



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

AGENDA

For the Regular Meeting of the Board on:

September 23, 2026

The regular meeting of the Governing Board will begin at **2:00 p.m. on September 23, 2026** in the District's Board Room at 1042 Monte Cristo Lane, Santa Barbara, CA 93108.

The public may attend the meeting in person or participate remotely via Zoom using the following virtual meeting details:

By visiting: <https://us02web.zoom.us/j/86118975917>

Or by calling: 1-669-900-6833

Meeting ID: 861 1897 5917

1. **CALL TO ORDER**

A. **ROLL CALL**

B. **PLEDGE OF ALLEGIANCE**

C. **PRESIDENT'S REPORT**

2. **PUBLIC COMMENT**

Public comment on items not on the agenda is **limited to 3 minutes** and is at the discretion of the Board President. For further instructions, please see [Instructions for Public Comment](#) on the District's website.

3. **COMMITTEE REPORTS**

It is recommended that the Board receive and file a report provided by the following committee(s):

- A. The Montecito Sanitary District Finance Committee will report on their September 21, 2026 meeting.

4. **CONSENT CALENDAR**

- A. Meeting Minutes of the September 9, 2026 Regular Meeting
B. Payables from the Period August 1, 2026 through August 31, 2026
C. Notice of Completion – 2025 Sewer Main Cured In Place Pipeline (CIPP) Lining Project
D. Retroactive Meeting Stipend Authorization – Director Johnson

5. GENERAL MANAGER'S REPORT

The General Manager will provide a written report on the District's non-actionable business and operational matters and will provide explanation where requested. Topics include the following:

- A. GM Meetings
- B. District Financial Matters
- C. Wastewater Treatment Plant Roadmap
- D. Annual Sampling
- E. Flow/Rain Comparison
- F. Capital Improvements Projects and Key Effort Status Updates

6. BUSINESS ITEMS

A. COLLECTION SYSTEM – INFLOW AND INFILTRATION (I&I)

It is recommended that the Board discuss policy regarding inflow and infiltration (I&I).

B. AWARD OF CONTRACT – SEWER FLOW MONITORING AND INFLOW AND INFILTRATION DETECTION

It is recommended that the Board:

- i) Authorize the General Manager to negotiate a contract with Duke's Root Control, Inc. (Duke's) for a not to exceed amount of \$165,800 to perform Flow Monitoring and I&I Detection Services for the I&I Reduction Program for three months; and
- ii) Authorize the General Manager to approve expenditures up to two months' worth of service extensions, amounting to approximately \$89,200; and
- iii) Authorize the General Manager to approve expenditures of up to ten percent (10%) of the negotiated amount as an amendment allowance for any changes in scope of work.

C. TECHNICAL MEMORANDUM #2 DISCUSSION

It is recommended that the Board continue to discuss Technical Memorandum #2 (TM2) of the Southland Investment Grade Audit (IGA) contract and provide direction to Staff.

D. BOARD POLICY AND PROCEDURES

It is recommended that the Board review and adopt an updated set of Board Policies and Procedures.

7. BOARD COMMUNICATIONS

- A. Items for future Board meeting
- B. Next Board Meeting Date – October 14, 2026

8. ADJOURNMENT

The Montecito Sanitary District conducts its meetings in accordance with the Brown Act. The District also provides alternative methods of remote participation which permit members of the public to observe and address public meetings remotely via telephone or Zoom. These methods of participation can be accessed through the internet link provided at the top of this agenda.

This agenda was posted on the District website, and at the Montecito Sanitary District Bulletin Board in accordance with the requirements of the Brown Act.

Attested by:

A handwritten signature in blue ink, appearing to read "Stephen Williams", is written over a horizontal line.

Stephen Williams

Business and Administrative Manager/Clerk of the Board

ADA – The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 969-4200.