

MONTECITO SANITARY DISTRICT

A G E N D A for Board Meeting

June 7, 2019

The regular meeting of the Governing Board will begin at 1:15 p.m. on June 7, 2019 in the District hearing room at 1042 Monte Cristo Lane, Santa Barbara, California.

If you need special assistance to participate in this meeting, because of any disability, please contact the District at 969-4200. Notification at least twenty-four hours before the meeting will allow the District to make appropriate arrangements for you; thank you.

Materials related to an item on this Agenda, which are part of the agenda packet, are available for public inspection during normal business hours (8:00 a.m. – 4:30 p.m. weekdays) in the District office.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF MINUTES** May 9, 2019

4. **APPROVAL OF PAYABLES**

5. **PUBLIC COMMENT**

Any member of the public may address the Governing Board on any matter not on the agenda, which is within the jurisdiction of the Governing Board. The time allotted for this discussion shall be pursuant to District rules and regulations.

5. **OLD BUSINESS**

A. **Montecito Water Reuse**

The Board will continue its regular discussion of water reuse.

6. **NEW BUSINESS**

A. **Finance Committee Meeting – Report**

The Finance Committee will report on and distribute minutes from its May 10th meeting.

B. **Personnel Committee Meeting - Report**

The Personnel Committee will report on and distribute minutes from its May 10th meeting.

C. **Public Information Committee – Public Outreach**

The Board will discuss the Q&A public outreach piece released to local media and receive further direction from the Board.

D. **Montecito Sanitary District Resilience Report**

Staff will present a report requested by the Montecito Planning Commission and presented at its meeting on May 15th.

E. Independent Auditor’s Report on Compliance for Department of Homeland Security (DHS) Disaster Grant – Public Assistance following Thomas Fire/Debris Flow Disaster

Staff will distribute the independent auditor’s report on compliance for the DHS Disaster Grant.

F. Essential Services Building – Consideration of Award of Contract – Approval of Notice of Exemption and Findings – Approval of Construction Services Contracts

The Board will consider the following:

- a) Awarding a contract to Menemsha Development Group, Inc. in the amount of \$4,111,486 for the construction of the Essential Services Building Project, Bid No. 100-19.
- b) Authorizing the General Manager to approve expenditures up to \$200,000 for contract change orders for extra work or differences in bid and actual quantities.
- c) Accepting and approving the Notice of Exemption and necessary findings as stated by District Legal Counsel.
- d) Approving a time and materials professional services contract in the amount of \$156,000 with Cearnal Collective for construction support services, and authorizing the General Manager to approve expenditures up to \$40,000 for extra services that may result from changes in the scope of work.
- e) Authorizing the General Manager to issue a purchase order to Kenco Construction Services, Inc. for time and materials construction inspection services in an amount not to exceed \$114,000.

G. 2019 Policies, Procedures, and Practices Manual of the Governing Board of Directors

Staff will distribute the 2019 Policies, Procedures, and Practices Manual of the Governing Board of Directors adopted at the Board meeting of May 9, 2019.

H. Information Items

- Schedule for MSD Board of Directors Meetings 2019
- Annual CASA Conference – San Diego – August 21st-23rd
- SBCCSDA meetings
- LAFCO election

I. Agreements to be Signed

None

7. ENGINEERING, OPERATIONS AND MAINTENANCE

Review of the Engineering, Operations, and Maintenance reports included in the agenda packet.

8. ITEMS FOR FUTURE AGENDAS

9. ADJOURNMENT