

**MINUTES OF THE
REGULAR MEETING
of the
BOARD OF DIRECTORS
for the
MONTECITO SANITARY DISTRICT**

February 14, 2011

1. CALL TO ORDER

The Governing Board of the MONTECITO SANITARY DISTRICT met in regular session on the 14th day of February 2011 at 1042 Monte Cristo Lane, Montecito, California, at 1:15 p.m.

ATTENDANCE

Present: Directors Charles C. Arnold, Deirdre M. Cannata, Judith M. Ishkanian, Jeff Kerns; Edward P. McAniff

Also Present: Diane Gabriel, General Manager; Debbie Hughey, Office Manager

2. APPROVAL OF MINUTES OF THE LAST MEETING

The minutes from the prior Board meeting were included in the agenda packets for Board review. Upon MOTION by Director McAniff, and seconded by Director Ishkanian, the minutes of January 10, 2011 were approved as submitted.

3. APPROVAL OF PAYROLL AND PAYABLES

Upon MOTION by Director Ishkanian, and seconded by Director McAniff, the Board approved the PAYROLL AND ACCOUNTS PAYABLE EXPENSES for the District through February 14, 2011 as follows:

Accounts Payable (1/26/11)	\$36,741.05
Accounts Payable (2/14/11)	\$48,283.92
Payroll (1/13/11)	\$30,846.87
Payroll Related (1/13/11)	\$ 10,684.11

Payroll (1/27/11)	\$30,477.12
Payroll Related (1/27/11)	\$24,829.99
Payroll (2/10/11)	\$32,170.26
Payroll Related (2/10/11)	\$ 9,624.41

TOTAL **\$223,657.73**

4. PUBLIC COMMENT

Jeff Moorhouse requested to speak at the Board Meeting. Mr. Moorhouse, as the representative for Special Districts on the Santa Barbara Local Agency Formation Commission (LAFCO), felt that it was very important to have input from the special districts that he represents and is very interested in hearing from the Board about what they appreciate about LAFCO or what can be improved. Mr. Moorhouse informed the Board that he will be serving as Vice Chair of the LAFCO Board from February 2011 to February 2012. The Board asked some general questions and expressed their appreciation that Mr. Moorhouse was representing them at LAFCO.

5. OLD BUSINESS

No old business.

6. NEW BUSINESS

A. LETTER FROM PROPERTY OWNER – 614 TABOR LANE

Manager Gabriel reported to the Board that on January 14, 2011, the District received a letter (a copy of which was enclosed in the agenda packet) from the owners of 614 Tabor Lane. The property is currently served by an on-site private septic system. In late 2006 the District completed construction of a sewer main extension, including a property line cleanout to serve the property. The current owners owned the property when the sewer main extension project was designed and constructed. In early 2007 they paid the District for their proportionate share of the costs of the sewer main extension project, but elected not to apply for a connection permit and did not pay connection fees. In July 2010 they, along with approximately 103 other property owners, received a letter from the District informing them of the District's connection fees and the Board's decision to hold a hearing to vote on a significant increase in the connection fees, which would go into effect January 1, 2011. The property owner contacted District staff regarding connection permit fees in late July 2010 and then again in late December 2010.

However, they did not come in to apply for a permit or mail in a check for the connection fees. They contacted the District again on January 10, 2011 requesting that they be allowed to pay for a connection permit at the 2010 fee amount and were informed that staff is not authorized to waive any portion of the connection fee unless directed to do so by the Governing Board of the District.

After some discussion, a MOTION was made by Director Arnold, and seconded by Director Cannata, that the Board authorize the General Manager to send a letter to the property owners denying their request. The MOTION passed unanimously.

ACTION: Manager Gabriel

B. LETTER FROM PROPERTY OWNER – 1775 GLEN OAKS DRIVE

The General Manager informed the Board that on February 2, 2011 the District received a letter from the owner of 1775 Glen Oaks Drive requesting to appeal the fees collected for an auxiliary structure. The property, which is already served by the District's sewer system, is currently in the permitting phase for a proposed remodel project. On December 7, 2010 the District issued a certification letter (specific to the remodel project) to the County and the owner identifying the District fees and requirements. Additionally, the certification letter (a copy of which was enclosed in the agenda packet) included the following statement "The fees stated are valid through December 31, 2010. Effective January 1, 2011 Connection fees will be increased". District staff informed the owner that staff is not authorized to waive any portion of the connection fee unless directed to do so by the Governing Board of the District.

After some discussion, a MOTION was made by Director Arnold, and seconded by Director Cannata, that the Board authorize the General Manager to send a letter to the property owners denying their request. The MOTION passed unanimously.

ACTION: Manager Gabriel

C. INFORMATIONAL ITEMS

Manager Gabriel and President Kerns discussed their attendance at the CASA Mid-Year Conference on January 12-14. Manager Gabriel provided a verbal report of the CSRMA and CASA sessions she attended. President Kerns provided each of the Board members with a two-page written report of the sessions he attended and thanked the Board for the opportunity to attend the conference.

D. AGREEMENT(S) TO BE SIGNED

No Agreements to be signed.

7. **OPERATIONS AND MAINTENANCE**

The Board reviewed the Operations and Maintenance information included in their agenda packets.

8. **ITEMS FOR A FUTURE AGENDA**

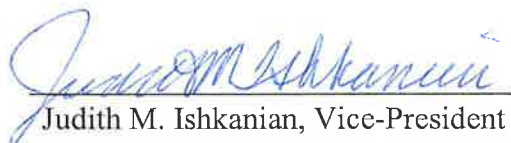
Consideration of a fee for appeals to the Board from members of the public.

9. **ADJOURNMENT**

There being no further business to come before the Board, it was MOVED by Director Arnold, and seconded by Director Cannata, that the meeting be adjourned. The MOTION carried, and the meeting adjourned at 2:35 pm.



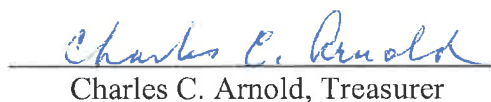
Jeff Kerns, President



Judith M. Ishkanian, Vice-President



Edward P. McAniff, Secretary



Charles C. Arnold, Treasurer



Deirdre M. Cannata, Director