviewed and approved by Department Managers

**All Invoices and Payments were reviewed and approved and checks signed by the General Manager

***Board Treasurer, Carter Ohlmann, approved all payables by email prior to check mailing

Check History Report

MONTECITO SANITARY DISTRICT (MSD)

Sorted By Check Number

Activity From: 12/1/2024 to 12/31/2024

Bank Code: **B OPERATING CASH (MBT)**

Check Number	Check Date	Vendor Name	Check Amount	Payment Description
29798	12/6/2024	COLANTUONO, HIGHSMITH &	4,575.00	Legal Counsel Servicese - November
29799	12/6/2024	SOUTHERN CALIFORNIA EDISON	16,455.91	Electric Service 10/23-11/21/2024
29800	12/12/2024	UNIVAR SOLUTIONS	1,736.93	Sodium Bisulfite - 520 Gallons
29802	12/13/2024	ACWA/JPIA	29,597.74	Medical/Dental/Life Insurance Premium - December
29803	12/13/2024	AMAZON CAPITAL SERVICES	3,555.75	New utensils, plates, coffee, step ladder, folding table, membership dues, work gloves, tool bag, Pens, Extension Poles, Water Container, Fire Escape, Poison Oak Cleaner, Spray
29804	12/13/2024	AT&T MOBILITY	95.03	Office Data Port, Lift Station 4 Data Port, Standby
29805	12/13/2024	BRITTANY BESSE	80.46	Reimbursement for Office Supplies
29806	12/13/2024	BIG GREEN CLEANING	2,603.00	Janitorial Services-December
29807	12/13/2024	CANON FINANCIAL SERVICES	371.74	Canon Copier Lease Payment-December
29808	12/13/2024	CINTAS CORPORATION	1,432.67	Uniforms, Towels, Floor Mats-Cleaning/Rental-
29809	12/13/2024	COMPUVISION	1,931.50	IT Services-November, Windows Service License Pack
29810	12/13/2024	CALIFORNIA WATER	106.00	Certification Renewal-Morelos
29811	12/13/2024	DLT SOLUTIONS, LLC	1,281.90	AutoCAD Single Subscription Renewal-Engineer
29812	12/13/2024	ENGEL & GRAY, INC	3,285.64	Biosolids Hauling, Bin Rental-November
29813	12/13/2024	FILIPPIN ENGINEERING	21,349.25	2500 East Valley Road Private Sewer Main Inspection
29814	12/13/2024	FISHER SCIENTIFIC	4,579.24	Lab Testing Supplies
29815	12/13/2024	FRONTIER	792.97	Phone Services WWTP and Lift Stations 1, 2 & 4-
29816	12/13/2024	GLS COMPANIES	780.00	Landscape Services-November
29817	12/13/2024	GRAINGER	218.99	Inline Strainer and Wall Switch
29818	12/13/2024	INTERNATIONAL	7,500.00	ELAP Re-Assessment of Laboratory
29819	12/13/2024	IBS OF SIERRA MADRE	1,088.30	Batteries for Electric Carts
29820	12/13/2024	JUAN O'S MOBILE REPAIR	937.50	Replace brakes on Unit #4, Replace Filters for Jetter
29821	12/13/2024	KIMBALL MIDWEST	533.09	Plant Maintenance Materials
29822	12/13/2024	MARBORG INDUSTRIES	1,015.47	Refuse Disposal/Recycling-October, Portable
29823	12/13/2024	MONTECITO BANK & TRUST	2,012.74	Crane Solenoid, CCTV Shipping, Staff Certifications, Display Gauge, Lab Water, Board Snacks, Drinks & Lunches, Digester Blower Counters, Hotel Expense-
29824	12/13/2024	MCCORMIX CORP	851.15	Vehicle Fuel 11/15-11/30/2024, Diesel Exhaust Fluid
29825	12/13/2024	MCMaster-CARR SUPPLY	236.11	Plant Maintenance Materials
29826	12/13/2024	MOUNTAIN SPRING WATER	279.72	Bottled Drinking Water, Cooler Rental-November
29827	12/13/2024	MONTECITO WATER DISTRICT	1,001.57	Water Service-November
29828	12/13/2024	NICHOLAS NAUMANN	2,585.00	Deposit Refund - 628 Orchard Avenue
29829	12/13/2024	O'CONNOR PEST CONTROL	559.47	Pest, Rodent, Gopher Control at WWTP & Lift
29830	12/13/2024	OILFIELD ENVIRONMENTAL &	154.50	Outside Lab Analyses 12/3/24
29831	12/13/2024	PHOENIX CIVIL ENGINEERING	1,072.50	On-Call Engineering for RFP Support-November
29832	12/13/2024	PLATFORM TECHNOLOGY	53.75	SAGE Consulting Service
29833	12/13/2024	PLUMBERS DEPOT, INC	349.08	CCTV Camera Repairs
29834	12/13/2024	PURETEC INDUSTRIAL WATER	80.82	Water Softener Sodium Tank Exchange
29835	12/13/2024	RINGCENTRAL, INC	699.43	Phone Service - November

29836	12/13/2024	SANTA BARBARA COUNTY	2,454.10	Posilipo Force Main Relocation Final Road
29837	12/13/2024	SOCAL GAS	296.41	Gas Service-November
29838	12/13/2024	STANDARD INSURANCE	1,831.55	Short/Long Term Disability Insurance Premium-
29839	12/13/2024	STREAMLINE	375.00	Website Hosting Services-December
29840	12/13/2024	SWRCB ACCOUNTING OFFICE	17,765.00	Lift Stations and WWTP Annual SWRCB Permits
29841	12/13/2024	LANETTE (or) SCOTT TURICCHI	1,894.00	Deposit Refund - 1357 E Mountain Drive
29842	12/13/2024	UNIVAR SOLUTIONS	18,976.86	Sodium Bisulfite and Hypochlorite Chemicals
29843	12/13/2024	UNDERGROUND SERVICE ALERT	98.80	48 New Dig Alert Tickets for November
29844	12/13/2024	VENTURA AIR CONDITIONING	1,436.69	Repairs to Laboratory HVAC System
29845	12/13/2024	ZWORLD GIS	2,280.00	GIS Development and Support Services-December
Bank B Total:			163,248.33	

Bank Code: G CAPITAL IMPROVEMENT CASH (MBT)				
Check Number	Check Date	Vendor Name	Check Amount	Payment Description
1513	12/6/2024	COASTLINE WELDING & DESIGN	48,800.00	CIP No. T018; Aeration Basin Swingfuser Header Fabrication \ Pre-Paid Materials Required
1515	12/13/2024	COASTLINE EQUIPMENT	128,326.98	CIP No. C011; Purchase Order No. 4891; New Tractor-Loader
1516	12/13/2024	FAMCON PIPE & SUPPLY, INC	22,742.89	CIP No. CMAN; Purchase Order No. 4889; Manhole Frames, Covers, Ladtech Grade Rings
1517	12/13/2024	MICHAEL K. NUNLEY & ASSOCIATES, INC.	1,450.00	CIP No. C005; Engineering Services for the Manhole Rehabilitation Project-November
1518	12/13/2024	PHOENIX CIVIL ENGINEERING	1,852.50	CIP No. C003; Project Management for the Sewer Main CIPP Lining Project CIP No. L001; Project Management of the Channel Drive Sewer Force Main Improvement Project - November
1519	12/13/2024	STANTEC CONSULTING SERVICES INC.	113,607.49	CIP No. C010; Engineering Design Services for the Protective Measures of District Facilities-November
Bank G Total:			\$ 316,779.86	