

**MINUTES OF THE REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
MONTECITO SANITARY DISTRICT**

May 9, 2019

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:15 p.m. on May 9, 2019 at 1042 Monte Cristo Lane, Montecito, California.

ATTENDANCE

Present: Directors Tom Bollay, Woody Barrett, Jeff Kerns, Dana Newquist, and Thomas Kern

Absent: None

Also Present: Diane M. Gabriel, MSD General Manager/District Engineer
Toni M. McDonald, MSD District Administrator
Carrie Poytress, MSD Engineering Manager
Alex Alonzo, MSD Operations Manager
Brian Goebel, MWD Director
Ken Coates, MWD Director
Laura Camp, MWD Public Information Officer
Bob Hazard, Montecito Journal

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF THE LAST MEETING

The minutes of the April 25, 2019 meeting were included in the agenda packet. On MOTION by Director Kerns and second by Director Kern, the Board approved the minutes of April 25, 2019 with the following vote:

Ayes: Directors Kerns, Bollay, Kern, and Barrett

Nays: None

Abstention: Director Newquist

4. APPROVAL OF PAYABLES

On MOTION by Director Kern and second by Director Kerns, the Board approved unanimously these payroll and accounts payable expenses from April 26, 2019 through May 9, 2019:

Accounts Payable Expenses	\$ 59,879.32
Payroll and Related Expenses	<u>90,120.25</u>
Total Expenses	\$ 149,999.57

5. PUBLIC COMMENT

Bob Hazard requested documents from the April 30th Administration & Operations (A&O) Committee meeting.

6. **OLD BUSINESS**

A. **Montecito Water Reuse**

The next joint meeting with the Montecito Water District Strategic Planning Committee is scheduled for June 4th at 10 a.m. at the Water District.

7. **NEW BUSINESS**

A. **Administration & Operation (A&O) Committee Meeting - Report**

The A&O Committee reported on its meeting of April 30th and distributed minutes.

Director Bollay reported the Committee discussed the following items:

- Sewer Service Request for 239 and 229 Ortega Ridge Road
- Essential Services Building - Bids for Construction
- Agenda items for Joint Meeting with MWD Strategic Planning Committee scheduled for June 4th at 10:00 a.m.

ACTION: None

B. **Public Information Committee – Public Outreach**

Staff distributed sample questions that could be used by the Public Information Committee's Q&A format to be released to local media and the public.

On MOTION by Director Kerns and second by Director Kern, the Board approved unanimously to move forward with a Public Outreach using the Q&A format, and directed the Public Information Committee to work with staff to answer questions to be submitted to the media and the public.

ACTION: Public Information Committee/Staff

C. **2019 Policies, Procedures, and Practices Manual of the Governing Board of Directors**

The Board reviewed final revisions to the 2019 Policies, Procedures, and Practices Manual of the Governing Board of Directors. The Board agreed to amend section 4-10 regarding abstentions. On MOTION by Director Newquist and second by Director Kerns, the Board approved unanimously without abstention the adoption of the 2019 Policies, Procedures, and Practices Manual of the Governing Board of Directors as amended.

ACTION: Staff

D. **Information Items**

- Director Kerns reported on the April 29th SB Chapter CSDA dinner meeting
- Annual CASA Conference is scheduled for August 21st-23rd in San Diego

E. **Agreements Signed**

None

8. **ENGINEERING, OPERATIONS AND MAINTENANCE**

The Board reviewed the information in the Board packet.

9. ITEMS FOR FUTURE AGENDAS

The following items were requested to appear on a future Board agenda:

- Essential Services Building Award of Contract
- Committee meeting reports
- Ordinance 15 regarding Director Compensation

10. ADJOURNMENT

There being no other business, on MOTION to adjourn by Director Bollay and second by Director Newquist, the MOTION passed unanimously without abstention and the meeting adjourned at 3:20 p.m.



Thomas Bollay, President



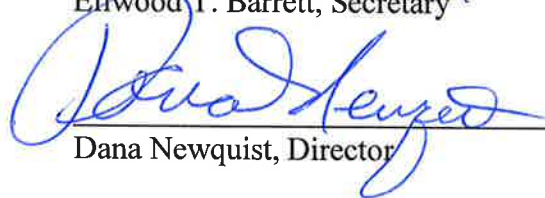
Jeffrey Kerns, Vice President



Thomas Kern, Treasurer



Ellwood T. Barrett, Secretary



Dana Newquist, Director

